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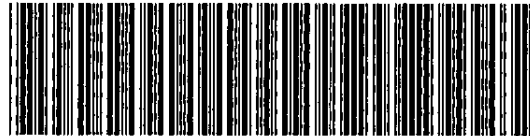
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W1500012623



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02/18/15--01010--013 **78.75

15 MAR 13 PM 12:50

RECEIVED
MAR 13 2015

MAR 16 2015

T. SCOTT

COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: **WAREHOUSEMINISTRIES inc.**

(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

☐ \$70.00
Filing Fee

☒ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: **Michael Stephens**

Name (Printed or typed)

108 Teak Loop

Address

Ocala, Florida 34472

City, State & Zip

9045543527

Daytime Telephone number

minbismyk@yahoo.com

E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.



FLORIDA DEPARTMENT OF STATE
Division of Corporations

RECEIVED
15 MAR 13 AM 10:57
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

February 20, 2015

MICHAEL STEPHENS
108 TEAK LOOP
OCALA, FL 34472

SUBJECT: WAREHOUSEMINISTRIES INC.
Ref. Number: W15000012623

We have received your document for WAREHOUSEMINISTRIES INC. and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

✓ The title(s) in the officer/director field(s) is/are not acceptable. Please refer to the following link for acceptable officer/director title information.
<http://www.sunbiz.org/titledef.html>.

The registered agent must sign accepting the designation.

Section 607.0120(6)(b), or 617.0120(6)(b), Florida Statutes, requires that articles of incorporation be executed by an incorporator.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6052.

Tyrone Scott
Regulatory Specialist II
New Filings Section

Letter Number: 315A00003639

ARTICLES

ARTICLE I. *Name*

WAREHOUSEMINISTRIES Inc.

ARTICLE II. *Principle Office*

2013 Nobscot Place Apopka, Florida 32703

ARTICLE III. *Purpose*

To connect communities to the Kingdom of Christ through the initiation, implantation and integration of socially conscious ministries, initiatives and opportunities that repair, restore and revive lives.

ARTICLE IV. *Manner of Election*

Directors are elected annually by the Church Conference after nomination by the congregation. The directors are elected to serve for one year

ARTICLE V. *Initial Officers*

Michael Stephens (Pastor/Director)
108 Teak Loop
Ocala, Florida 34472

Alicia Stephens (Trustee)
108 Teak Loop
Ocala, Florida 34472

Carla Pryor (Treasurer)
2013 Nobscot Place
Apopka, Florida 32703

15 MAR 13 PM 12:50

ARTICLE VI *Inclusiveness of the Church*

- A. WAREHOUSEMINISTRIES is a part of the church universal, which is one Body in Christ.
- B. WAREHOUSEMINISTRIES acknowledges that all persons are of sacred worth. All persons without regard to race, color, national origin, status or economic condition shall be eligible to attend its worship services, participate in its programs, receive the sacraments and be admitted as members.
- C. WAREHOUSEMINISTRIES shall never be structured so as to exclude any member or any constituent body of the church because of race, color, national origin, status, economic condition or any other quality, trait or characteristic, physical or otherwise

ARTICLE VII. *Ecumenical Relations*

- A. WAREHOUSEMINISTRIES is part of the Church universal and believes that the Lord calls Christians and churches everywhere to serve, work and worship together. Therefore, it will seek and work for unity throughout the community, city, country and global mission fields with churches and other religious organizations regardless of faith traditions, theologies and/or denominational differences for the restoration, renewal and revitalization of the brokenness of God's creation.

ARTICLE VIII. *Church Organization*

A. Government

a. The Church Conference

- i. The Church Conference shall be composed of the church membership including the pastor(s) Board of Directors, the leadership of the church and laity.
 - 1. Lay members to the Church Conference shall be elected annually
 - a. The number of laity elected to Church Conference shall represent ten percent of church membership
 - b. Nominations are raised by the church membership
 - c. Board of Directors recommends nominees for vote to the Church Conference
- ii. The Church Conference shall meet annually at a date and time set at previous session of the Church Conference
 - 1. Quorum
 - a. The members present and voting at any duly announced meeting shall constitute a quorum

- iii. The Church Conference shall have full legislative power over all matters of WAREHOUSEMINISTRIES and in the exercise of this power shall have the authority as follows:
1. Define and fix the conditions, privileges and duties of Church membership
 2. To provide for the organization, promotion and administration of the work of the Church
 3. Define and fix the powers and duties of pastors, board members and all others that have leadership roles within the church
 4. Determine and provide for raising and distributing funds necessary to carry on the work of the Church
 5. To enact such other legislation as may be necessary, subject to the limitations and restrictions of the Constitution of the Church

iv. The Church Conference shall:

1. Set the annual budget.
 - a. Once the budget is set it shall not be revised until the following session of the Church Conference.
2. Review and evaluate the total mission and ministry of the church
3. Examine and recommend candidates for ordination into ministry
4. Set the compensation of the pastor(s) and other staff members.
 - a. Once the compensations are set it shall not be revised until the following session of the Church Conference
5. Approve all policies, procedures and recommendations made by any and all church boards, groups and/or committees
 - a. Once policies, procedures and recommendations have been approved, no changes in said policies, procedures and recommendations shall take place without approval by the Church Conference

b. Board of Directors

- i. The Board of Directors shall meet at least once a month. The pastor/chairperson may call special meetings between sessions
- ii. The Board of Directors shall provide for planning, implementing and evaluating opportunities for fellowship, edification, discipleship, missions and outreach for the church and the community in which the church will serve. These opportunities will include but not be limited to the following:
 1. Giving attention to education, worship, Christian formation, membership care, small groups and stewardship to individuals and families within the church and throughout the community
 2. Giving attention to the local and larger community ministries of compassion, justice and advocacy including health and welfare

ministries, peace and justice ministries and community development initiatives

3. Giving attention to developing and strengthening evangelistic effort of all members by encouraging the sharing of personal experiences of faith and service through words and actions
4. Giving attention to the development and ongoing preparation of leaders within the church

iii. Other Responsibilities

1. Set the agenda for Church Conference
2. Review the membership of the church
3. Fill interim vacancies between session of the Church Conference
4. Establish a budget to recommend to Church Conference for approval and ensure the approved budget is being properly maintain
5. Recommend to the Church Conference the salary and other compensation of the pastor and staff

iv. Membership of Board of Directors and Responsibilities

1. Director/Chair

- a. The Director/Chair's (May be held by Senior Pastor) responsibility is:

- i. To be the administrative officer of the local church and to assure that the organizational concerns of the congregation are adequately provided for.
- ii. To be responsible for organizational faithfulness, goal setting, planning and evaluation.
- iii. To care for all church records and church financial obligations, and certify the accuracy of all financial, membership, and any other reports or documents submitted by the church are accurate
- iv. Lead the Board of Directors in fulfilling its responsibilities as outlined in Constitution
- v. Work with the pastor(s) and other leaders to fulfill the mission of the church
- vi. Prepares and communicates the agenda for meetings, leads the meetings, follows up actions by assigning responsibility for implementation, coordinates the activities of the leadership team, and maintains a healthy and growing spiritual life

2. Senior Pastor

- a. The Senior Pastor's responsibility is:

- i. To preach the Word of God, lead in worship, read and teach the Scriptures, and engage the people in study and witness.

- ii. To ensure faithful transmission of the Christian faith.
- iii. To lead people in discipleship and evangelistic outreach that others might come to know Christ and to follow him.
- iv. To counsel persons with personal, ethical, or spiritual struggles.
- v. To perform the ecclesial acts of marriage and burial.
- vi. To conduct funeral and memorial services and provide care and grief counseling.
- vii. To visit in the homes of the church and the community, especially among the sick, aged, imprisoned, and others in need.
- viii. To maintain all confidences inviolate, including confessional confidences except in the cases of suspected child abuse or neglect, or in cases where mandatory reporting is required by civil law.
- ix. To lead in the administration of the sacraments
- x. To select and train others to serve the consecrated communion elements.
- xi. To encourage the private and congregational use of the other means of grace.
- xii. To give pastoral support, guidance, and training to the lay leadership, equipping them to fulfill the ministry to which they are called.
- xiii. To search out and counsel men and women for the ministry of deacons, elders, local pastors and other church related ministries.

3. Trustee Chair

- a. Trustees, subject to the direction of the Church Conference, have oversight and care of all church property, buildings, and equipment in order to accomplish the mission of the church. This is done in consultation with the pastor and at the approval of the Board of Directors. The Trustee chair's responsibility is to lead in the:
 - i. Receiving and administering of all gifts made to the congregation, making certain that trust funds of the congregation are invested properly.
 - ii. Ensuring that the Articles of Incorporation of the congregation are kept up-to-date.
 - iii. Annually reviewing of property, liability, and crime insurance coverage on church-owned property, buildings, and equipment as well as personnel insurance for protection against risk, and consults

with the Staff-Parish team about other personnel insurance.

- iv. Conducting an annual accessibility audit of buildings and grounds to discover and then work toward eliminating barriers that impede full participation of all people.
- v. Submitting annual budget requests to the committee on finance for property maintenance and improvement, as well as new property purchases.

4. Finance Chair

- a. The finance chair and committee members are accountable to the church conference through the Board of Directors and have the following responsibilities:
 - i. To work with the Board of Directors, the church staff, and other ministry leaders to fulfill the mission of the church.
 - ii. To work with the Trustee chair to handle designated gifts
 - iii. To guide the work of the finance team through the year, including planning agendas and presiding at meetings.
 - iv. To gather all budget requests to be reviewed by the committee, inform the congregation and pastor(s) about the church's financial situation, and recommend to the Board of Directors any changes that need to be made in the budget after it has been approved.
 - v. To lead the finance committee in annually compiling a complete budget for supporting the mission and vision of the local church, submitting that budget to the Board of Directors for review and adoption.
 - vi. To lead the finance committee in developing and carrying out plans to raise enough income to support the budget that has been approved.
 - vii. To lead the finance committee in developing and recommending to the Board of Directors policies and procedures for management of church funds, and then implementing the approved processes regarding administration and disbursement of funds.
 - viii. To lead the finance committee in arranging for an annual audit of financial records and making reports of the audit to the church conference.

5. Staff Parish Chair

- a. The Staff Parish Chair responsibility is to lead a committee which does the following:
 - i. Set the staffing model and personnel team that will best help the congregation effectively carry out its mission
 - ii. To Review, update and recommends to the Board of Directors the Church Personnel Booklet & Policies (vacations, sick days, etc.).
 - iii. To recommend compensation levels, professional expense amounts, pension and health insurance coverage for all paid staff
 - iv. To make contact with members of paid staff on a regular basis to pray for them, encourage them, communicate the concerns/hopes of the committee, and receive input from staff members concerning their work, spiritual health, and special needs.
 - v. To work with the trustees chair to see that all church-owned properties are well maintained
 - vi. To ensure that a process of evaluation is in place for the work of the pastor(s) and all paid staff.
 - vii. To consider, after consultation with the lead pastor and/or director of Board of Directors, the addition of or elimination of staff positions
 - 1. Such changes are to be taken to the Board of Directors for consideration and action.
- v. Ministry Chair
- vi. Representatives of the following entities:
 - 1. Apopka House of Prayer and Faith
 - 2. First John Holiness
 - 3. 31 Ways Foundation
- vii. Community Representative(s)

ARTICLE IX. *Tithes*

- A. WAREHOUSEMINISTRIES shall commit to being a tithing ministry and accordingly WAREHOUSEMINISTRIES shall:
 - a. Upon determination by the Church Conference shall tithe ten percent of monthly income to an established 501c church entity

ARTICLE X. *Parliamentary Authority*

- A. The parliamentary authority for WAREHOUSEMINISTRIES shall be Roberts Rules of Order

ARTICLE XI. *Amendments*

- A. This Constitution may be amended by the affirmative vote of two-thirds (2/3) of the active members present and voting at any duly called Church Conference
 - a. Proposed changes must be submitted to the Board of Directors for review and/or recommendation to the Church Conference

ARTICLE XII. *Dissolution*

- A. In the event of dissolution of WAREHOUSEMINISTRIES the assets of the church shall be sold to dissolve any debt.
 - a. After all debt has been properly satisfied any monetary assets remaining will be donated a charity voted upon by the Board of Directors

ARTICLE XIII. *Founding Members*

- A. The Founding members of WAREHOUSEMINISTRIES are:
 - a. Michael Kevin Stephens
 - b. Carla Lavette Pryor
 - c. Cyntheria Alicia Stephens
- B. The Founding Members may revise, adapt and amend the WAREHOUSEMINISTRIES Constitution until the first session of the Church Conference
- C. Until the first session of the Church Conference, the Founding Members shall:
 - a. Appoint members to the Board of Directors
 - b. Develop the mission and vision of WAREHOUSEMINISTRIES
 - i. Appoint other leaders deemed necessary to fulfil WAREHOUSEMINISTRIES' mission
 - c. Set the budget of WAREHOUSEMINISTRIES
 - d. Adopt the constitution of WAREHOUSEMINISTRIES

ARTICLE XIV. *Approval And Adoption*

- A. These articles shall be effective immediately upon affirmative vote of two-thirds (2/3) of the founding members of WAREHOUSEMINISTRIES

Adopted by the founding members of WAREHOUSEMINISTRIES, on: 1/10/2015

Date Amended:

ARTICLE XV. *Registered Agent*

Michael Stephens
108 Teak Loop
Ocala, Florida 34472

ARTICLE XVI. *Incorporator*

Michael Stephens
108 Teak Loop
Ocala, Florida 34472

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

Required Signature of Registered Agent Date

3/10/15

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Required Signature of Incorporator Date

3/10/15