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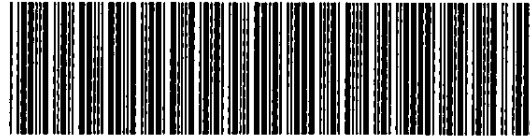
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COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

Approved to pay
on P.O. 2014 0000 24 13

SUBJECT: The Institute for Nonprofit Innovation and Excellence
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

☐ \$70.00
Filing Fee

☒ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Kimberly Moore
Name (Printed or typed)

444 Appleyard Dr. Bldg 38
Address

Tallahassee, FL 32304
City, State & Zip

(850) 201-6061
Daytime Telephone number

mooreki@tcc.fl.edu
E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.



444 Appleyard Drive
Tallahassee, Florida 32304-2895
850.201.6200 | www.tcc.fl.edu

TO: TCC Vendors
FROM: Bobby Hinson, General Services Director
RE: Vendor Payments by EFT

In our continuing efforts to provide more expedient and "green" services to our vendors in our invoice payment process TCC would like to have all vendors receive their payments via EFT. By choosing to receive your payments in this manner it will mean that you will receive your payments for invoices much faster than having them processed and mailed to you.

If you have any questions please call or e-mail Cheryl Davis at (850) 201-6088 or davisc@tcc.fl.edu.

Please provide us with the following information so that we can set you up in our vendor system properly:

Vendor Name: _____

FEIN/ or Last 4 Digits of SSN: _____

ABA/Routing Number: _____

Account Number: _____

Email for Notifications: _____

Please scan and e-mail this form to Cheryl Davis: davisc@tcc.fl.edu.

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E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.

ARTICLES OF INCORPORATION
In compliance with Chapter 617, F.S., (Not for Profit)

ARTICLE I NAME

The name of the corporation shall be:

The Institute for Nonprofit Innovation and Excellence

ARTICLE II PRINCIPAL OFFICE

Principal street address:

300 W Pensacola Street
Tallahassee, FL 32301

Mailing address, if different is:

444 Appleyard Drive, Bldg 38
Tallahassee, FL 32304

ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

to help nonprofit organizations fulfill their missions by improving their effectiveness in operation. Through its programs and services, the Institute will promote sound management principles, best practices, quality and accountability within the nonprofit sector. It will provide capacity building opportunities for the nonprofit sector that specifically target executives, board members, staff and volunteers who deliver community sustaining services. Furthermore, the Institute will accomplish its mission by encouraging increased coordination and collaboration within the sector and between nonprofits and business and government sectors. The Institute will equip nonprofits with the skills necessary to meet the needs of their constituents while being accountable, effective

ARTICLE IV MANNER OF ELECTION

The manner in which the directors are elected and appointed:

The officers shall be nominated by a nominating committee of not less than 3 members

appointed by the President, one of which shall be the immediate Past-President who will chair the committee. The board will vote on the slate of officers.

(see attachment)

ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

Name and Title:

Bob Renzi

Address:

2201 S. Munroe Street
Tallahassee, FL 32301

Name and Title:

Randy Nicklaus

Address:

P.O. Box 10950
Tallahassee, FL 32302-2950

Name and Title:

Barbara Boone

Address:

300 E. Park Avenue
Tallahassee, FL 32301

Name and Title:

Heather Mitchell

Address:

307 E. 7th Avenue
Tallahassee, FL 32303

Name and Title:

Pam Davis

Address:

2326 Centerville Rd
Tallahassee, FL 32308

Name and Title:

Allyce Lee Stansbury

Address:

2808 Cavan Drive
Tallahassee, FL 32309

Name and Title: Ben Graybar

Address: 601 N. Monroe Street
Tallahassee, FL 32301

Name and Title: Kimberly Moore

Address: 444 Appleyard Dr. Bldg 38
Tallahassee, FL 32304

Name and Title: Kelly Otte

Address: 1344 Cross Creek Circle
Tallahassee, FL 32301

Name and Title: _____

Address: _____

ARTICLE VI REGISTERED AGENT

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Name: Kimberly A. Moore

Address: 444 Appleyard Dr. Bldg 38
Tallahassee, FL 32304

ARTICLE VII INCORPORATOR

The name and address of the Incorporator is:

Name: Kimberly A. Moore

Address: 444 Appleyard Dr. Bldg 38
Tallahassee, FL 32304

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

Kimberly Moore

Required Signature of Registered Agent

3/25/14

Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Kimberly Moore

Required Signature of Incorporator

3/25/14

Date

ARTICLES OF INCORPORATION
OF
INSTITUTE FOR NONPROFIT INNOVATION AND EXCELLENCE

PREAMBLE

The undersigned subscribers and incorporators hereby associate themselves together for the purpose of forming a nonprofit corporation for educational purposes under Florida law and do hereby adopt the following Articles of Incorporation:

ARTICLE I

Name

The name of this nonprofit corporation shall be The Institute for Non-Profit Innovation & Excellence, Inc., hereinafter referred to as "INIE."

ARTICLE II

Purpose

The Institute for Nonprofit Innovation and Excellence will help nonprofit organizations fulfill their missions by strengthening their effectiveness and efficiency in operation. Through its programs and services, the Institute will promote sound management principles, best practices, quality and accountability within the nonprofit sector. It will provide capacity building opportunities for the nonprofit sector that specifically target executives, board members, staff and volunteers who deliver community sustaining services.

Furthermore, the Institute will accomplish its mission by encouraging increased coordination and collaboration within the sector and between nonprofits and business and government sectors. The Institute will equip nonprofits with the skills necessary to meet the needs of their constituents while being accountable, effective and good stewards of the resources that they have been entrusted with. The Institute will serve as a convener and collective voice (advocate) for nonprofits as stimulators of the economy, incubators of innovation and catalysts for community improvement.

INIE Activities

INIE, through its Board of Directors, shall engage in the following activities:

- (a) To enter into, make, perform contracts and agreements; to sue and defend.
- (b) To encourage, solicit, administer, and accept or reject gifts of both real and personal property or money for educational purposes, all and exclusively for the advancement of INIE.
- (c) To receive, accept, or reject bequests and devises by will, absolutely or in trust, to the extent as a natural person.
- (d) To carry on or engage in any activity of any lawful nature whatsoever which the INIE may deem proper or convenient in connection with the stated purposes and to use any and all of its assets from whatever source obtained, either the principal or income therefrom, either immediately or in the future, for the furtherance of INIE's purposes.
- (e) To use assets and earnings of INIE exclusively for the purposes hereinabove set out, including the payment of expenses incident hereto, and to use no part of the net earnings to benefit of any private member or individual. No part of its

activities shall be for the carrying on of propaganda or otherwise attempting to influence legislation, and INIE shall not participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office.

- (f) Notwithstanding any other provisions of the Articles, this corporation shall not carry on any other activities not permitted to be carried on by (a) a corporation exempt from Federal income Tax under Section 501 (c)(3) of the Internal Revenue Code of 1986, or the corresponding provision of any future United States Internal Revenue law, or (b) a corporation, pursuant to other corresponding provision of any future United States Internal Revenue law, or Florida Statutes
- (g) To carry on or engage in any activity authorized under Florida law for corporations not for profit, consistent with these Articles and the purposes expressed herein.

ARTICLE III

Term of Existence

The INIE shall have perpetual existence.

ARTICLE IV

Directors, Officers and Executive Committee

Section 1. Board of Directors

The affairs of INIE shall be managed by a Board of not less than three (3) who shall be appointed. Their number, qualifications, terms of office and manner of selection shall be fixed by the Bylaws.

ARTICLE V

INITIAL BOARD OF DIRECTORS AND OFFICERS

The initial Board shall consist of nine (9) persons. The names and addresses of the persons who are to serve as directors and officers until their successors are elected and qualified pursuant to the Bylaws are:

| <u>Name</u> | <u>Office</u> | <u>Address</u> |
|---------------------|---------------|--|
| Rob Renzi | TBD | 2201 S. Monroe Street, Tallahassee, FL 32301 |
| Randy Nicklaus | TBD | P.O. Box 10950, Tallahassee, FL 32302 |
| Barbara Boone | TBD | 300 E. Park Ave. Tallahassee, FL 32312 |
| Heather Mitchell | TBD | 307 E. 7 th Avenue, Tallahassee, FL 32303 |
| Pam Davis | TBD | 2326 Centerville Rd., Tallahassee, FL 32308 |
| Kimberly Moore | TBD | 444 Appleyard Drive, Tallahassee, FL 32304 |
| Ben Graybar | TBD | 601 N. Monroe, Tallahassee, FL 32301 |
| Alyce Lee Stansbury | TBD | 2808 Cavan Drive, Tallahassee, FL 32309 |
| Kelly Otte | TBD | 1344 Cross Creek Circle, Tallahassee, FL 32301 |

ARTICLE VI

BYLAWS

The Corporation shall have Bylaws consistent with these Articles of Incorporation the Bylaws of the Corporation are to be adopted, amended or repealed by the Board as set forth in the Bylaws.

ARTICLE VII

AMENDMENT TO THE ARTICLES OF INCORPORATION

Amendments to the Articles of Incorporation of the Corporation shall be adopted by a two-thirds (2/3) vote of the Board.

ARTICLE VII

EFFECTIVE DATE

These Articles shall become effective upon filing with the Secretary of State of the State of Florida.

ARTICLE IX

DISSOLUTION

In the event of dissolution, the residual assets of the Corporation shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, i.e. charitable, educational, religious or scientific, or corresponding section of any future federal tax code, or shall be distributed to the Federal government, or to a state or local government for a public purpose.

ARTICLE X

NAMES AND ADDRESSES OF THE SUBSCRIBER AND INCORPORATOR

The name and address of the subscriber and incorporator of this charter is:

Kimberly Moore 444 Appleyard Drive, Tallahassee, FL 32304

ARTICLE XI

INITIAL REGISTERED OFFICE AND AGENT

The street address of the initial registered office of the Corporation is 444 Appleyard Drive, Tallahassee, FL 32304. The initial registered agent is Kimberly Moore. The address of the registered agent is 444 Appleyard Drive, Tallahassee, FL 32304.

IN WITNESS WHEREOF, we have here unto set our hands and seals as
subscriber and incorporator as of this 21th day of March, 2014.

Signed, sealed and delivered in our presence:

**SUBSCRIBER AND
INCORPORATOR**

Hemibaf Moene
Witness

STATE OF FLORIDA

COUNTY OF LEON

BEFORE ME, the undersigned authority, an officer duly authorized in the State and County aforesaid to take acknowledgements, personally appeared **Kimberly Moore** the individual whose signature appears as Subscribers and Incorporators on the foregoing Articles of Incorporation, and they acknowledged before me that they executed the foregoing instrument in their capacities as such and for the purposes contained therein.

WITNESS my hand and seal of office this 27th day of

March, 2014.

NOTARY PUBLIC

Printed Name: Vanessa Roberts

Commission No. EE 193081

Commission Expires: April 27, 2014

☒ Personally Known

☐ Produced Identification



VANESSA K. ROBERTS
MY COMMISSION # EE 193081
EXPIRES: April 27, 2016
Bonded Thru Budget Notary Services

Type of Identification

^{continued page 1}
nd good stewards of the resources that they have been entrusted with