

N15000007557

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

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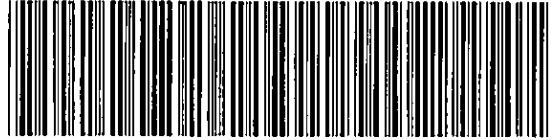
(Business Entity Name)

(Document Number)

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**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** Coastal Oaks Amelia Owners Association, Inc.

**DOCUMENT NUMBER:** N15000007557

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Lauren McLeod

(Name of Contact Person)

McCabe & Ronsman

(Firm/ Company)

110 Solana Rd., Suite 102

(Address)

Ponte Vedra Beach, FL 32082

(City/ State and Zip Code)

nick.lambiase@omnihotels.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Lauren McLeod

904

396-0090

at

(Name of Contact Person)

(Area Code)

(Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |   |  |   |  |
|---|--|---|--|
| <input checked="" type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy is<br>Enclosed) |
|---|--|---|--|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
The Centre of Tallahassee  
2415 N. Monroe Street, Suite 810  
Tallahassee, FL 32303

Articles of Amendment  
to  
Articles of Incorporation  
of

Coastal Oaks Amelia Owners Association, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

N15000007557

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

\_\_\_\_\_ The new  
name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc."  
"Company" or "Co." may not be used in the name.

B. Enter new principal office address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

C. Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent:

New Registered Office Address:

(Florida street address)

\_\_\_\_\_, Florida  
(City) (Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.

\_\_\_\_\_  
Signature of New Registered Agent, if changing

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**

*(Attach additional sheets, if necessary)*

*Please note the officer/director title by the first letter of the office title:*

*P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.*

*Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change. Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.*

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) <input type="checkbox"/> Change <input type="checkbox"/> Add  <input type="checkbox"/> Remove	_____	_____	_____ _____ _____
2) <input type="checkbox"/> Change <input type="checkbox"/> Add  <input type="checkbox"/> Remove	_____	_____	_____ _____ _____
3) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	_____	_____	_____ _____ _____
4) <input type="checkbox"/> Change <input type="checkbox"/> Add  <input type="checkbox"/> Remove	_____	_____	_____ _____ _____
5) <input type="checkbox"/> Change <input type="checkbox"/> Add  <input type="checkbox"/> Remove	_____	_____	_____ _____ _____
6) <input type="checkbox"/> Change <input type="checkbox"/> Add  <input type="checkbox"/> Remove	_____	_____	_____ _____ _____

**E. If amending or adding additional Articles, enter change(s) here:**

*(attach additional sheets, if necessary). (Be specific)*

Please refer to the attached Certificate of Amendment to Articles of Incorporation of Coastal Oaks Amelia Owners Association, Inc., as to Articles IX and Article XI

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The date of each amendment(s) adoption: March 14, 2024, if other than the date this document was signed.

**Effective date if applicable:** \_\_\_\_\_  
(no more than 90 days after amendment file date)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

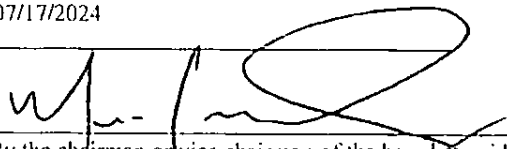
**Adoption of Amendment(s) (CHECK ONE)**

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.

- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 07/17/2024

Signature

  
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator-if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Nicholas Lambiase, Jr.

(Typed or printed name of person signing)

Registered Agent

(Title of person signing)

2024 JUL 19 AM 7:10

This instrument prepared by/return to:  
McCabe | Ronsman  
110 Solana Rd., Suite 102  
Ponte Vedra Beach, FL 32082

## CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION OF COASTAL OAKS AMELIA OWNERS ASSOCIATION, INC.

**THIS AMENDMENT** to the Articles of Incorporation of Coastal Oaks Amelia Owners Association, Inc., recorded in Official Records Book 2298, Page 458, et seq., of the public records of Nassau, Florida ("Articles"), is made on this 14<sup>th</sup> day of March, 2024, by the undersigned officers of **Coastal Oaks Amelia Owners Association Inc.**, ("Association") who certify that this amendment was adopted at a meeting of the Members held on February 24, 2024 in accordance with the procedures set forth in Article IX of the Articles.

*(Additions are indicated by underline (with any additions in headings only indicated by double underline), deletions are indicated by ~~strike through~~)*

...

### ARTICLE IX

#### AMENDMENTS

Amendment of these Articles or the Declaration shall require the assent of a majority of the eligible voting Members of the Association present at a meeting where a quorum is obtained, ~~each class of members and, in the event that the Property is approved by the VA or FHA, the VA or FHA guarantees or insures a mortgage on a Residential Dwelling Unit and there is a Class B membership, amendment of this Declaration shall require the approval of the VA and FHA.~~

### ARTICLE XI

#### BYLAWS

The Board shall adopt Bylaws consistent with these Articles. Such Bylaws may be amended in the manner set forth in the Bylaws, ~~by the Declarant on its own motion from the date hereof until the Class B membership terminates and thereafter, the Bylaws may be amended at a regular or special meeting of the members by the vote of a majority of a quorum (as defined by the Bylaws) of members present in person or by proxy subject to approval of any such change to the Bylaws by the VA and FHA.~~

{ Remainder of this page left intentionally blank }

IN WITNESS WHEREOF, Coastal Oaks Amelia Owners Association, Inc. has caused this certificate to be executed in its name on this 14th day of March, 2024.

Witnesses

H. Michael Shmrrar  
Signature of Witness 1

H. Michael Shmrrar  
Printed

NICK LAMBROSU, JR.  
Signature of Witness 2

NICK LAMBROSU, JR.  
Printed

Coastal Oaks Amelia Owners Association,  
Inc.

Patricia Sheffer  
President

Patricia Sheffer  
Printed

Lorraine Cichowski  
Secretary

LORRAINE CICHOWSKI  
Printed

STATE OF FLORIDA  
COUNTY OF Nassau

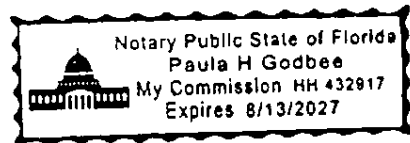
The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 14 day of March, 2024, by Patricia Sheffer as President of Coastal Oaks Amelia Owners Association Inc., on behalf of the corporation.

Paula H. Godbee  
(Signature of Notary Public, State of Florida)

Paula H. Godbee  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known or Produced Identification  
Type of Identification Produced: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF Nassau



The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this 14 day of March, 2024, by Lorraine Cichowski, as Secretary of Coastal Oaks Amelia Owners Association Inc., on behalf of the corporation.

Paula H. Godbee  
(Signature of Notary Public, State of Florida)

Paula H. Godbee  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known or Produced Identification  
Type of Identification Produced: \_\_\_\_\_

