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# COVER LETTER

**TO:** Amendment Section Division of Corporations

NAME OF CORPORATI	on: Great Or	aks at Ozon	ie la	neowoeks Associa	
DOCUMENT NUMBER:	NO 700000	7879			
The enclosed Articles of An	nendment and fee are subn	nitted for filing.			
Please return all correspond	ence concerning this matte	r to the following:			
Steven	CollbRAD	PRESICE Name of Contact Person	m)		
GREAT DAK	5 LOZONA	Homeous 200 (Firm/ Company)	es As	sociation, Ivc.	
274 Meny	ne Street	(Address)			
PALM HARD	of, FL 3	3468_3 (City/ State and Zip Cod	íe)		
Great Oaks	SF O2 JA -mail address: (to be used	a amail.	L'On	<u>(</u>	
For further information cond	cerning this matter, please	call:			
Stoven Col	(Name of Contact Person)	at	7 <b>3.7</b>	735-8440 (Daytime Telephone Number)	
Enclosed is a check for the t	,				
4.6	Certificate of Status	-	.□\$52,50 Certifi Certifi	O Filing Fee icate of Status ied Copy iional Copy is	
Mailing A	ddress	Street Address			

Amendment Section Division of Corporations P.O. Box 6327 Tallahassee, FL 32314 Amendment Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

## Articles of Amendment-

to

Articles of Incorporation

of

COLOR DAKS OF OZOVA HO	MCUCWPIES H3SC(ATION)—AX
1.70.000 7076	
(Document Number	er of Corporation (if known)
Pursuant to the provisions of section 617.1006. Florida Statute amendment(s) to its Articles of Incorporation:	s, this Florida Not For Profit Corporation adopts the following
A. If amending name, enter the new name of the corporation	on:
NA	The new
name must be distinguishable and contain the word "corporat "Company" or "Co," may not be used in the name.	tion" or "incorporated" or the aboreviation "Corp:" or "Inc."
B. Enter new principal office address, if applicable: (Principal office address <u>MUST BE A STREET ADDRESS</u> )	PAlm HARBOR, FL 34683
C. Enter new mailing address, if applicable: (Mailing address <u>MAY BE A POST OFFICE BOX</u> )	Same as above
D. If amending the registered agent and/or registered office new registered agent and/or the new registered office as	ddress:
374	ORANGE SHEET  (Florida street address)
New Registered Office Address:	
New Registered Agent's Signature, if changing Registered a largeby accept the appointment as registered agent. I am fan	
<u> </u>	
Sig	gnature of New Registered Agent, if changing
u	Page 1 of 4

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President: T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example: X Change X Remove X Add	PT John E V Mike J SV Sally S	<u>ones</u>	
Type of Action (Check One)	Title	<u>Name</u>	Address
Change Add Remove	D	JAMES E. Legan	3408 ERIC De. ORDHARD LAKE VILLAGE, MI 48324
2) Change Add	BA	CARL A. KRANE	410 Bettreas St. Denedia, FL 34698
Remove	<u>P</u>	Steven Collbran	274 Gerange St. Polm Harbor, FL 34683
4) Change Add Remove	VP	John BuenhAM	278 Orange St. Palm Horbor, FL 34683
5) Change Add Remove	51	Joseph STARNO	976 ORDINEST.
∩ Change Add			

(attach additional	sheets, if necessar	ry). (Be specific)	gets) here:		
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The date of each amend date this document was s	igned.	Septem	ber 1	2,206	, if other than the
Effective date <u>if applica</u>	ible: Septemble:	mben 12 more than 90 days	-ZOIL after amendm	ent file date)	
Note: If the date inserted document's effective date			e statutory fil	ing requirements, this	s date will not be listed as the
Adoption of Amendmen	16(4) ( <u>C</u>	HECK ONE)			
The amendment(s) was/were sufficient	• •	the members and the	number of ve	otes east for the amen	dment(s)
There are no membe adopted by the boar	ers or members entitle ed of directors.	ed to vote on the sine	endment(s). T	The amendment(s) wa	s/were
Dated	10/7	12016			
Signature §	<u> </u>				
ł		d, by an incorporator	- if in the ha	nt or other officer-if d nds of a receiver, trus	
	steven	J Collbra (Typed or print	AND ed name of pe	erson signing)	
	Preside	wit			
		(Tit	le of person s	igning)	

### Great Oaks of Ozona Homeowners Association, Inc.

### Minutes to the First Board of Directors Meeting

Date: September 12, 2016

Time: 3:00 PM

Location: Ozona Biue, Ozona, FL

Attendees: Steve Collbran, John Burnham and Joey Sineno

A quorum was present.

In preparation for the transfer of control of the homeowners association from James E. Logan, Managing Member of Great Oaks of Ozona, LLC, a Michigan Limited Liability Corporation to the Great Oaks Homeowners Association, Inc. (hereinafter HOA), the first annual meeting of the residents of Great Oaks of Ozona was held. The purpose of the meeting was to elect officers of the HOA and other business as deemed necessary. The attendees decided the following:

- 1. The HOA shall be governed by a President, Vice President, and Secretary/Treasurer, also known as the Board of Directors or Directors.
- 2. The Directors of the HOA are
  - a. Steve Collbran, President
  - b. John Burnham, Vice President
  - c. Joey Sineno, Secretary Treasurer

The vote for each of the officers was unanimous.

- 3. The Board of Directors shall serve for a one year term and may be reelected to any position on the board in consecutive years. Officers are not compensated but may be reimbursed personal expenses when conducting business for the association.
- 4. The next annual meeting is scheduled for September 12, 2016, the location to be determined. The president of the HOA may schedule other meetings throughout the year on an as needed basis.
- 5. The President and Vice President shall have check signing authority. Only a single signature shall be required unless otherwise decided by the HOA Board. An authorized check signer is prohibited from issuing a check to themselves for any reason.
- 6. The HOA address shall be: 276 Orange Street, Palm Harbor, FL 34683 until such time as the Board decides otherwise.
- 7. All homeowners shall be entitled to a single vote on any pending issue. In the even of a tie vote the HOA members must continue discussions until a majority vote has been achieved.
- 8. General control of the HOA by its resident members became effective on September 9, 2016. Financial control of the HOA checking account shall become effective on the date when the President and Vice President removed James E. Logan as an authorized check signer and added themselves as authorized check signers to the SunTrust Bank checking account. This shall be achieved before the end of September, 2016. Within three business days following the change in check signers, Jim Logan will mail the unused checks to Steve Collbran. Prior to the end of September Jim Logan will e-mail each resident a copy of the most current bank statement and a copy of the check register. Joey Sineno shall receive an affidavit confirming the checking account

- balance from Jim-Logan before the end of September and shall confirm that the account is indeed in balance.
- Effective September 12, 2016 Jim Logan shall have no further involvement, authority or liability
  with the HOA except as is necessary to execute final financial activity including payment of
  incurred expenses.
- 10. Jim Logan shall inform the State of Florida (SunBiz.com) of the change in officers of the HOA prior to the end of September.

No other business was conducted at this meeting and the meeting was adjourned by unanimous agreement at 5:00 PM.

#####

The undersigned agree these minutes are true and correct and an accurate summary of the business conducted at the first annual HOA meeting.

Steve Collbran, President

John Burnham, Vice President

Joey Sigeno, Secretary/Treasure

James E. Logan, Managing Member of Great Oaks of Ozona, LLC, hereby voluntarily terminates any and all involvement and authority of the Great Oaks of Ozona Homeowners Association, Inc. as provided for within these minutes of the first annual HOA meeting of the residents effective September 9, 2016, the date that the last home was sold as provided for in the HOA Bylaws.

rnes E. Logan, Mariaging Member

Great Oaks of Ozona, LLC