

NO6000008738

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐

PICK-UP

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WAIT

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MAIL

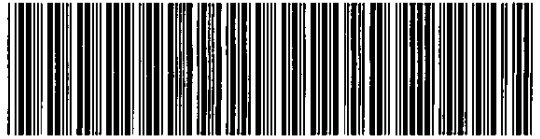
(Business Entity Name)

(Document Number)

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8/9/21

**Sheridan Ocean Club Condominium Number One  
Condominium Association, Inc.**

2731 Ocean Club Blvd #104  
Hollywood, FL 33019

September 15, 2009

**N06000008738**

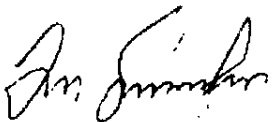
**NOTICE TO VENDORS, CONTRACTORS, AND PROFESSIONAL SERVICES**

Please take note of two important changes in the manner in which "SOC #1" will be conducting business.

- Effective October 1, 2009, all **invoices and remittances** should be mailed to us in care of our (new) accountant: Association Accounting & Management, Inc.  
3527 NE 168<sup>th</sup> St, #404  
North Miami Beach, FL 33160  
(305) 949-5897
- Effective immediately, to simplify your communication with the Association and its Board of Directors, we have designated "primary" contacts.
  - For the normal ordering of services from established/approved vendors and contractors, for monitoring of day-to-day activities performed on site, for liaison with our Condo Owners, the Master Association, and liaison with Regulatory Authorities; our President, Mr. Paul Jordan (646) 644-7354 is your primary contact.
  - For solicitation and review of proposals for electrical, plumbing, mechanical, roofing, and other construction or maintenance services; our Vice President, Mr. Michael Diamant (954) 547-0962 is your primary contact.
  - For all legal, accounting, and insurance issues; our Secretary-Treasurer, Mr. Fred Swisher (305) 815-6496 is your primary contact.

In the event your primary contact is unavailable, any Board member is willing to assist you, but we would like to avoid that as much as possible. Similarly, when communicating with your primary contact by mail, e-mail, etc do not "cc" all the other Board members and the Accountant. *We're trying to simplify things here folks, for all of us!*

Thanks for your attention to these changes.



Fred M. Swisher  
Secretary-Treasurer  
FOR THE BOARD (By Direction)