

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. Finally, the fifth step is to evaluate the results of the project. This involves assessing the outcomes against the objectives and goals and identifying any areas for improvement or further action.

07/25/11-01015-001 \*\*35.00

SECRET  
11 JUL 25 AM 8:55

*Amend*  
C.COULLIETTE  
JUL 27 2011  
EXAMINER

**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** Grand Masters Dragon Boat Club of the Villages, Inc.

**DOCUMENT NUMBER:** N10000006955

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Barbara K. Pancoast

(Name of Contact Person)

Grand Masters Dragon Boat Club of the Villages, INC.

(Firm/ Company)

2371 Ansley Path

(Address)

The Villages, Florida 32162

(City/ State and Zip Code)

bpancoast88@gmail.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Barbara K. Pancoast

(Name of Contact Person)

at ( 541 ) 948-4742

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

☒ \$35 Filing Fee

☐ \$43.75 Filing Fee &  
Certificate of Status

☐ \$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

☐ \$52.50 Filing Fee  
Certificate of Status  
Certified Copy  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

Grand Masters Dragon Boat Club of the Villages, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

N10000006955

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

*The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

**B. Enter new principal office address, if applicable:**  
(Principal office address **MUST BE A STREET ADDRESS**)

Barbara K. Pancoast

2371 Ansley Path

The Villages, Florida 32162

**C. Enter new mailing address, if applicable:**  
(Mailing address **MAY BE A POST OFFICE BOX**)

Barbara K. Pancoast

2371 Ansley Path

The Villages, Florida 32162

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent:

Barbara K. Pancoast

2371 Ansley Path

New Registered Office Address:

(Florida street address)

The Villages

(City)

Florida 32162

(Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

  
Signature of New Registered Agent, if changing

FILED  
CLERK OF DISTRICT COURT  
11 JUL 25 AM 8:56

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**  
(Attach additional sheets, if necessary)

<u>Title</u>	<u>Name</u>	<u>Address</u>	<u>Type of Action</u>
<u>DD</u>	<u>DANIEL J. SMYCZYNSKI</u>	<u>8313 SE 176TH LAWSON LOOP</u> <u>THE VILLAGES FL 32162</u>	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove
<u>T</u>	<u>MYRNA HUELSMAN</u>	<u>1745 HAGOOD LOOP</u> <u>THE VILLAGES FL 32162</u>	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove
<u>S</u>	<u>WARREN A BUTT</u>	<u>2460 MORVEN PARK WAY</u> <u>THE VILLAGES FL 32162</u>	<input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove

SEE ATTACHED

**E. If amending or adding additional Articles, enter change(s) here:**  
*(attach additional sheets, if necessary). (Be specific)*

[illegible]

**Attachment to Page 2 of 3 Amending the Officers**

<b><u>Title</u></b>	<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Type of Actions</u></b>
<b>DD</b>	<b>Patricia Ryan</b>	<b>8481 SE 177th Bartram Loop The Villages, Fl 32162</b>	<b>Add</b>
<b>T</b>	<b>Per Olesen</b>	<b>2403 Columbia Way The Villages, Fl 32162</b>	<b>Add</b>
<b>S</b>	<b>Barbara Pancoast</b>	<b>2371 Ansley Path The Villages, Fl 32162</b>	<b>Add</b>

The date of each amendment(s) adoption: June 14, 2011  
(date of adoption is required)

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

**Adoption of Amendment(s) (CHECK ONE)**

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated 7-11-2011

Signature \_\_\_\_\_

(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

LEE CEROVAC

(Typed or printed name of person signing)

Director (President)

(Title of person signing)