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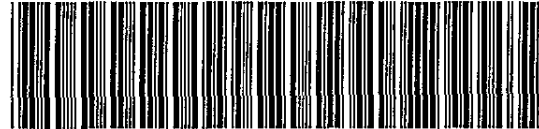
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05 OCT 11 AM 11:51

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

10/12/05  
Bnk  
W05-44110

**TRANSMITTAL LETTER**

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: Temple Terrace Gymnastics Parent Association, Inc.  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00  
Filing Fee

☐ \$78.75  
Filing Fee &  
Certificate of  
Status

☒ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate

**ADDITIONAL COPY REQUIRED**

FROM: Heidi Gray  
Name (Printed or typed)

2016 E. Rampart St.  
Address

Tampa, FL 33604  
City, State & Zip

813-546-4123  
Daytime Telephone number

**NOTE: Please provide the original and one copy of the articles.**



FLORIDA DEPARTMENT OF STATE  
Glenda E. Hood  
Secretary of State

September 23, 2005

HEIDI GRAY  
2016 E. RAMPART ST.  
TAMPA, FL 33604

SUBJECT: TEMPLE TERRACE GYMNASTICS PARENT ASSOCIATION, INC.  
Ref. Number: W05000044110

We have received your document for TEMPLE TERRACE GYMNASTICS PARENT ASSOCIATION, INC. and your check(s) totaling \$78.75. However, the enclosed document has not been filed and is being returned for the following correction(s):

Your Articles are miss-numbered.

The document must contain written acceptance by the registered agent, (i.e. "I hereby am familiar with and accept the duties and responsibilities as Registered Agent.)

The registered agent must sign accepting the designation.

Section 607.0120(6)(b), or 617.0120(6)(b), Florida Statutes, requires that articles of incorporation be executed by an incorporator.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6840.

Bruce W Kitchens  
Document Specialist  
New Filings Section

Letter Number: 605A00058298

## **ARTICLES OF INCORPORATION**

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### **ARTICLE I**

#### **Name**

05 OCT 11 AM 11:51

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

The name of the organization shall be Temple Terrace Gymnastics Parent Association, Inc. ("TTGPA").

### **ARTICLE II**

#### **Principal Office**

The principal place of business and mailing address of TTGPA shall be: Family Recreation Complex, 6610 East Whiteway Drive, Temple Terrace, FL 33617.

### **ARTICLE III**

#### **Purpose and Policies**

##### **Section 1: Purpose**

The purpose of TTGPA shall be to promote and develop gymnastics ability in anyone meeting the entrance requirements of Article IV, Section 2 of the By-laws and in accordance with the standards of USA Gymnastics and Team Florida Gymnastics.

##### **Section 2: Policies**

TTGPA policies shall be in harmony with USA Gymnastics and Team Florida Gymnastics. All policies unique to TTGPA shall be approved by a majority vote of the general membership.

### **ARTICLE IV**

#### **Membership**

##### **Section 1: Voting Membership**

Each parent or guardian of currently registered gymnasts shall be given one vote. Gymnasts may attend all meetings, but are not eligible to vote.

##### **Section 2: Gymnast Eligibility**

Every gymnast shall meet TTGPA's minimum standards by demonstrating 90% proficiency of USA Gymnastics Compulsory Level 2 Routines.

##### **Section 3: Suspension and Removal**

- a. Any member may be suspended or removed from TTGPA for behavior deemed unbecoming and injurious to TTGPA's image.
- b. Any member may be suspended or removed from TTGPA for non-payment of fees or for consistently late fee payment.

- c. Suspension or removal shall be initiated by either the Head Coach or board of directors.
- d. Final determination of suspension or removal shall be by majority vote of the full sitting board of directors.

## ARTICLE V

### Fees

#### Section 1: Membership Fees

- a. Monthly membership fees are established by the City of Temple Terrace Parks and Recreation Department.
- b. Membership fee payment shall be made to the City of Temple Terrace according to its policies and procedures.

#### Section 2: Meet Entry Fees

- a. Each member is responsible for payment of meet entry fees to the City of Temple Terrace according to its policies and procedures.
- b. *Delinquent meet entry fees may result in loss of gymnast privileges for the meet in questions and/or future meets.*
- c. Payment for team entries shall be made by the Gymnastics Supervisor according to deadlines established by the host team.
- d. Refunds. Members must notify the Head Coach prior to the meet sign-up deadline. No refunds can be approved after issuance of the team entry payment check.

#### Section 3: Fund Raising

- a. From time to time, the board of directors shall recommend fund raising activities in accord with its own suggestions or that of the general membership. Approval shall be by majority vote of the general membership in attendance.
- b. All funds raised shall be used solely for the purpose of promoting the general welfare and development of the TTGPA membership.
- c. Execution of any fund raising activity shall commence upon obtaining the commitment of member volunteers sufficient to carry out the activity.
- d. During the course of the fund raising activity, any volunteer who cannot fulfill his or her commitment shall recruit another member volunteer to cover that commitment or may recommend a non-member volunteer to the board of directors for approval.

## ARTICLE VI

### Officers and Manner of Election

#### Section 1: Board of Directors

- a. The board of directors shall consist of a president, vice-president, secretary and treasurer.
- b. The board shall act as the governing body controlling TTGPA policies.

- c. The board shall determine all methods of operating TTGPA according to its by-laws.
- d. Only one person from a member family shall serve on the board during a term.

#### Section 2: Nominations

- a. The slate of officers standing for election shall be prepared by either a nominating committee or from nominations made from the floor at the election meeting.
- b. A nominating committee shall consist of not less than 3 members in good standing appointed by the president.
- c. No officer shall serve more than 2 consecutive terms in the same office.

#### Section 3: Elections

- a. Directors shall be elected by written ballot at the annual meeting held during April of each year.
- b. Election shall be by majority vote of the general membership in attendance at the meeting or written proxy vote.
- c. Directors shall assume office on May 1 for a term of one year.

#### Section 4: Official Duties

- a. President
  - 1. Oversees TTGPA's general operations.
  - 2. Conducts all legal negotiations and acts as TTGPA's legal agent.
  - 3. Presides at all TTGPA meetings.
  - 4. Appoints committee chairpersons.
- b. Vice-president
  - 1. Assumes duties in the absence of, and assigned by, the president.
  - 2. Coordinates annual or biannual developmental meets.
- c. Secretary
  - 1. Notifies TTGPA membership of meetings.
  - 2. Takes, and maintains records of all TTGPA meeting minutes.
  - 3. Maintains service hour account; provides sign-in sheet for qualifying activity or event.
  - 4. Handles correspondence as directed by the board; maintains the TTGPA mail files.
- d. Treasurer
  - 1. Conducts TTGPA financial operations.
  - 2. Records and maintains all TTGPA receipts and expenditures.
  - 3. Prepares and submits written financial report for the annual meeting.

## **ARTICLE VII**

### **Meetings**

#### **Section 1: Annual Meeting**

The TTGPA annual meeting shall be held in April of each year at the call of the president or sitting board of directors.

#### **Section 2: General Membership Meetings**

All meetings are open to TTGPA members and shall be called at the discretion of the president or a majority of the sitting board of directors. General membership meetings shall be held during the first half of the remaining even numbered months.

#### **Sections 3: Board of Directors Meetings**

Regular board meetings will be on a monthly basis, or bimonthly basis, during odd numbered months, at the discretion of the board.

#### **Section 4: Notification of Meetings**

The secretary shall provide notice to members at least two weeks in advance of all meetings. Notice shall be by newsletter placed in the team mailbox and by posting on the team bulletin board or by any other means reasonably calculated to reach all members.

#### **Section 5: Agenda**

The secretary shall provide a meeting agenda at least one week prior to each meeting by placing copies of same in the team mailbox and by posting on the team bulletin board. All items to be considered for the agenda must be submitted to the secretary for consideration no later than 8 days prior to a meeting.

#### **Section 6: Motions**

Motions may be passed by a majority of members present. Each parent or guardian of currently registered gymnasts shall be entitled to vote.

## **ARTICLE VIII**

### **Service Hours**

#### **Section 1: Requirements**

- a. To insure the effective operation of TTGPA in all of its activities and endeavors, an adult from each member family shall fulfill a service hours obligation as established by the board of directors.
- b. Twenty service hours shall be performed on a fiscal year basis.
- c. In lieu of fulfilling the service hours obligation, a member family shall contribute \$200.00 per fiscal year to the team. Any service hours performed shall be credited at \$10.00 per hour.

- d. Members actively serving in any of the following capacities are exempt from the service hours obligation:  
board members; newsletter coordinator; and, any member serving in a special capacity as directed by the board.

**ARTICLE IX  
Fiscal Policy**

**Section 1: Fiscal Year**

The fiscal year shall be January through December.

**Section 2:** All non-meet related expenditures in excess of \$100.00 shall be approved by a majority of the board.

**ARTICLE X  
Amendments to the By-laws**

These by-laws may be amended by a majority of members in good standing present at any general membership meeting. All proposed amendments to the by-laws shall be available two weeks in advance of the meeting and shall be accompanied by an explanation of the rationale for the amendment.

**ARTICLE XI  
Initial Directors and Officers:**

President:  
Heidi Gray  
2016 East Rampart St.  
Tampa, FL 33604

Vice President:  
Nancy Hayden  
6107 Rain Hollow Ct.  
Temple Terrace, FL 33617

Secretary:  
Donna Frey  
11806 N. 51<sup>st</sup> St.  
Temple Terrace, FL 33617

Treasurer:  
Vanessa Romeo  
6201 Chauncy St.  
Tampa, FL 33647



ARTICLE

XII

**Initial Registered Agent and Street Address**

Heidi Gray  
2016 East Rampart St.  
Tampa, FL 33604

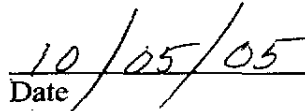
ARTICLE XIII

**Incorporator**

Heidi Gray  
2016 East Rampart St.  
Tampa, FL 33604

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

  
Registered Agent/Incorporator

  
Date