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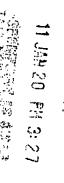
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## **COVER LETTER**

**TO:** Amendment Section Division of Corporations

| NAME OF CORPORATION:Reach Out Recovery, Inc |  |   |   |
|---|--|---|---|
| DOCUMENT NUMB                               | ER:N1100                                     | 00000343  |   |
| The enclosed Articles of                    | of Amendment and fee                         | are submitted for filing  | ng.   |
| Please return all corresp                   | pondence concerning t                        | his matter to the follo   | wing:   |
|   | Leslie Glass                                 | ntact Person)   |   |
|   | (Name of Cor                                 | ntact Person)   |   |
|   | Reach Out Recov<br>(Firm/Co                  | very, Inc   |   |
|   |  |   |   |
|   | 200 Bird Key D<br>(Addi                      | rive<br>ress)   | <del></del>   |
|   | Samanta El 24                                | 1774  |   |
|   | Sarasota, FL 34<br>(City/State an            | d Zip Code)   |   |
| For further information                     | concerning this matte                        | r, please call:   |   |
|   | at   | ·   | <del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>  |
| Enclosed is a check for                     | the following amount                         | :   |   |
| x \$35 Filing Fee                           | □ \$43.75 Filing Fee & Certificate of Status | □ \$43.75 Filing Fee & Certified Copy (Additional copy is enclosed) | □ \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy<br>is enclosed) |
| Mailing Address                             |  | Street Addres   | _   |
| Amendment Section Division of Corporations  |  | Amendment Section Division of Corporations                          |   |
| P.O. Box 6327                               |  | Clifton Building 2661 Executive Center Circle                       |   |
| Tallahassee, FL 32314                       |  | Tallahassee, FL 32301   |   |

## Articles of Amendment To Articles of Incorporation Of



| Dead Oak Barrer Iva   |
|---|
| Reach Out Recovery, Inc.  (Name of Corporation as currently filed with the Florida Dept. of State)  |
| (Name of Corporation as currently filed with the Florida Dept. of State)  |
| 2111000000242   |
| (Document number of Corporation (if known)  |
|   |
| Pursuant to the provisions of section 617.1006, Florida Statutes, this <i>Florida Not For Profit Corporation</i> adopts the following amendment(s) to its Articles of Incorporation:                                    |
| NEW CORPORATE NAME (if changing):   |
| (must contain the word "corporation," "incorporated," or the abbreviation "corp." or "inc." or words of like import ir language; "Company" or "Co." may <u>not</u> be used in the name of a not for profit corporation) |
| AMENDMENTS ADOPTED - (OTHER THAN NAME CHANGE) Indicate Article Number(s) and/or Article Title(s) being amended, added or deleted: (BE SPECIFIC)   |
| Amend Article III   |
| Additional Article IX   |
| Additional Article X  |
|   |
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|   |
|   |
| (Attach additional pages if necessary)  |
| (continued)   |

#### ADDITION TO ARTICLE III: PURPOSE

Not-withstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(C)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), or by a corporation, contributions to which are deductible under Section 170(C)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law.

#### ARTICLE IX: DISSOLUTION

The property of this Corporation is irrevocably dedicated to charitable and educational purposes and no part of the net income or assets of this Corporation shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person. Upon dissolution or winding up of the Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this Corporation shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable and educational purposes and which has established its tax exempt status under Section 501(C)(3) of the Internal Revenue Code.

#### ARTICLE X EARNINGS

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in any political campaign on behalf of, or in opposition of any candidate for public office.

# Reach Out Recovery, Inc. Conflict of Interest Policy

#### Article I: Purpose.

The purpose of this conflict of interest policy is to protect Reach Out Recovery, Inc.'s interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

#### **Article II: Definitions**

#### 1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, which has a direct or indirect financial interest, as defined below, is an interested person.

#### 2. Financial Interest

A person has a financial interest if the person has directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which Reach Out Recovery, Inc. has a transaction or arrangement,
- A compensation arrangement with Reach Out Recovery, Inc. or with any entity or individual with which Reach Out Recovery, Inc has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which Reach Out Recovery, Inc.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

#### **Article III: Procedures**

#### 1. Duty To Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

#### Article III: Procedures, cont.

#### 2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

#### 3. Procedures for Addressing the Conflict of Interest

- a. An interested party may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement.
- **b.** The chairperson of the governing board or committee shall if appropriate, investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether Reach Out Recovery, Inc. can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in Reach Out Recovery, Inc.'s best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

#### 4. Violations of the Conflicts of Interest Policy

- a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged conflict of interest.
- **b.** If after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

#### Article IV Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest did in fact exist
- **b.** The names of the persons who were present for discussions and votes relating to the transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### Article V Compensation

- a. A voting member of the governing board who receives compensation, directly or indirectly from Reach Out Recovery, Inc., for services is precluded from voting on matters pertaining to that member's compensation.
- **b.** A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from Reach Out Recovery, Inc., for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from Reach Out Recovery, Inc., either individually or collectively, is prohibited from providing any information to any committee regarding compensation.

## Article VI Annual Statements

Each director, principal officer and member of a member of a committee with governing board-delegated powers shall annually sign a statement, which affirms such a person:

- a. Has received a copy of the conflicts of interest policy
- b. Has read and understands the policy
- c. Has agreed to comply with the policy, and
- d. Understands Reach Out Recovery, Inc is charitable and in order to maintain its' federal tax exemption it must engage primarily in activities which accomplish one or more of its tax exempt purposes.

## Article VII Periodic Reviews

To ensure that Reach Out Recovery, Inc operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and arrangements are reasonable, based on competent survey information, and the result of arms length bargaining.
- b. Whether partnerships, joint ventures and arrangements with management organizations conform to Reach Out Recovery, Inc written policies, are properly recorded, reflect reasonable investment or payment for goods or services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess private benefit transaction

## Article VIII Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, Reach Out Recovery, Inc may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

| The date of adoption of the amendment(s) was:01/17/2011   |  |  |  |  |
|---|--|--|--|--|
| Effective date if applicable:   |  |  |  |  |
| (no more than 90 days after amendment file date)  |  |  |  |  |
| Adoption of Amendment(s) (CHECK ONE)  |  |  |  |  |
| ☐ The amendment(s) was (were) adopted by the members and the number of votes cast for the amendment was sufficient for approval.  |  |  |  |  |
| X There are no members or members entitled to vote on the amendment. The amendment(s) was (were) adopted by the board of directors.   |  |  |  |  |
| Signature   |  |  |  |  |
| (By the chairman or Vice Chairman of the board, president or other officer – if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary, by the fiduciary.) |  |  |  |  |
| Leslie Glass(Typed or printed name of person signing)   |  |  |  |  |
| President   |  |  |  |  |
| (Title of person signing)   |  |  |  |  |

**FILING FEE:\$35**