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**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** NORTH MIAMI ISLAMIC CENTER, INC.

**DOCUMENT NUMBER:** N10000008773

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

SHAZAM MOHAMED

(Name of Contact Person)

NORTH MIAMI ISLAMIC CENTER, Inc.

(Firm/ Company)

2001 NE 170th ST

(Address)

North Miami Beach, FL ~~33133~~ 33162

(City/ State and Zip Code)

shazam\_mohamed@hotmail.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Jihad Rashid

(Name of Contact Person)

at ( 305 ) 733-9521

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

\$35 Filing Fee

\$43.75 Filing Fee &  
Certificate of Status

\$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

\$52.50 Filing Fee  
Certificate of Status  
Certified Copy  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

NORTH MIAMI ISLAMIC CENTER, INC.

(Name of Corporation as currently filed with the Florida Dept. of State)

N10000008773

(Document Number of Corporation (if known))

FILED  
2011 MAY -3 AM 9:56  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

N/A

*The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

**B. Enter new principal office address, if applicable:**

*(Principal office address MUST BE A STREET ADDRESS)*

N/A

N/A

N/A

**C. Enter new mailing address, if applicable:**

*(Mailing address MAY BE A POST OFFICE BOX)*

N/A

N/A

N/A

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

*Name of New Registered Agent:*

N/A

N/A

*New Registered Office Address:*

*(Florida street address)*

N/A

*(City)*

Florida

*(Zip Code)*

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

Signature of New Registered Agent, if changing



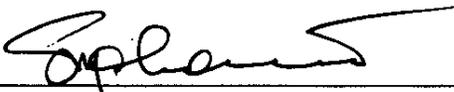
The date of each amendment(s) adoption: 4-25-2011  
*(date of adoption is required)*

Effective date if applicable: 4-25-2011  
*(no more than 90 days after amendment file date)*

**Adoption of Amendment(s) (CHECK ONE)**

- The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 0-25-2011

Signature   
*(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)*

SHAZAM MOHAMED  
*(Typed or printed name of person signing)*

PRESIDENT  
*(Title of person signing)*

# **NORTH MIAMI ISLAMIC CENTER**

AMENDMENT

TO

## **ARTICLES OF INCORPORATION**

### ARTICLE I

The name of The Corporation is North Miami Islamic Center, Inc.

### ARTICLE II

The Corporation is a non-profit religious corporation as defined under Florida Statutes Chapter 617 as a Religious Organization.

### ARTICLE III

The purposes for which North Miami Islamic Center, Inc. is organized are exclusively religious, charitable, and educational within the meaning of Section 501(c)(3) of the United States Internal Revenue Code of 1986 or the corresponding provisions of any future United States Internal Revenue Law.

### ARTICLE IV

The Corporation shall carry on activities permitted to be carried on by corporations exempt from Federal Income Tax under Section 501(c)(3) of the United States Internal Revenue Code of 1954 or the corresponding provisions of any future Internal Revenue Law; or by a corporation, contributions to which are deductible under Section 70(d)(2) of the United States Internal Revenue Code of 1954 or the corresponding sections of any future Internal Revenue Law.

### ARTICLE V

The Corporation shall "exist in perpetuity".

### ARTICLE VI

Any individual who confesses the Muslim declaration of faith ("Ash-hadu an la ilaha illa Allah wa ash-hadu anna Muhammadan Rasulallah") and strives to practice the five (5) pillars of faith of the Islamic religion shall be deemed admitted to the North Miami Islamic Center, Inc. as a member.

#### ARTICLE VII

The highest authority on all matters and the primary sources for guidance and judgment are the Infallible Qur'an revealed by the one and only Almighty Allah (SWT) (God) and the authentic Sunna (Sahih Hadith which do not contradict the Qur'an) of the Prophet Muhammad Ibn Abdullah (PBUH).

#### ARTICLE VIII

All affairs of North Miami Islamic Center, Inc. shall be conducted according to the Holy Qur'an and authentic Sunnah (life example) of Prophet Muhammad (PBUH). The Corporation's administrative guidelines, organizational policies, and operational procedures shall be identified in the organization's By-Laws and must be in conformity with the Qur'an and Sunnah.

#### ARTICLE IX

1. The governing structure of the Corporation shall conform to the Islamic model of Director (Amir), Assistant Director (Wazir), and Majlis As-Shurah.
2. The members of the Majlis As-Shurah are to be selected from the general membership (Jamaat) by the Director (Amir) and ratified by the membership (Jamaat).
3. The affairs of North Miami Islamic Center, Inc. shall be managed by a Board of Directors consisting of the Director (Amir) and the members of the Majlis As-Shurah.
4. The Director (Amir) shall be the President of the Corporation and Chairman of the Board of Directors.
5. Including the Director (Amir), the minimum number of directors constituting the Board of Directors will be five (5) and the maximum will be nine (9).

#### ARTICLE X

The Director (Amir) and Majlis As-Shurah will appoint a Council (Shurah) of five (5) Imams who will lead the prayers and conduct all religious activities.

#### ARTICLE XI

The Director (Amir) and Majlis As-Shurah will appoint a Board of Trustees to comprise of five (5) members from among the membership (Jamaat).

## ARTICLE XII

The functions and responsibilities of the Director (Amir), Majlis As-Shurah, and Board of Trustees will be defined in the By-Laws of the Corporation and this Constitution may be amended or modified only in the event that it violates Qur'an and Sunna; any law of the United States. Additional consideration in modifying responsibilities shall be given only to enhance the assets and/or operations of the Center and Jamaat.

### SECTION I - OBJECTIVES

The objectives are to preach and teach Islam and to promote educational and dawah programs in the media if possible or any other way and work diligently to unite the various Masajid and Jamaat in South Florida". There will be no voting to install officers. There will be no membership fees assessed. However members will be encouraged to donate freely to support the organization.

### SECTION II - ROLE OF WOMEN

Muslim women are invited to participate in women's circle; teaching, and generally providing a supportive role in fulfilling the objectives of the Center. They should adhere to Quranic and As Sunna guidelines regarding dress and conduct as stipulated in the Qur'an.

### SECTION III - DIRECTOR (AMIR)

Definition The Director (Amir) is the leader of the Jamaat, the Chairman of the Board of Directors, and the head of the Majlis As-Shurah.

#### Qualifications

He must be knowledgeable of Quran and Sunna; of good character and reputation; honest; truthful; trustworthy; reliable and is expected to practice the five pillars of Islam and fulfill the articles of faith.

#### Leadership

He should possess good leadership qualities to uphold the Shariah (Qur'an and Sunna) and also possess managerial, organizational, and planning skills. He should be modest, humble, kind, affectionate, patient, and able to give good counsel and sound judgment. He should seek and appoint honest, knowledgeable, committed Muslims to the Majlis As-Shurah and positions of responsibility within the Center. He should also appoint his Assistant Director (Wazir) with the above-mentioned qualities. He should display his leadership abilities with the Majlis As-Shurah and work closely with the Imams to foster peace and unity within the Jamaat as well as with other Masajid and to promote goodwill and peace to peoples of other faiths.

#### SECTION IV - ASSISTANT DIRECTOR

##### (WAZIR) Definition

The Wazir is the Assistant Director or Vice President appointed by the Amir. His credentials should be like that of the Amir and his duty should be to work closely with the Amir, the Imams, and the Majlis As-Shurah. He should strive to promote an effective dawah program and a good rotation of Imams. He must be able to act for the Amir if the need arises.

##### Selection

The Amir will select someone from within the Jamaat to appoint and He will present that person to the Majlis As-Shurah for endorsement.

#### SECTION V - MAJLIS AS-SHURAH (EXECUTIVE COUNCIL)

##### Qualifications

The Majlis As-Shurah is the Council of the Members of the Board or Executive Council serving under the Amir and Wazir. These members should all possess qualities similar to those of the Amir and Wazir in addition to their respective knowledge and skills for their particular positions so that they may be able to hold council and give good advice to the Amir and Wazir.

##### Selection

The Majlis As-Shurah will be selected in a similar manner as the Wazir by the Amir and then be ratified by the Jamaat at its next meeting.

#### SECTION VI - OFFICERS OF THE CORPORATION

##### A. PRESIDENT

The title of "President" shall be used only for the purposes of incorporation under the laws of the State of Florida. The title shall be used only in legal correspondence relative to corporate matters dealing with legislative, regulatory, or judicial authorities or other non-Muslim corporations.

The Amir holds the position of President of the Corporation. There are no time limit or term limitations for the position. Presidential duties are limited to the official duties specified for the position of president by common business practice or statutory law.

##### B. VICE PRESIDENT

The title of "Vice President" shall be used only for the purposes of incorporation under the laws of the State of Florida. The title shall be used only in legal correspondence relative to corporate matters dealing with legislative, regulatory, or judicial authorities or

other non-Muslim corporations.

The Wazir holds the position of Vice President of the Corporation. There are no time limit or term limitations for the position. Vice Presidential duties are limited to the official duties imposed on the position of vice president by common business practice or statutory law.

C. SECRETARY

The Secretary shall be appointed by the Amir and ratified by the Majlis As-Shurah.

Qualifications

1. Honest, reliable, dependable, and trustworthy.
2. Professional writing and/or word-processing skills.
3. Knowledge and experience with administrative record-keeping and file maintenance and management.
4. Able to devote the time required to manage the affairs of the Jamaat
5. Well organized and computer literate.

Duties

1. Take minutes of all Majlis meetings; distribute copies of minutes to members at subsequent meetings.
2. Provide agenda of topics to be discussed on a weekly basis.
3. Record and coordinate responses to all telephone messages and Correspondence of the Center/Corporation
4. Handle all filing and registration forms for the Corporation including state and federal
5. Process all official documentation for the Center/Corporation.
6. Maintain an adequate and secured filing system.
7. Keep the Amir and Majlis updated on necessary administrative tasks and functions.

D. TREASURER

The Treasurer shall be appointed by the Amir and ratified by the Majlis As-Shurah.

Qualifications

1. Honest, reliable, dependable, and trustworthy.
2. Competent knowledge and experience with accounting principles and financial record-keeping systems.
3. Able to devote the time required to effectively manage the functions of treasurer
4. Well organized and computer literate.

### Duties

1. Keep official records of all funds collected and spent.
2. Ensure that all bills are paid properly and on time.
3. Maintain all Center financial accounts (no accounts shall accrue any riba).
4. Publish a monthly financial report to be posted in the Center in a prominent location for the members to see.  
Publish an annual income statement and balance sheet.
5. Secure the services of a certified public accountant to audit the Center books annually. The selection of a C.P.A. must be approved by the Majlis As-Shurah.

### E. OTHER OFFICERS AND COMMITTEES

The Amir and Majlis As-Shurah may establish other positions and committees as needed to carry out the affairs of the Muslims. Such committees may include but are not limited to the following:

- Fund-raising Committee
- Bait ul Mal (treasury for distribution of Zakah and Sadaqa)
- Social Activities Committee
- Education Committees
- School Organization Team
- Public Relations Coordinator
- Prison Dawah Team
- Property Acquisition Committee
- Property Development Committee
- Community Liaison
- Department of Intra-Muslim Affairs

In any and all circumstances, the Majlis As-Shurah shall establish the goals, objectives, guidelines, and selection criteria for each such entity. All committees or officers or departments must conduct their affairs according to the Qur'an and Sunna. All committees or officers or departments are accountable to the Amir and the Majlis As-Shurah. Every effort shall be made to secure maximum participation of all the Muslims to work within the various teams and committees.

## SECTION VII - SELECTION AND REMOVAL OF OFFICERS

Selection North Miami Islamic Center, Inc. will not hold "elections" nor allow "election campaigns" for the purpose of selecting leaders or officers. However, the members of the Jamaat will approve or disapprove of choices for leadership via the processes of Shurah and Bay'ah as defined in the Qur'an and authentic Sunnah. The Center will conduct its affairs by the process of Shurah as defined in the Qur'an. The model for governance of this organization is that of Majlis As-Shurah as outlined in

the Constitution and these By-Laws.

#### Appointments

The Amir has the responsibility of appointing all Majlis members who will be ratified by the Jamaat. The Amir also has the responsibility of appointing all officers, who must also be approved by the Majlis. All appointments must proceed according to the provisions of these By-Laws and all appointees must exemplify the minimum requirements for the position(s) as specified in these By-Laws.

#### Terms of Office

There will be no set limits on the term of office for any of the official representatives of the organization including Amir, Imam, Majlis members, and other officers. Individuals may continue in the designated office as long as the following conditions are met:

1. The individual has made no gross violations of Islamic laws or principles
2. The individual fulfills their position's responsibilities
3. The individual attends meetings consistently and punctually
4. The individual does not betray the trust of Islam
5. The individual does not abuse their authority
6. The individual continues to enjoy the confidence of the Jamaat

#### Removal of Officers

Any officer, including the Amir, Imam, Majlis members, or other officers, may be removed from office if they are found to have committed the following offenses during the time period of serving as officer:

1. Commission of major sins in Islam (shirk, murder, zina, etc.).
2. Embezzlement of Center/Corporate funds or misappropriation of Center resources.
3. Abuse of Center authority for personal or economic gain.
4. Treason against Islam.
5. Creating or promoting schisms, cliques or making mischief.

#### Due Process

Charges may be made against an officer by any Muslim in good standing. Charges must be substantiated by objective evidence or eyewitness proof. Charges must be presented to the Amir. The accused officer will have an opportunity to respond to the charges before a special hearing by the Amir. If the charges are proved to be false, the accusing party must apologize to the exonerated officer in order to clear his/her name. Sharia guidelines will be observed during due process. If the accused is the Amir, the Majlis As-Shurah will contact a qualified Imam or scholar to conduct the process.

## SECTION VIII - PROCESS OF AS-SHURAH

### Definition

The Qur'an (Surah 42: Ayah 38) states that the believers are those who conduct their affairs by means of Shurah, defined as "Mutual Consultation," or "Council among themselves." The Majlis As-Shurah has been established to provide a means by which the Amir can seek counsel and consultation from the believers when deciding affairs of state for the Jamaat. The Amir and Majlis As-Shurah should make decisions within the light and guidance of the authoritative sources of Islam.

### Authoritative Sources

The Primary sources for guidance are:

1. the Infallible Qur'an and the Authentic Sunnah (Sahih Hadith which do not contradict the Qur'an) of the Prophet (PBUH).
2. The ruling of the four Khulafa Rashidun.
3. Consensus of the Scholars (Ijmaa')

After the above listed sources, the rulings of major scholars may be consulted.

## SECTION IX - MEETINGS

Majlis As-Shurah meetings will be held at the Center once every month and if for any reason meeting cannot be convened, there should not be any more than a three (3) month hiatus between meetings for any reason.

Special meetings may be called as needed. Advance notice of all meetings should be publicly announced to the Jamaat as far in advance as possible.

## SECTION X - CONFLICT RESOLUTION

The Jamaat must refer to the Qur'an and the Sunnah to handle and resolve all disputes. All members, including the Amir and officers and Majlis members and all Muslims in general, must submit to the authority of Allah (SWT) and His Messenger (PBUH) as Allah (SWT) has ordered us to do in the Quran Karim (Surah 4. Ayah 59).

The Amir is responsible for arbitration and decisions on resolution of conflict between Muslims. The Amir must resort to Qur'an and Sunna and must follow the order of authoritative sources as pointed out in Section VIII.

## SECTION XI - AMENDMENTS TO THE CONSTITUTION OR BY-LAWS

Proposed amendments must not conflict with the Qur'an or authentic

Sunnah and they must be presented to the Amir in writing. The author of the proposed amendment will present said amendment to the Majlis As-Shurah at a regularly-scheduled or special meeting.

The proposed amendment will be critiqued and checked for Islamic validity, value to the organization, anticipated impact (negative or positive), and other factors.

The Amir shall then solicit feedback and opinions from the members of the Majlis As-Shurah on whether or not the amendment should be accepted. The Amir shall make the final decision on the acceptance or rejection of the amendment based on Islamic rationale.

#### SECTION XII - PROHIBITED ACTIVITIES

The following activities will not be allowed on the property of North Miami Islamic Center, Inc.:

- The use of alcohol, intoxicants, narcotics, cigarettes, or any other self-destructive or haram items.
- Fighting, wrangling, loud arguments, name-calling, and/or cursing.

The procedures for handling disagreements are expressly defined in Section X of these By-Laws. Individuals who are disruptive or make trouble or fitna must immediately cease those activities and conform to proper conduct as defined by these By-Laws. Individuals who fail to cease the above activities must leave the premises of the Center and will be barred from all activities (except Salat) at the prayer area until they return to proper conduct and right guidance