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# **COVER LETTER**

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

SUBJECT:	Y Healthy PROPOSED CORPORA	Home Inc	be suffix)	
	(Andread Cold Char	Part Inches	ZZ OXITED	
Enclosed is an original a	and one(1) copy of the Artic	cles of Incorporation and	a check for	
\$70.00 Filing Fee	\$78.75 Filing Fee & Certificate of Status	\$78.75 Filing Fee & Certified Copy	\$87.50 Filing Fee, Certified Copy & Certificate	
		ADDITIONAL COPY REQUIRED		
FROM: Taya Henry - (air) &				
308 Ta homa st				
orlando Fl 32811				

NOTE: Please provide the original and one copy of the articles.

#### CERTIFICATE OF INCORPORATION

# MY HEALTHY HOME, INC

We, the Incorporators, certify that we hereby associate ourselves as a body politic and corporate under the Nonstock and Not for Profit Corporation Act of the State of Florida.

# ARTICLE I

#### **NAME**

The name of the Non Profit Corporation will be MY HEALTHY HOME, INC.

#### **ARTICLE II**

# PLACE OF BUSINESS

The principal place of business and mailing address of the corporation shall be City of Orlando, County of Orange, namely,

> Mailing: 308 Takoma St Orlando, FL 32811

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#### ARTICLE III

#### GENERAL PURPOSES AND ACTIVITIES

The purpose is to provide education, workshops and public awareness campaigns for low income home owners to assist them in meeting all of the obligations for carrying out preventive maintenance and rehabilitation of their homes and homesteads.

Additionally, the MY HEALTHY HOME INC., a Not-For- Profit Corporation will strive to achieve the following services as follows:

- 1. To educate homeowners in practical maintenance strategies that will ensure that their homes and homesteads will sustain its current and future property value.
- To conduct home maintenance and preventive maintenance educational and training classes to individual homeowners and neighborhood associations, churches and other not for profit community agencies.
- 3. To foster classes led by licensed professionals that will educate homeowners to the salient strategies involved in plumbing, electrical, carpeting, landscaping and other work.
- 4. To provide weatherization workshops and programs that will show homeowners how to replace windows, install insulation and other weatherization strategies.
- 5. To conduct all those activities that are deemed necessary and appropriate for not-for-profit corporations in the state of Florida.
- 6. To engage in any lawful act in which a corporation incorporated under the Non-stock Corporation act to the State of Florida may engage.
- 7. The activities of the Foundation Cooperation shall be charitable and educational is defined in Section 501 (c) (3) of the Internal Revenue Code of 1954. The corporation shall be carrying on of propaganda or otherwise attempting to influence legislation and the Corporation shall not participate in or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of any future United States Internal Revenue Law) or b) by a corporation exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Law) or b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)

#### ARTICLE IV

#### MANNER OF ELECTION

- Section 1. The Officers and Directors of the Not- for- Profit Corporation will be elected at the regular annual meeting in June of each year.
- Section 2. The Officers and Directors will be nominated by a nominating committee. The committee will submit the slate of Officers and Directors at the May meeting.
- Section 3. Upon the presentation of the slate of Officers and Directors, any active member in good standing shall be eligible for election to any office by placing his name with a motion that is duly seconded. Once there is a motion to close the nomination process, then the final slate will be presented to the membership for voting.
- Section 4. Voting: Voting will commence with a secret ballot being provided to each member.
- Section 5: The members who were duly nominated for office and those who receive the highest number of votes shall be elected for each given and stated office.
- Section 6: The successful Officers and Directors shall take office at the first and subsequent regular meeting of the following June.
- Section 6. TERMS: Members elected will serve for three (3) year. No elected Officer or Director shall serve for more than three (3) consecutive years in any one office.

#### ARTICLE V

#### INITIAL DIRECTORS/OFFICERS

Section I. The initial Directors and Officers shall include the following and any Officers or Directors as designated by the By-Laws of the corporation.

Section 2. The Officers shall be President, Vice-President, Secretary,

Treasurer,

Section 3 The Officers and Directors include the following persons:

- Cynthia Bell, President 3613 Wilts Street, Orlando, FL 32805
- Kim Butler-Johnson, Vice President 7731 Aviano Ave, Orlando, FL 32819
- Sharon King- O' Harrow, Secretary 1814 Huge Way, Orlando, FL 32805
- Nechell Bond, Treasurer 14557 Broadhaven Blvd, Orlando, FL 32828
- Alfredo Barrott,
   6025 Margic Court,
   Orlando, FL 32801
- 6. Tanaya Henry-Caines 308 Takoma St., Fl. 32811

#### **ARTICLE VI**

#### INITIAL DIRECTORS/OFFICERS DUTIES AND RESPONSIBILITIES

- **SECTION 1:** The officers of the corporation shall be President, Vice-President, Treasurer and Secretary.
- **SECTION 2:** The officers of this corporation shall be nominated and elected at the regular meeting in June and the successful candidates shall take office at the first regular meeting of the following month.
- **SECTION 3:** Members nominated for office who receive the highest number of votes shall be elected for each given office.
- **SECTION 4:** No member shall be elected to serve more than three (3) consecutive years in any office.
- **SECTION 5:** Any active member in good standing in the community shall be eligible for election to an office on the board.
- **SECTION 6:** The duties of the officers shall be as follows

#### A. President

He/She shall preside over all meetings, execute all of the laws, and appoint all committees not otherwise provided for as well as standing committees, expect where objection is raised and sustained by a majority vote of the active board present. He/ She shall be responsible for such other functions as are usual for a presiding officer. He/She shall interpret the constitution. Appeal may be raised and sustained by a majority of the active board members at the meeting.

#### B. <u>Vice-President</u>

He/She shall perform the functions of the President when for any reason whatsoever; the President is absent or unable to perform. He/She presides as Chairman of the Executive Committee and serves as liaison officer between the President and the Standing Committees. He/She shall serve the President as requested.

#### C. <u>Treasurer</u>

He/She shall receive all money on behalf of the corporation from all sources and keep a permanent and running account of them. He/She shall draw all orders from the treasury, but all orders must be countersigned by the President. He/She shall notify first regular meeting each year, the corporation financial standing. He/She shall make a complete report to the Board each year, file IRS and state reports. He/She shall keep a complete and accurate record of all receipts and disbursements. He/She shall receive all funds belonging to the corporation and deposit the same in the name of the corporation in a bank approved by the board. He/She shall disburse the same only when properly signed orders are presented to him by the President.

#### D. Secretary

He/She shall observe and keep minutes of the proceedings of the corporation and board at each meeting thereof, and after the approval of the minutes at the next regular meeting. He/She shall make permanent records of them in a permanent record book. Said record book must be bought to all meetings and be kept with strict security. He/She shall conduct the correspondence of the Board and corporation as it relates to the routine affairs of the body and shall keep a complete list of the advisory members of the organization resident in jurisdiction of the corporation Seat, and similar pertinent information. He/She shall notify all board members of meetings at least 5 days previous, and of their appointments to committees. He/She shall order, keep and disburse the Chapters correspondence, stock, giving an account thereof, also notifying advisory members who are homeowners of any meetings.

- Section 7: The president is the official head of the corporation, and shall act as the Executive of the not-for-profit board and general matters, between meetings with the advice and assistance of the Executive Committee members.
- Section 8: All vacancies occurring during the fiscal year shall be filled by special election. The president may appoint a temporary officer to fill the vacancy until the special election is held.
- Section 9: Following the annual election of officers in the June meeting, the slate of officers will be forwarded to the Secretary of State and any other person or entity.
- Section 10: A candidate for the election to the Presidency shall be a member in good standing for at least two (2) of the three years prior to the year which included the meeting at which he/she is a candidate, providing however,

that the three (3) year requirement clause be waved by two –thirds (2/3) vote of the board of the corporation.

Section 11: All forenamed officers are subject to removal from office upon two-thirds (2/3) votes of board members in good standing, at a regular monthly meeting or duty authorized special meeting for just cause shown.

#### ARTICLE VII

#### **ACTIVITIES AND MEMBERSHIP**

The corporation shall be a membership Corporation whose Board of Directors shall manage the fiscal affairs and property of the Corporation. All other activities and business shall be managed as provided in the By-Laws.

#### ARTICLE VIII

#### GENERAL POWERS AND ACTIVITIES

In addition to any powers which may be conferred by law upon the Corporation, the Corporation shall have the power to take and hold by bequest, devise, gift, purchase or lease, either absolutely or in trust for its purposes as hereinabove set forth, or any of them, any property, real, personal or mixed, without limitation as to amount or value, except such limitations, if any as may be imposed by law; to sell, convey, mortgage, lease, assign, exchange, or otherwise dispose of any such property and to invest and reinvest the principal thereof, and to deal with and expend such principal or the income there from for the aforementioned purposes, or any of them, without limitation, except such limitations, if any, as may be imposed by law, or may be contained in the instrument under which such property is received; to receive any property, real, personal, or mixed, in trust, under the terms of any will, deed or trust or other instrument for the aforementioned purposes, or any of them, and in administrating

the same to carry out the directions and exercise the powers contained in the trust instrument under which it is received; and to receive, take title to, hold and use stocks, bonds, obligations, or other securities or any corporation or corporations, domestic or foreign to sell, pledge or otherwise dispose of the same and to use the proceeds or the income there, but only for the aforementioned purposes, or any of them.

#### ATICLE IX

### DISSOLUTION

In the event of the dissolution of the Not for Profit Corporation or the termination of its corporate existence, the assets of the Corporation shall be applied and distributed as follows:

- (i) All liabilities and obligations of the Corporation shall be paid,
   satisfied and discharged, or adequate provision shall be made therefor.
- (ii) Assets held by the Corporation upon condition requiring return, transfer or conveyance, which condition occurs by reason of dissolution, shall be returned, transferred or conveyed in accordance with such requirements.
- (iii) All other assets shall be transferred to such corporations, persons, groups or organizations holding a valid tax exemption permit issued by Florida State Tax Commissioner, The Secretary of State or State Department and having tax-exempt status under Section 501 (c) (3) of the United States Internal Revenue Code of 1954 or such equivalent section as may be in effect on the date of dissolution of the corporation as the Board of Directors of the Corporation shall designate.

No part of the property or assets of the Corporation shall insure to the benefit of any directors, officers, members, or employees of the Corporation.

#### ARTICLE X

#### NON-INVOLVEMENT IN POLITICAL ACTIVITIES

The Not For Profit Corporation will not engage in any political activity directly or indirectly as prohibited by Florida State statutes or any Federal Laws or regulations. None of its membership dues and Contributions shall be used to support any Candidate for political office or any political purpose.

#### ARTICLE XI

#### AMENDMENTS

Amendments to these Articles of Incorporation may be proposed by any director and shall be passed upon a two-thirds (2/3) vote of the members of the Board of Directors provided that written notice of any proposed amendment shall be mailed, postage, prepaid, to all members of the Board of Directors and Corporation at their address as it appears on the books of the Corporation, at least ten (10) days before the meeting at which such amendment is to be considered is held, and that such notice shall contain a copy of the proposed amendment.

#### ARTICLE XII

# NON-STOCK, NON-DISTRIBUTION OF INCOME, NON-PAYMENT OF DIRECTORS AND OFFICERS

No part of the Corporation's income, net earnings or assets shall be distributable to its directors, officers, advisors or any persons having a personal and

private interest in the activities of the Corporation. The Corporation shall not have or issue shares of stock or pay dividends.

#### **ARTICLE XIII**

#### INITIAL REGISTERED AGENT AND STREET ADDRESS

The Registered agent of the Corporation shall be:

Cynthia Bell, President 3613 Wilts Street, Orlando, FL 32805

> ARTICLE XIV INCORPORATOR

The Incorporator of the Corporation shall be:

Tanaya Henry-Caines 308 Takoma St., Orlando, Fl 32811

#### ARTICLE XV AFFIRMATION

We hereby declare, under penalties of false statement that the statements made in the foregoing Certificate are true. Having been named registered agent to accept service of process for the above stated corporation at the place designated. Additionally, the Incorporation was so designated and accepts the role and faithfully carries out these responsibilities. Therefore, both the registered agent for service and the Incorporator agree to act in their respective capacities.

2/15/06

Cynthia Bell

Signature/Registered Agent

Date

0/13/06

Tanaya Henry-Caines Signature/Incorporator

Date