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Amend/CC
@ 2/23/17

COVER LETTER

TO: Amendment Section
Division of Corporations

NAME OF CORPORATION: From Outside In INC

DOCUMENT NUMBER: 12-345678 1114000004146

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Krizia Capeles
(Name of Contact Person)

From Outside In INC
(Firm/ Company)

2800 North Orange Ave.
(Address)

Orlando, FL 32804
(City/ State and Zip Code)

Krizia@fromoutsidein-org (new email)
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Krizia Capeles at 386-479-8344
(Name of Contact Person) (Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &
Certificate of Status | <input checked="" type="checkbox"/> \$43.75 Filing Fee &
Certificate of Status
(Additional copy is
enclosed) | <input type="checkbox"/> \$52.50 Filing Fee
Certificate of Status
Certificate of Status
(Additional Copy is
Enclosed) |
|--|--|---|---|

Mailing Address
Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address
Amendment Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Articles of Amendment
to
Articles of Incorporation
of

From Outside In INC

(Name of Corporation as currently filed with the Florida Dept. of State)

12-345678

N 14000 004146

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

N/A

The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.

B. Enter new principal office address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

2800 North Orange Ave.
Orlando, FL 32804

C. Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

2800 North Orange Ave.
Orlando, FL 32804

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent:

Krizia Capelas (Same)

2800 North Orange Ave.

(Florida street address)

New Registered Office Address:

Orlando

(City)

Florida

32804

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.

N/A

Signature of New Registered Agent, if changing

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CLERK OF CIRCUIT COURT

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change. Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

Type of Action (Check One)	Title	Name	Address
1) <input checked="" type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u>P</u>	<u>Krizia Capeles</u>	<u>265 Maitland Crossing</u> <u>Way, 9-306, Orlando,</u> <u>FL 32810</u>
2) <input checked="" type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u>TC</u>	<u>James J. Capeles</u>	<u>4800 Pierce Arrow Dr.</u> <u>APOLKA, FL 32712</u>
3) <input type="checkbox"/> Change <input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove	<u>_____</u>	<u>Isa Adney</u>	<u>1901 Edgebrook Cir.</u> <u>Apt. 207</u> <u>Sanford, FL 32771</u>
4) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>S</u>	<u>Cary Scipio</u>	<u>4800 Pierce Arrow Dr.</u> <u>APOLKA, FL 32712</u>
5) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>D</u>	<u>Josann Newell</u>	<u>3319 Herring Edge Dr.</u> <u>Orlando, FL 32812</u>
6) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u>_____</u>	<u>_____</u>	<u>_____</u> <u>_____</u> <u>_____</u>

E. If amending or adding additional Articles, enter change(s) here:

(attach additional sheets, if necessary). (Be specific)

Article I, 2. Change to 2800 North Orange Ave.
Orlando, FL 32804

Article IV, 2. Change last sentence to: "At no time
may the number of Directors be less than three (3)."

Article IV, 4. Period after "the affairs of From Outside
In INC." ~~facilitate~~ Add "From Outside In INC" before "shall

Article V 1. Change Chief Executive Director to "Executive
Director. Change Chief Operating Officer to "Assistant
Director" Change Chief Financial Officer to "Treasurer"

Article V, 6. A. Change Chief Executive Officer to
"Executive Director" Change President (when first
referenced in the second sentence) to "Executive Director"

Article V, 6. B. Change Chief Operating Officer to
"Assistant Director" Change President to "Executive Director"

Add new article VI. Add "Committees"

Add Article VI 1. "Committee Formation: The board
may create committees as needed, such as fundraising,
housing, public relations, data collection, etc. The
board chair appoints all committee chairs. The Executive
board can decide to create or dissolve an ad hoc committee."

Add article VI 2. "Executive Committee": The three officers
serve as the members of the Executive Committee. Except
for the power to amend the articles of incorporation and
bylaws, the Executive Committee shall have all the powers
and authority of the board of directors, and
is subject to the direction and control of the full
board.

Add Article VI 3. "Finance Committee": The Treasurer is
the chair of the Finance Committee. The Finance Committee
is responsible for developing and reviewing fiscal
Procedures, fundraising Plan and annual budget with
staff and other board members. The board must
approve the budget and all expenditures must

be within budget. Any major change in the budget must be approved by the board or the Executive Committee. Annual reports are required to be submitted to the board showing income expenditures and Pending income. The financial records of the organization are public information and shall be made available to board members and the public.

Change Article VI to Article VII

Change Article VII to "Article III"

~~"Article III"~~ 2. Change

Change Article V III to "Article IX"

Change Article IX to "Article X"

Put "Statement of Non-discrimination" under article XI. Add "sexual orientation and gender identification" after ethnicity.

Change Article X~~II~~ to Article XII

The date of each amendment(s) adoption: 2/15/17, if other than the date this document was signed.

Effective date if applicable: 2/15/17
(no more than 90 days after amendment file date)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Adoption of Amendment(s) (CHECK ONE)

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 2/15/17

Signature Krizia Capeles
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Krizia Capeles
(Typed or printed name of person signing)

Executive Director
(Title of person signing)