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COVER LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: The Historic Camelliaettes Club of Gainesville, Inc.
(PROPOSED CORPORATE NAME – MUST INCLUDE SUFFIX)

Enclosed is an original and one (1) copy of the Articles of Incorporation and a check for :

☐ \$70.00
Filing Fee

☐ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☒ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Jacquelyn D. Hart
Name (Printed or typed)

1236 S.E. 13th Avenue
Address

Gainesville, FL 32641
City, State & Zip

(352) 372-4741
Daytime Telephone number

jdhart@ufl.edu
E-mail address: (to be used for future annual report notification)

NOTE: Please provide the original and one copy of the articles.

ARTICLES OF INCORPORATION
In compliance with Chapter 617, F.S., (Not for Profit)

ARTICLE I NAME

The name of the corporation shall be: **The Historic Camelliaettes Club of Gainesville, Inc.***

ARTICLE II PRINCIPAL OFFICE

Principal street address

Mailing address, if different is:

1236 S. E. 13th Avenue
Gainesville, FL 32641

ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

The Historic Camelliaettes Club of Gainesville, Inc. shall provide civic, cultural, charitable and educational activities and programs for children, youth and senior citizens in selected communities in the Gainesville area.

ARTICLE IV MANNER OF ELECTION The manner in which the directors are elected and appointed:

Elected positions shall be filled annually at the March regular meeting of the club, by secret ballot. A term of office is two years and the number of terms one may hold an office limited to two (2) consecutive terms. Each elected position shall be filled in an odd year or even year.

ARTICLE V INITIAL OFFICERS AND/OR DIRECTORS

Name and Title: Jacquelyn D. Hart, President
Address: 1236 S.E. 13th Avenue
Gainesville, FL 32641

Name and Title: Poinsettia J. Green, Vice President
Address: P. O. Box 2745
Gainesville, FL

Name and Title: Jacquelyn Moorhead, Recording Secretary
Address: 6501 N. W. 20th Place
Gainesville, FL 32605

Name and Title: Sandra Bradley, Chaplain
Address: 6215 N. W. 56th Lane
Gainesville, FL 32653

Name and Title: Jean Kiner, Treasurer
Address: 1248 S. E. 13th Avenue
Gainesville, FL 32641

Name and Title: Cora Roberson, Parliamentarian
Address: 1631 S. E. 41st Avenue
Gainesville, FL 32604

ARTICLE VI REGISTERED AGENT

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Name: Jacquelyn D. Hart
Address: 1236 S.E. 10th Avenue
Gainesville, FL 32641

ARTICLE VII INCORPORATOR

The name and address of the Incorporator is:

Name: Jacquelyn Moorhead
Address: 6501 N. W. 20th Place
Gainesville, FL 32605

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity

Jacquelyn D. Hart
Required Signature of Registered Agent

April 23, 2012

Date

I submit this document and affirm that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Jacquelyn E. Moorhead
Required Signature of Incorporator

April 23, 2012

Date

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DIVISION OF CORPORATIONS
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**Constitution
Of
The Historic Camelliaettes Club of Gainesville**

**Article I
Name**

The name of the organization shall be the Historic Camelliaettes Club of Gainesville, Inc., Gainesville, Florida.

**Article II
Authority**

Section 1. Corporate

The Constitution and By-Laws govern the proceedings of the Historic Camelliaettes Club of Gainesville Inc. and shall maintain a not-for-profit corporate status and fulfill its education and charitable purposes.

Section 2. Rules

The Constitution and By-Laws govern the proceedings of the Historic Camelliaettes Club of Gainesville Incorporated and are subject to Robert's Rules of Order and Laws on incorporation of the State of Florida.

**Article III
Goal**

Section 1. Goal

The Historic Camelliaettes Club of Gainesville, Inc. shall provide civic, cultural, charitable and educational activities and programs to children, youth and senior citizens in selected communities in the Gainesville area.

Section 2. Implementation

- A. The implementation of this goal shall be reflected in local programs that provide extended services to youth, young adults and senior citizens in our community.
- B. To further implement this goal, the organization may sponsor benefit programs and activities to increase the revenue, as is allowed under the not-for-profit status under the Internal Revenue Code of the State of Florida.

**Article IV
Membership**

The membership of the Organization shall include professional women who are dedicated and committed to the goals of the organization. The membership shall not exceed twenty-five (25).

Article V Officers and Elections

Section 1. Officers

The officers of the Historic Camelliaettes Club of Gainesville, Inc. are: President, Vice President, Corresponding Secretary, Recording Secretary, Financial Secretary, Treasurer, Chaplain, Business Manager, Historian, and Parliamentarian.

Section 2. Elections

Elected positions shall be filled annually at the March regular meeting of the club, by secret ballot. A term of office is two years and the number of terms one may hold an office is limited to two (2) consecutive terms. Each elected position shall be filled in an odd year or even year.

The following five (5) positions will be filled in even years: Vice-President; Corresponding Secretary; Financial Secretary; Parliamentarian; and Business Manager.

The following five (5) positions will be filled in odd years: President; Recording Secretary; Treasurer; Historian; and Chaplain.

Section 3. Executive Board

There shall be an Executive Board consisting of officers and all committee chairwomen.

Article VI Appointments

All chairwomen of committees are appointed by the President each year.

Article VII Meetings

Section 1. Regular Meetings

Regular meetings will be held monthly except for the month of December, July and August. The President will schedule a yearly retreat in the month of August.

Section 2. Hostesses

Meetings are held the fourth Thursday of each month. Meetings are scheduled by an alphabetical listing of the membership and each member shall host her individual meeting.

Article VIII Committees

The President shall appoint all Standing Committees except the Nominating Committee. The President shall be ex-officio member of all committees except the Nominating Committee.

Section 1. Standing Committees

The Standing Committees of the club shall be: Constitution, By-Laws, Membership, Special Projects, Hospitality, Finance and Budget, Social and Programs. The Standing Committees are constituted to perform a continuing service or function.

A. Nominating Committee

The Nominating Committee shall be composed of one member from each Standing Committee. Each member shall be elected by the membership of her committee. The chairwoman of the Nominating Committee shall be elected by the members of the committee.

The Committee shall be responsible for overseeing all nominations of candidates for the office and shall provide guidelines and procedures with reference to the By-Laws on qualifications.

The Committee shall be responsible for keeping up with the election of officers in both odd and even years.

The responsibility of the Committee shall be to provide guidelines and ballots for voting. Guidelines shall be subject to the approval of the active membership. The Nominating Committee shall count all ballots and give a written report, verbally, of tallies to the total Organization to determine the newly elected officers.

B. Hospitality Committee

1. When a Camelliaette is ill and is confined at home or hospitalized for three days or more, flowers will be sent by the club. Cards will be sent in lieu of flowers to immediate family members. Immediate family members are defined as: spouse, children, mother, father, sister, brother.
2. When a Camelliaette expires, a floral tribute will be sent to the family and a meal prepared by the club will be served to the family. If a member of a Camelliaette's immediate family expires, she has a choice of receiving a \$50.00 check from the club or a floral tribute to be sent to the family.
3. When a Camelliaette retires, a gift certificate or a check of \$30.00 will be given by the club. The retiree makes the decision.
4. When children and grandchildren of Camelliaettes graduate from high school or college (4 yrs) a \$25.00 check will be given by the club.
5. If a Camelliaette marries for the first time, a shower will be given by the club. A shower will also be given for the birth of a child.

Section 2. Ad Hoc Committee

The President may appoint an Ad Hoc Committee, should the need arise, to perform a specific task. An Ad Hoc Committee is dissolved as soon as that task is completed.

Article IX Amendment of Constitution

Section 1.

This Constitution shall be amended by a two-thirds vote of the members present at a meeting called to approve the amendments.

Section 2.

Proposed amendments shall be submitted in detail to the Constitution Committee sixty (60) days prior to the final meeting of the year in April. Proposed amendments may be submitted by an active member or a group of members. A copy of the proposed changes shall be mailed, or presented, to each active member of the club with thirty (30) days prior to the date of voting.

Section 3.

The proposed amendments shall be read at a meeting designated to hear changes and voted upon by those present. A two-thirds ($2/3$) vote of those present shall be necessary to pass the amendment or amendments.