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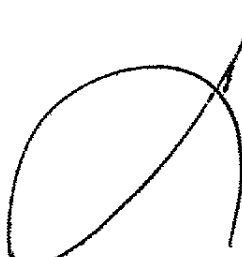
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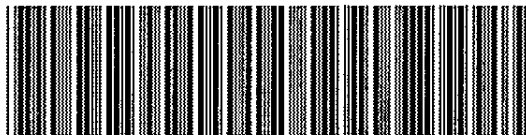
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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

2007 JUL 26 11:4:11

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Department of State  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**SUBJECT: Central Florida Classical Piano Foundation, Inc.**

Enclosed are an original and one copy of the Articles of Incorporation for the Central Florida Classical Piano Foundation, Inc. and a check for \$78.75.

From: C. Leslie Hammes, L.R.S.M. (Incorporator and Registered Agent)  
2052 NW 50<sup>th</sup> Cir  
Ocala FL 34482  
352 207 1461

Please note that in article V, names of Directors have not been included as we are just forming.

Please feel free to contact me for any additional information needed.

Sincerely,

C, Leslie Hammes, L.R.S.M.

## COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: CENTRAL FLORIDA CLASSICAL PIANO FOUNDATION, INC  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00  
Filing Fee

☒ \$78.75  
Filing Fee &  
Certificate of  
Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

FROM: C. LESLIE HAMMES  
Name (Printed or typed)

2052 N.W. 50TH CIR  
Address

OCALA, FL 34482  
City, State & Zip

(352) 207 1461  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**

**Articles of Incorporation  
Central Florida Classical Piano Foundation, Inc.**

**Article I. Name**

The Name of this organization shall be the **Central Florida Classical Piano Foundation, Inc.**

**Article II. Address**

The principal place of business for the **Central Florida Classical Piano Foundation, Inc.** is:

The Ocala Piano Conservatory, LLC  
108 N. Magnolia St. Suite 103A  
Ocala FL 34475

**Article III. Vision and Purpose Statement**

IAW Federal tax exemption requirements, the vision and purpose of the **Central Florida Classical Piano Foundation, Inc.** To promote classical piano music; specifically to expand the classical musical experience for our audience area by (1) providing increased opportunities for area youth to perform and study classical piano music and (2) to import nationally and internationally acclaimed classical pianists to perform in our area. We seek to serve our community by aggressively fostering youth education, community outreach and networking with other local classical musical organizations.

**Article IV. Membership**

1. CLASSES OF MEMBERSHIP: There shall be two basic classes of membership on the **Central Florida Classical Piano Foundation, Inc.** Board of Directors:

- Governing/Administration/Operations (voting members)
- Advisory (non-voting members)

2. MEMBERSHIP AND QUALIFICATIONS: The only qualification needed is a desire to serve and further the goals and vision of the **Central Florida Classical Piano Foundation, Inc.**

- Membership shall be at the invitation and selection of the Board members.
- New prospective members will be appointed and formally voted into membership as a matter of public record
- Board members as of 1 September, 2007 represent the initial organizing board.
- Members may hold more than one office
- Members may remain on the Board as long as they wish to serve

3. FEES AND DUES: Not applicable at this time; however, members of the Board of Directors are encouraged to contribute financially to the **Central Florida Classical**

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TALLAHASSEE, FLORIDA

**Piano Foundation, Inc.**, as its charter will be set up as a 501(c)3 (a not for profit organization) and contributions are tax deductible.

4. RESIGNATIONS: Resignations shall be accomplished in writing. Written resignations will be read and entered into minutes. If for some reason, a person desires to resign and does not produce resignation in writing within 30 days after stating his/her intention, the Board will vote to terminate membership.

#### **ARTICLE V. Officers/Key Operating Positions**

1. NUMBER MEMBERS REQUIRED: Officers shall consist of the following directorships and operational positions:

- President
- Vice President
- Treasurer
- Secretary
- Marketing and Publicity

At present there are no provisions for an executive committee; in time, however, that may be subject to change. All Board members will share equally in direction and decision making.

The following are also considered key operations positions, and necessary for the proper advisement and conduct of the Board operations:

- Fund Raising
- Budget
- CPA/Financial (Advisory)
- Attorney/Legal (Advisory)

All listed positions representing elected members are considered the sole voting members. All voting members shall be aggressively involved in fund raising, promotion (and ticket sales if applicable) IAW operating protocols.

2. METHOD OF NOMINATION AND ELECTION: Officers shall be nominated and voted in by the Board.

3. TERMS OF OFFICE: Term of Office shall typically be two (2) years or until a successor is elected.

4. ASSUMPTION OF DUTIES: Duties and term of service shall commence at the time of the annual meeting. Annual Board meetings shall take place in May each year. The first Annual Meeting will take place after the first full year of operations – May 2008.

## 5. DUTIES:

### President:

- Sets annual and long range goals
- guides Board to accomplish its goals
- develops written time chart in which to accomplish goals in a timely manner
- takes the lead in ticket, ad sales and fund raising and promoting the **Central Florida Classical Piano Foundation, Inc.**
- sets agenda for meetings; forwards copy of agenda to secretary in time to be sent to board members within a week of the meeting
- conducts meetings IAW Robert Rules of Order
- prepares annual report for State and annual meeting
- negotiates and signs contracts
- is co-signer on corporation checks
- operates within budget

### Vice President

- assists President in all functions.
- acts in the President's stead if needed
- leads *Key Club* (defined in '*Operating Protocols and Objectives*')
- is co-signer on corporation checks

### Secretary

- takes minutes of all regular, special, and executive board meetings
- publishes minutes to Board members in a timely manner but no less than one week in advance of next regular meeting so that members may come prepared to discuss any corrections.

### Treasurer

- is direct liaison with Board CPA
- reconciles bank statement each month
- prepares financial statement for each Board meeting
- is responsible for deposits and payments and any regulations/methods to ensure these actions are accountable
- ensures payments are made/moneys spent only with invoice and/or Board approval.
- ensures no moneys are disbursed without Board approval.
- is co-signer on corporation checks
- directs CPA to conduct audit annually

Other Chairperson duties will be listed under *Operating Protocols and Objectives*, an addendum developed by initial Board of Directors to follow the Bylaws.

Articles of Incorporation, p.4

**ARTICLE VI. Name and address of Registered Agent**

C. Leslie Hammes, L.R.S.M.  
2052 NW 50<sup>th</sup> Circle  
Ocala FL 34482

**ARTICLE VII. Name and Address of Incorporator**

C. Leslie Hammes, L.R.S.M.  
2052 NW 50<sup>th</sup> Circle  
Ocala FL 34482

\*\*\*\*\*

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

C. Leslie Hammes  
Signature/Registered Agent

25 July 07  
Date

C. Leslie Hammes  
Signature/Incorporator

25 July 07  
Date

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TALLAHASSEE, FLORIDA