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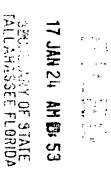
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### **COVER LETTER**

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

For First Responders, Inc. SUBJECT:				
SCHOLC1.	(PROPOSED CORPORATE NAME – <u>MUST INCLUDE SUFFIX</u> )			
Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for:				
☐ \$70.00 Filing Fee	<b>■</b> \$78.75 Filing Fee &	□\$78.75 Filing Fee		
	Certificate of Status	& Certified Copy	Certified Copy & Certificate	
, , ,		ADDITIONAL CO	PY REQUIRED	
FROM:				
rkuw:	Name (Printed or typed)			
	560 Cozybrook Lane			
	Address			
	Fleming Island, FL 32003			
City, State & Zip			-	

480-231-1031

yghammashi@msn.com

NOTE: Please provide the original and one copy of the articles.

E-mail address: (to be used for future annual report notification)

Daytime Telephone number



In compliance with Chapter 617, F.S., (Not for Profit)

Article I	Name:	TALLAH
For First Responders, Inc.		SSEE OF ALL
Article II	Principal Street Address	FLOT ST
560 Cozybrod		20 N
Fleming Islan	ď	

Article III Purpose

FL 32003

- A. To mobilize community members and businesses in support of First Responders.
- B. Collaborate with First Responders in events such as neighborhood watch and ride along.
- C. Award a regional *Responder of the Year* plaque to a responder nominated by his/her department superiors.
- D. Collaborate with businesses willing to offer pro-bono or reduced cost goods and services to First Responders and their families.
- E. Increase collaborative effort and good will between community members and their First responders.

### Article IV Board Members

- A. The Board shall consist of a minimum of three elected members, each holding one of the following titles and responsibilities:
  - I. President
    - i. Presides over meetings.
    - ii. Signs all letters on behalf of the corporation.
    - iii. Cosigns approved checks for the duration of serving on the board, regardless of the title held.
    - iv. Has the power to break a tie in any election.
    - v. Calls special meetings as needed.
    - vi. Opens and adjourns meetings.
  - II. Treasurer
    - Cosigns approved checks for the duration of serving on the board, regardless of the title held.



In compliance with Chapter 617, F.S., (Not for Profit)

- ii. Reports to the board on the status of all funding, expenditure and current bank account.
- iii. Signs all grant proposals on behalf of the corporation.
- III. Secretary
  - i. Takes notes during meetings.
  - ii. Keeps a written record of all transactions.
  - iii. Makes phone calls and attends follow-up meetings to facilitate the flow of business for the corporation.
  - iv. Cosigns checks for the duration of serving on the board, regardless of the title held
- B. The Board may consist of a maximum of five elected members, each holding one of the following titles and its attendant responsibilities
  - I. President (as in Section A # 1)
  - II. Vice President
    - i. Assumes the president's duties should the President become unable to do so him/herself
  - III. Treasurer
    - i. (as in Section A # II)
  - IV. Secretary
    - i. (as in Section A # III)
  - V. Member at Large
    - i. Fills in for the Secretary or Treasurer as needed.
- C. Election of Board Members and their positions:
  - I. The initial three board members and their duties are assigned by mutual agreement.
  - II. Subsequent additions to the board may be proposed by any board member and must be approved in a meeting by the majority of existing members.
  - III. Board members may not hold more than one title/position at the same time.
  - IV. The term of Board members is one year; unless elected again by a majority of votes.
  - V. There is no limit to the number of years a Board member can be elected to the Board.
  - VI. Board members will be elected to their respective positions by secret ballot that includes checkboxes indicating all names and titles. Copy included as an addendum.
  - VII. A Board Member may vote for the title/position they wish to hold.

#### Article V Meetings

- A. The board shall hold quarterly meetings.
- B. The first meeting in each calendar year shall serve as the annual board elections meeting.
- C. A quorum of 3 members is sufficient to consider the meeting official.



In compliance with Chapter 617, F.S., (Not for Profit)

#### Article VI Timelines

- A. Board members will arrive at all meetings no later than 10 minutes past the designated meeting time.
- B. Board members are expected to respond to e-mails and requests by other board member within 5 business days or less.
- C. Quarterly board meetings will be held during the last week of the following months, or earlier:
  - January
  - II. April
  - III. July
  - IV. November

#### Article VII Financial

- A. The corporation shall have a bank account with three accepted signatures.
- B. Initial bank signatures will be of the President, Treasurer and Secretary.
- C. Individuals holding above mentioned titles shall remain as signors for as long as they serve on the board; regardless of their title.
- D. Two signatures are necessary for any check to be considered valid.
- E. Two signatures are necessary to remove a member from the bank account without their approval.

#### Article VIII Compensation

- A. Board members will **NOT** receive any reimbursement of any kind for sitting on the board, conducting reviews, attending meetings or any action that does not require the board member to use personal resources to accomplish a task.
- B. Mileage is NOT reimbursable.
- C. Compensation requests for materials such as ink and paper for the newsletter, filing fees, etc. must be made in writing and accompanied by receipts obtained from the place where materials were purchased.
- D. Above requests must be submitted to the board's Secretary and must be approved by the Treasurer and one other Board Member.
- E. Any exception to the above regarding reimbursement must be discussed with **ALL** board members and approved in advance by at least 3 members other than the member making the request.

## ، ، ، ، ، January 20, 2017

#### [ARTICLES OF INCORPORATION]

In compliance with Chapter 617, F.S., (Not for Profit)

#### Article IX Dismissal/removal of board members:

- A. Board members who fail to attend at least 2 annual meetings and do not provide written communication regarding their absence can be removed from the board by a majority vote.
- B. Board members with criminal convictions while serving on the board will be immediately dismissed.
- C. Any behavior such as, but not limited to, public intoxication, may be deemed by other board members to be unfit to serve on the board.
- D. A notice of intent to remove shall be given in writing to the intended member, giving him/her a chance to explain or rebut any allegations against them.
  - The letter of intent shall be delivered to the intended board member no later than two
    weeks prior to the intended date of removal from the board.
- E. To resolve any issues relating to the fitness of serving on the board, a special meeting must be held to discuss the issues and vote on the decision to remove a board member or put him/her on notice of intent to remove.

#### Article X Amendments

- A. Amendment to these bylaws can occur at any time based on the following:
  - 1. The board convenes to discuss proposed amendment/s.
  - II. A majority vote is obtained approving the amendment/s.

#### Article XI Initial officers and/or Directors

Pascale Trotta – President 3612 Waterside Drive Orange Park, FL 32073 John Edward III – Treasurer 3612 Waterside Drive Orange Park, FL 32073

Yola Ghammashi 560 Cozybrook Lane Fleming Island, FL 32003

#### Article XII Registered Agent

Yola Ghammashi 560 Cozybrook Lane Fleming Island, FL 32003



In compliance with Chapter 617, F.S., (Not for Profit)

Article XIII Incorporator

Ma Chammola

Ma Chammest

Yola Ghammashi 560 Cozybrook Lane Fleming Island, FL 32003

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

01/20/2017

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

01/20/2017