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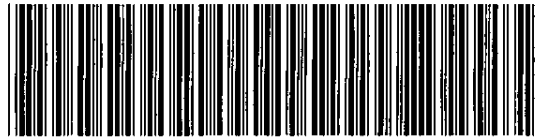
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DIVISION OF CORPORATIONS  
08 MAY -5 AM 8:45

5/6/08

**COVER LETTER**

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DIVISION OF CORPORATIONS

08 MAY -5 AM 8:45

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** Forward Bound Youth Service Center, INC  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00  
Filing Fee

☒ \$78.75  
Filing Fee &  
Certificate of  
Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

**FROM:** Kizzy Katrina Boswell  
Name (Printed or typed)

PMB# 113 1414 S. Parrott Avenue  
Address

Okeechobee, Florida 34974  
City, State & Zip

(863) 824-7778  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**



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FLORIDA DEPARTMENT OF STATE  
Division of Corporations

April 25, 2008

KIZZY KATRINA BOSWELL  
PMB# 113  
1414 S. PARROTT AVENUE  
OKEECHOBEE, FL 34974

SUBJECT: FORWARD BOUND YOUTH SERVICE CENTER, INC.  
Ref. Number: W08000021049

We have received your document for FORWARD BOUND YOUTH SERVICE CENTER, INC. and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

The name of the entity must be identical throughout the document.

You must list the corporation's principal street address and/or a mailing address in the document. A post office box is not acceptable for the principal address.

Section 617.0202(d), Florida Statutes, requires the manner in which directors are elected or appointed be contained in the articles of incorporation or a statement that the method of election of directors is as stated in the bylaws.

The effective date is not acceptable since it is not within five working days of the date of receipt.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6973.

Claretha Golden  
Regulatory Specialist II  
New Filing Section

Letter Number: 008A00025248

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08 MAY -5 AM 8:45



EFFECTIVE DATE  
05/02/08

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DIVISION OF CORPORATIONS

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**FORWARD BOUND YOUTH SERVICE CENTER, INC. >>**  
**ARTICLES OF INCORPORATION**

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**In Compliance with Chapter 617, F.S., (Not-For-Profit)**

**Article I: NAME**

The full name of this corporation shall be, "Forward Bound Youth Service Center, Inc." a not-for-profit corporation being incorporated in the State of Florida.

**Article II: REGISTRAION**

The registered initial mailing address shall be:

Forward Bound Youth Service Center, Inc  
1737 NE 3<sup>rd</sup> Street  
Okeechobee, Florida 34972

**Article III: PURPOSE CLASUE**

Forward Bound Youth Service Center, Inc. is organized exclusively for charitable, educational, scientific purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. Also, but not limited to the following purposes of incorporating.

- To provide a recreational environment that appeals to participating youth within Okeechobee School Districts who will attend Forward Bound Youth Service Center, Inc.
- To promote psychological appropriate interaction experiences and expectations for youth within the environment they live.
- To empower youth with preventive tools of avoiding the potential for at risk use of drugs, alcohol, smoking.
- Instill within adolescents and youth the ability to carry out positive and healthy relationships.
- To prepare youth with the essentials of skills for choosing careers and colleges apparent to their interest and abilities.

#### **Article IV: ELECTION AND APPOINTING BOARD MEMEBERS**

Forward Bound Youth Service Center, Inc. shall be governed by a Board of Directors in compliance with section 617.0202(d) of Florida State Statutes by the method's of election and appointing of directors is as stated in Forward Bound Youth Service Center, Inc. Bylaws as such following:

A. The Board of Directors shall comprise of the following six (6) Officials:

- 1.Executive Director
- 2.Program Chairperson
- 3.Secetary
4. Treasurer
5. Parent Advocate Board Member
- 6.Youth Advocate Board Member

A single person may serve in (1) one or more positions concurrently to the Forward Bound Youth Service Center, Inc. Board of Directors structure.

B. Responsibilities:

1.Executive Director:

- Serve as Chief Executive Officer of the Forward Bound Youth Service Center, Inc.
- Facilitate and manage all Board of Directors meetings.
- Provide overall guidance and direction on the operations of Forward Bound Youth Service Center, Inc.
- Represents Forward Bound Youth Service Center, Inc. at all external organizations.
- Keep parents/ volunteers informed of Forward Bound Youth Service Center, Inc. operations.
- Organizes volunteer groups for participating at Forward Bound Youth Service Center, Inc. and recording of volunteer hours.
- Promote and sustain deployment of recreational activities that appeal to youth.
- Perform other duties as set fourth by Forward Bound Youth Service Center, Inc. operation procedures.

2.Program Chairperson:

- Perform any duties in lieu of the Executive Director if the Executive Director is absent from office or absent from meeting.
- Solicits contributors for supporting the operation needs of Forward Bound Youth Service Center, Inc.
- Assumes the office of the Executive Director for the unexpired term in the event that the Executive Director vacates the position for whatever reason.
- Perform other duties as set fourth by Forward Bound Youth Service Center, Inc. operation procedures.

3.Secetary:

- Maintains Forward Bound Youth Service Center, Inc. records and minutes for monthly scheduled meetings.

- Provides the Board of Directors with written minutes of each meeting.
- Purchase miscellaneous administrative supplies.
- Maintain a database of email addresses / distribution lists.
- Maintain a database of pre-kindergarten, adolescents, and youth attendance.
- Perform other duties as set fourth by Forward Bound Youth Service Center, Inc. operation procedures.

**4.Treasurer:**

- Maintains Forward Bound Youth Service Center, Inc. financial records in accordance with general accepted accounting procedures.
- Maintains Forward Bound Youth Service Center, Inc. banking accounts and disbursements records to there accuracy in accordance of operation procedures.
- Provides the Board of Directors with a written financial report at each meeting.
- Performs other duties as set fourth in the Forward Bound Youth Service Center, Inc. operating procedures.

**5.Parent Advocate Board Member:**

- Represents and refers recommendations on parent workshops.
- Representative of parents of children attending Forward Bound Youth Service Center, Inc.
- Acts as liaison between parents and Forward Bound Youth Service Center, Inc. operations.

**6.Youth Advocate Board Member:**

- Solicits input from other youth in the program to determine what they would like to see incorporated into the Youth Center.
- Keep the youth population informed about the activities at Forward Bound Youth Service Center, Inc.
- Recommend needs as furnishing, supplies, new programs and such for the youth of Forward Bound Youth Service Center, Inc.

**C. Term of Office:**

1. The Board of Directors shall serve for a term of (1) one year or until their successors are elected. The term of the office shall begin, June 1<sup>st</sup> and end June 1<sup>st</sup>, of the following year.
2. There is no limit on the number of terms that an individual may serve, consecutively or otherwise.
3. Board Members term are voluntarily and members are not financially compensated for there service as a board member of Forward Bound Youth Service Center, Inc.

**D. Initial Board of Directors**

1. The initial members of the Board of Directors shall comprise of those individuals named as Directors in theses Articles of Incorporation for Forward Bound Youth Service Center, Inc.
2. The initial members of the Board of Directors shall serve for a term of (1) one year.

3. If additional members are added to the Board during the first year of operations, they shall be appointed by a majority vote of the members currently serving. This ruling does not include the position of Parent Advocate Board Member and Youth Advocate Board Member. These positions are filled by participants of the youth center by a means of voting and electing persons to the position.

#### **E. Election:**

1. After the first year of operations, elections to the Board of Directors shall be held annually, in May. Election for Parent Advocate Board Member and Youth Advocate Board Member begins in June and persons elected to this position is done in August. Of which, they will serve from August 15<sup>th</sup> to the 15<sup>th</sup> of August of the next term.
2. Forward Bound Youth Service Center, Inc. shall host a meeting open to the public of participating pupils of Forward Bound Youth Service Center, Inc. to elect the Board of Directors from the slate of qualified candidates presented by the nominating committee. For the position of Executive Director and Program Director, the pupil must be an active member of the management team. For the position of Secretary and Treasurer the pupil must be a active participant of Forward Bound Youth Service Center, Inc. rather employed or participating member.
3. All participants in attendance at the election meeting shall be eligible to cast one vote for each position of Parent Advocate Board Member and Youth Advocate Board Member.

#### **F. Vacancies:**

1. If an vacancy arises on the Board of Directors, if qualified, another Board Member may take the vacant position.
2. The Board Member elected to fill the vacancy shall serve for the unexpired term of office.

#### **G. Removal from Office:**

1. An individual may be removed from office of the Board of Directors for any act that is not in the interest of Forward Bound Youth Service Center, Inc., including, but not limited to: failing to attend (3) three Board Meetings within their term in office; acts of dishonesty, fraudulence, criminal, malicious intent, o committing a knowingly wrongful act, error or omission.
2. The Board of Directors shall convene a disciplinary hearing to discuss such action, with due notice served to the Board member in question.
3. Removal of an individual from the Board of Directors shall require an affirmative, unanimous, vote of all other Board Members serving in office.

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**Article IV: INTIAL BOARD OF DIRECTORS**

The initial Board of Directors are (6) in number:

- (1) Kizzy Boswell -Executive Director
- (2) Kizzy Boswell - Program Chairperson
- (3) Kizzy Boswell - Secretary
- (4) Kizzy Boswell - Treasurer
- (5) Kizzy Boswell - Parents Advocate Board Member
- (6) Kizzy Boswell - Youth Advocate Board Member

**Article V: INTIAL REGISTRAION**

The Registered Agent for Forward Bound Youth Service Center, Inc.:

Kizzy Katrina Boswell  
1737 NE 3<sup>rd</sup> Street  
Okeechobee, Florida 34972

**Article VI: INCORPORATOR**

Name of Incorporator of Forward Bound Youth Service Center, Inc.:

Kizzy Katrina Boswell  
1737 NE 3<sup>rd</sup> Street  
Okeechobee, Florida 34972

**Article VI: DISSOLUTION CLAUSE**

Upon the dissolution of Forward Bound Youth Service Center, Inc. assets shall be distributed for one or more exempt purposes within the meaning of sections 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose, after all liabilities and obligations have been paid, satisfied, discharged, or adequate provisions are adopted thereafter.

Effective Date: May 2<sup>nd</sup>, 2008

.....  
Kizzy K. Boswell, Founder / Executive Director

*Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in its capacity.*

Signature/Registered Agent

Date

Signature/Incorporator

Date