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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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## COVER LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: By His Side Ministries Incorporated  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee &  
Certificate of  
Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☒ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

FROM: Dana Leavitt  
Name (Printed or typed)

6267 Pottsburg Plantation Boulevard  
Address

Jacksonville, Florida 32216  
City, State & Zip

904-334-9954  
Daytime Telephone number

**NOTE:** Please provide the original and one copy of the articles.



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

February 24, 2006

DANA LEAVITT  
6267 POTTSBURG PLANTATION BLVD  
JACKSONVILLE, FL 32216

SUBJECT: BY HIS SIDE MINISTRIES INCORPORATED  
Ref. Number: W06000009423

We have received your document for BY HIS SIDE MINISTRIES INCORPORATED and your check(s) totaling \$87.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

Section 617.0202(d), Florida Statutes, requires the manner in which directors are elected or appointed be contained in the articles of incorporation or a statement that the method of election of directors is as stated in the bylaws.

Subsequent directors may be elected or appointed by directors but, the initial board of directors MUST be elected or appointed by members, officers, founder etc.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6933.

Dale White  
Document Specialist  
New Filing Section

Letter Number: 306A00013327

**ARTICLES OF INCORPORATION**  
In Compliance with Chapter 617, F.S., (Not for Profit)

**ARTICLE I NAME**

The name of the corporation shall be:

By His Side Ministries Incorporated

**ARTICLE II PRINCIPAL OFFICE**

The principal place of business and mailing address of this corporation shall be:

6267 Pottsborg Plantation Boulevard, Jacksonville, Florida 32216 Duval County

**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is:

See Articles VIII to X

**ARTICLE IV MANNER OF ELECTION**

The manner in which the directors are elected or appointed:

Directors will be elected at annual meeting.

**ARTICLE V INITIAL DIRECTORS AND/OR OFFICERS**

List name(s), address(es) and specific title(s):

President, Dana Leavitt  
6267 Pottsborg Plantation Blvd.  
Jacksonville, FL 32216

vice-President Nicole Simonds  
515 Ridgerview Drive  
Lowell, NC 28098

Treasurer, Rebecca Leavitt 6267 Pottsborg Plantation Blvd., Jacksonville, FL 32216

**ARTICLE VI INITIAL REGISTERED AGENT AND STREET ADDRESS**

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Dana Leavitt  
6267 Pottsborg Plantation Blvd.  
Jacksonville, FL 32216

**ARTICLE VII INCORPORATOR**

The name and address of the Incorporator is:

Dana Leavitt  
6267 Pottsborg Plantation Blvd.  
Jacksonville, Florida 32216

\*\*\*\*\*  
Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Dana Leavitt  
Signature/Registered Agent

2/18/06  
Date

Dana Leavitt  
Signature/Incorporator

2/18/06  
Date

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TALLAHASSEE, FLORIDA

### ARTICLE VIII

The purposes for which the corporation is organized are: to operate exclusively for religious, charitable, educational and distinct ecclesiastical purposes within the meaning of Section 501 (c) (3) of the Internal Revenue code of 1954, as amended, or any superseding statute thereto, and such purposes shall include the following:

- (a) Religious
- (b) To conduct a ministry by the direction of the Lord Jesus Christ and under the leadership of the Holy Spirit in accordance with all the Commandments and provisions as set forth in the Holy Bible, the irrevocable Word of God.
- (c) Minister the Word of God to the faithful, and all others.
- (d) Promote and encourage, through the ministry of the Organization, cooperation with other organizations ministering within the community.
- (e) To produce music in the form of sheet music, books, cassettes, CDs, videos etc. that will minister to the body of Christ and those who are in need of Him as well as help fund the ministry through sales.
- (f) To hold concerts, camp meetings, crusades, and other events, both indoor and outdoor, for the purpose of drawing all people to Christ.
- (g) To travel both nationally and abroad doing the previously mentioned works of this ministry.

### ARTICLE IX

In accordance with and in addition to the powers conferred by the laws of the State of Florida, the Non-Profit Corporation shall have the following powers:

- (a) To receive and accept gifts of money and property and to hold the same for any of the purposes of the Corporation and its work
- (b) To raise and assist in raising funds for the purposes herein set forth, including the issuance of bonds or other instruments of credit.
- (c) To conduct and carry on religious services and instruction through the public media, including electronic broadcasting, AM and FM radio, telecasting, microwave distribution, closed circuit transmission, and cable television.
- (d) To accept property and donations in trust for religious or charitable purposes.

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TALLAHASSEE, FLORIDA

**ARTICLE X**

By His Side Ministries Incorporated, is not organized for pecuniary gain or profit, nor shall it have any power to issue certificates of stock or declare dividends, and no part of its net earnings shall inure to the benefit of any members, directors, trustees, or individuals, except that of By His Side Ministries Incorporated shall be authorized and empowered to pay and to be paid a reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the articles hereof. No part of By His Side Ministries Incorporated shall be the carrying on of propaganda or otherwise attempting to influence legislation, and By His Side Ministries Incorporated shall not participate in or intervene in a political campaign. Notwithstanding any other provisions of these Articles, By His Side Ministries Incorporated shall not carry on any other activities not permitted to be carried on by:

- (a) A corporation exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law) or,
- (b) A corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law.)
- (c) In the event of dissolution of this corporation, or in the event it shall cease to carry out the objectives and purposes herein set forth, all of the business, property and assets of the corporation shall go and be distributed to such Non-Profit Corporation qualifying as an Organization exempt under the provisions of section 501 (c) (3) of the Internal Revenue Code of 1954, as amended, or any superseding statute thereof, and as an Organization qualifying as a public charity under the provisions of Section 509 (a) (1) or 509 (a) (2) of the Internal Revenue Code of 1954, as amended, or any superseding statute, as the Director or Trustees of the corporation may select and designate; and in no event shall any of said assets or property in the event of dissolution thereof, go or be distributed to members, either for the reimbursement of any sum subscribed, donated or contributed by such members, or for any other such purpose. Any such assets not so disposed of shall be disposed of by the District Court of the County in which the principal office of the corporation is located, exclusively for such purposes or the organizations as said Court shall determine which are organized and operated exclusively for such purposes.

Dated the 18<sup>th</sup> day of February, 2006

The Undersigned being the incorporator of this corporation has executed these Articles of Incorporation.

Signature of Incorporator

Dana Leavitt  
Dana Leavitt