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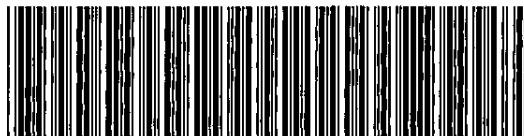
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W09000001258

## COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** Parents for Music Booster Club, Inc.

(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00  
Filing Fee

☒ \$78.75  
Filing Fee &  
Certificate of  
Status  
+ 1 page  
79.75

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

**FROM:** Edward Dunne

Name (Printed or typed)

1801 Panther Lane

Address

Fort Pierce, Florida 34950

City, State & Zip

772-468-5453

Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

January 13, 2009

EDWARD DUNNE  
1801 PANTHER LANE  
FORT PIERCE, FL 34950

SUBJECT: PFM BOOSTER CLUB, INC.  
Ref. Number: W09000001758

We have received your document for PFM BOOSTER CLUB, INC. and your check(s) totaling \$79.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

Section 617.0202(d), Florida Statutes, requires the manner in which directors are elected or appointed be contained in the articles of incorporation or a statement that the method of election of directors is as stated in the bylaws.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6062.

Eula Peterson  
Regulatory Specialist II  
New Filing Section

Letter Number: 209A00001288



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

February 19, 2009

EDWARD DUNNE  
1801 PANTHER LANE  
FORT PIERCE, FL 34950

SUBJECT: PFM BOOSTER CLUB, INC.  
Ref. Number: W09000001758

We have received your document for PFM BOOSTER CLUB, INC. and your check(s) totaling \$79.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

Please accept our apology for failing to mention this in our previous letter.

Entities may file using only the entity's name. Please delete any reference to the "doing business as name" in your document. If you wish to register your fictitious name, you may do so by filing an application and submitting the appropriate fees to this office.

The person designated as registered agent in the document and the person signing as registered agent must be the same.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6062.

Eula Peterson  
Regulatory Specialist II  
New Filing Section

Letter Number: 209A00001288

# Parents for Music Booster Club, Inc. Articles of Incorporation

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In Compliance with Chapter 617, F.S., (Not for Profit)

C/O Ft. Pierce Westwood Band Director

1801 Panther Lane

Fort Pierce, Florida 34950

## **Article I- The Name**

The name of this corporation shall be "Parents for Music Booster Club, Inc." It shall be a non-profit organization as duly filed.

## **Article II- Principle Place of Business**

### *Section I*

The place in this state where the principal office of the "Parents for Music Booster Club, Inc." is to be located is the City of Fort Pierce, Florida in Saint Lucie County. The address of the "The Parents for Music Booster Club, Inc." c/o Band Director is 1801 Panther Lane Fort Pierce, Florida 34950.

## **Article III- The Purpose**

### *Section I*

To promote the interests and activities of the Fort Pierce Westwood High School Bands.

### *Section II*

To organize the activities of the band members' parents in the Instrumental Music Department of Westwood High School, when the activities are for the purpose of providing either financial or physical assistance to any program specifically involving the Instrumental Music Department. The activity or activities are to be agreed upon by a majority of the members in attendance at the regular meeting of the 'Parents for Music Booster Club, Inc.' when the activity or activities are presented for approval.

### *Section II*

'Parents for Music, Inc.' is organized exclusively for supporting the education and programs of the Westwood High School Band, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

## **Article IV - Election of Officers**

### *Section I*

The elected officers are Director(s), President, Vice-President, Secretary, and Treasurer, which are elected yearly. The Registered Agent will be the current Band Director of Fort Pierce Westwood High School or a member of Fort Pierce Westwood's Staff and agreed upon by the Executive Committee and the Principal of Fort Pierce Westwood High School.

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## *Section II*

No officers shall hold the same office for more than (2) consecutive years. The Registered Agent shall remain unchanged unless agree upon by the Executive Committee and the Principal of Fort Pierce Westwood High School.

## *Section III*

The President shall appoint a Nominating Committee each February, consisting of three (3) voting members to nominate officers for the coming year. Nominations from the floor shall be accepted. Nominees must be parents of band members enrolled in band in the following year.

## *Section IV*

The officers shall be elected at the April meeting by written ballot, prepared by the Nominating Committee. Each term of all officers shall run for 12 months commencing with the first meeting of May following the election. The First election took place on November 3, 2008 from members present. Those officers shall serve as the initial officers for the corporation. These initial officers will remain in effect until the May 2009 term begins.

## *Section V*

In the event an officer cannot fulfill a term of office, the President, with the concurrence of the Executive Committee, shall appoint a replacement to complete the election term.

# **Article V - Elected Officers**

## *Section I*

The officers elected of the "Parents for Music Booster Club, Inc." as of the November 3, 2008 meeting are as follows:

### ***Director(s)***

A Director(s) will be elected as indicated in the Bylaws of the "Parents for Music Booster Club, Inc."

### ***President***

Donna Baumker of 5811 Shannon Drive Fort Pierce, Florida 34951

### ***Vice-President***

Jeanene Hadley of 686 SW Jean Avenue Port Saint Lucie, Florida 34953

### ***Treasurer***

Edward Jarvis of 8008 Hollowpaw Avenue Fort Pierce, Florida 34951

### ***Secretary***

Debbie Crouch of 255 North Jenkins Road Fort Pierce, Florida 34947

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## **Article VI- Registered Agent**

### *Section I*

The Registered Agent will be the current Band Director of Fort Pierce Westwood High School or a member of Fort Pierce Westwood's Staff and agreed upon by the Executive Committee and the Principal of Fort Pierce Westwood High School.

### *Section II*

The initial Registered Agent is Mr. Edward J. Dunne III, Director of Bands for Fort Pierce Westwood High School. The address of the Registered Agent is 1801 Panther Lane Fort Pierce, Florida 34950. The contact number is (772) 468-5400.

## **Article VII- Membership**

### *Section I*

The membership shall be open to anyone who is interested in the music program in Westwood High School. Membership is to run yearly.

### *Section II*

Members, who are parents of band members, and the current Band Director will have voting rights and will be eligible to hold office.

### *Section III*

All others will be classified as honorary members and will be entitled to voice participation, but cannot vote or hold elective office in this organization.

## **Article VIII- Incorporator**

### *Section I*

The Incorporator of the "Parents for Music Booster Club, Inc." is Donna Baumker of 5811 Shannon Drive Fort Pierce, Florida 34951.

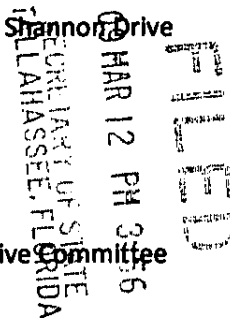
## **Article IX - Meeting**

### *Section I*

The first Monday of each month shall be the meeting night unless changed by the Executive Committee

### *Section II*

At the meetings of the organization, those voting members present shall constitute a quorum.





## **Article X- Duties of the Officers**

### *Section I*

The President shall discharge the duties normally associated with that office and serve as an ex-officio member of all committees.

### *Section II*

The Vice-President shall perform all designated duties and all duties of the President in his or her absence.

### *Section III*

The Secretary shall record minutes of each regular meeting and perform such other duties as pertain to that office. Minutes of the Executive Committee shall be recorded by the Secretary and read at the next regular meeting. In the absence of the Secretary, another Executive Committee member will complete those responsibilities.

### *Section IV*

The Treasurer shall collect all money and pay all authorized bills. All checks will require the signature of the Treasurer and the President or Vice-President. A Treasurer's report will be read at each general meeting. The records of the Treasurer shall be open at all times for inspection by any member of the organization. At the termination of the term of office or annually, all funds of the organization shall be turned over to the Treasurer's successor and the books shall have been audited.

### *Section V*

The Registered Agent shall be the liaison between the Secretary of State and the "Parents for Music Booster Club, Inc.", and shall be responsible for all communications required by the Secretary of State from this organization.

### *Section VI*

A Director(s) shall provide continuity for the organization and represent the organization's point of view, be an advocate for them; to oversee the responsibility for the administration of the organization is delegated; offer administrative guidance; govern the organization by broad policies and objectives; and account to the public for the products and services of the organization and expenditures of its funds.

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## **Article XI- Executive Committee**

### *Section I*

The elected officers, band director, and the immediate past president shall constitute the Executive Committee.

### *Section II*

The Executive Committee shall meet monthly or as required to conduct the necessary business of the organization.

### *Section III*

The President, with the approval of the Executive Committee, shall appoint all committee chairpersons.

## **Article XII- Duties of the Executive Committee**

### *Section I*

Conduct regular Executive Committee meetings monthly during the school year, the time to be fixed by the committee at its first meeting after elections are held. A majority of the Executive Committee members shall constitute a quorum. Special meetings may be called by the President or by a majority of the members of the committee.

### *Section II*

Formulate an agenda for general meetings with guidance from band director.

### *Section III*

Present a report at the regular meeting of the "Parents for Music Booster Club, Inc."

### *Section IV*

In August, establish a projected annual budget for the "Parents for Music Booster Club, Inc." in cooperation with the band director. The budget shall be presented at the September meeting for approval by the general membership.

### *Section V*

Transact necessary business in the intervals between regular meetings and such other business as may be referred to the membership.

### *Section VI*

Create Standing Committees and approve the plans of work of the Standing Committees.

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TALLAHASSEE, FLORIDA

### *Section VII*

Appoint an Auditing Committee at least two (2) weeks before the April meeting to audit the Treasurer's account. The Auditing Committee shall consist of one faculty member of Fort Pierce Westwood High School and two (2) members of the organization not on the Executive Committee.

### *Section VIII*

Establish a list of standing rules to be submitted annually to the membership for approval.

## **Article XIII- Financial Activities**

### *Section I*

Being a non-profit corporation, all funds earned by this organization shall be used for operation purposes as outlined in Article III.

### *Section II*

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### *Section III*

All new fund-raising activities must be agreed upon by majority vote of members in attendance at a regular meeting.

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#### *Section IV*

All proposed disbursements of funds of this organization other than Band Booster operating expenses shall first be presented to the Executive Committee prior to a regular meeting for consideration before being put to the membership for a vote. The Executive Committee shall determine whether the requested expenditure is: (a) consistent with the purposes and by-laws of the organization and (b) whether the financial condition permits the expenditure without creating a negative balance in the treasury, considering all obligations of the organization. The President, or the Vice-President, in his absence, shall submit a report stating the findings and recommendations of the Executive Committee at the earliest regular meeting of the membership. The request shall then be submitted to a vote of the membership.

#### *Section V*

The Executive Committee, with the Band Director, shall prepare a proposed balanced budget of income and expenditures for the Westwood High School band, indicating funds required from the "Parents for Music Boosters, Inc." to operate the program for the current year. This proposal shall be presented to the membership by the September meeting.

#### *Section VI*

The Band Director shall submit a tentative annual budget to the Executive Committee at their August meeting. This budget shall include a contingency fund to be used at the discretion of the Band Director.

#### *Section VII*

A corporate checking account will be opened with the direction of the Executive Committee to track and record all financial activity of the "Parents for Music Booster Club, Inc." The account will be maintained by the Treasurer on a monthly basis. The account will be established as a two signature account, without the ability to complete debit transactions.

### **Article XIV - Amendments to the Constitution**

#### *Section I*

Procedures for amending the Constitution or establishing By-Laws shall be as follows:

1. The President shall appoint a committee to develop any constitutional changes.
2. A copy of the proposed change shall be presented and read at the regular meeting.
3. At the next regular meeting, a majority vote or the affirmative voting membership in attendance is required for adoption of the change.

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## Article XV- Emergency Procedures

### Section I

In the event of the need for decisions prior to a regular meeting regarding official action of the organization, the agreement of three (3) of the four (4) officers named in Article V, Section I, shall be sufficient. Funds up to the amount of \$200.00 can be submitted by such action. A report shall be presented and entered in the minutes of the next meeting for the general membership and recording of the action taken by the members shall also be entered in the minutes.

## Article XVI - Dissolution

### Section I

This organization has been formed to assist the band program. The "Parents for Music Booster Club, Inc." can be dissolved through by a vote of membership in the majority. If the Executive Committee becomes inactive for any reason, the dissolution may be made by the decision of the administration of Westwood High school and the band director.

### Section II

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. If the corporation becomes dissolved, remaining funds of the "Parents for Music Booster Club, Inc." will then be turned over to the principal of Fort Pierce Westwood High School for use in the band program, should one still exist. No money will revert to the members of this organization. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## Signatures

In witness whereof, we have hereunto subscribed our names this 21st day of February, 2009.

### Acceptance of Registered Agent

Signature: 

Name (print): EDWARD J. DUNNE III

Title: Registered Agent

### Incorporator

Signature: 

Name (print): Donna R Bauneker

Title: President

