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SECRETARY OF STATE
TALLAHASSEE, FLORIDA

TRANSMITTAL LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: South Fort Myers High School Athletic Booster Club, Inc.
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

☐ \$70.00
Filing Fee

☐ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☒ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Mark Marsala, Athletic Director
Name (Printed or typed)

South Fort Myers High School
17020 Plantation Road

Address

Fort Myers, FL 33912

City, State & Zip

239-561-0060 ext. 213

Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

08-10-05

11:18AM

FROM-PPC ADMIN

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CONSTITUTION AND BY-LAWS
OF
SOUTH FORT MYERS HIGH SCHOOL ATHLETIC BOOSTER
CLUB, INCORPORATED

SECRETARY OF STATE
TALLAHASSEE, FLORIDA

ARTICLE I
NAME

Section 1. The name of the organization shall be South Fort Myers High School Athletic Boosters Club, Incorporated.

ARTICLE II
PRINCIPAL PLACE OF BUSINESS

Section 1. The principal place of business and mailing address of the Corporation shall be 14020 Plantation Road, Fort Myers, Fl 33912.

ARTICLE III
MEMBERSHIP

Section 1. All parents and guardians of athletes and cheerleaders are eligible to be members of the South Fort Myers High School Athletic Booster Club.

Section 2. Any individual sincerely interested in the development of the South Fort Myers High School athletic program may become a member.

Section 3. Each sport must have a representative to become a Booster member and represent their sport at regular booster meetings and fundraisers.

ARTICLE IV
NATURE AND OBJECT

Section 1. The objective of this organization shall be supports, financially and otherwise, of the athletic program of South Fort Myers High School.

ARTICLE V
MEETINGS

Section 1. Meetings of the membership shall be held on the second Monday of each month at 7:00 p.m., unless otherwise specified by the elected officer in charge.

Section 2. The Board of Directors will meet at 6:30 p.m., before regularly scheduled meeting, if needed.

Section 3. Special meetings may be called by the President or by a majority of the other elected officers.

Section 4. At any meeting, a quorum shall consist of six (6) or more members in good standing. A majority of the elected officers present shall constitute a quorum.

Section 5. Special meetings of elected officers may be called by the President or by the majority of the other elected officers present.

ARTICLE VI OPERATING POLICIES

Section 1. All requests for funds shall be in writing (on a Boosters request form) and presented to the school's Athletic Director. The A.D. is responsible for presenting requests to the Booster Club Members at their regular meeting.

Section 2. All requests for funds will be approved by the Booster Club Members, keeping equity between male and female sports.

Section 3. The Booster budget will be presented prior to June 30th of each year.

Section 4. No fundraising project may be held on behalf of the Booster Club without club participation and involvement.

Section 5. All checks will require the signature of two officers.

Section 6. The Board of Directors and Booster Club Members will work closely with school administration and the Athletic/Activities Director to coordinate efforts.

Section 7. The Board of Directors and Booster Club Members may approve various committees from time to time. It is anticipated that the Booster Club Committees will meet on a regular basis.

Section 8. All athletic expenses must be approved by a majority of the quorum, of the registered members at any regular meeting.

ARTICLE VII OFFICERS

Section 1. Officers will be as follows:
President/Director
Vice-President/Director
Secretary/Director
Treasurer/Director

Section 2. Duties of the Officers

- A. The President/Director shall preside at all meetings of the membership and officers; enforce observance of and adherence to the Constitution and By-laws; offer for consideration all motions properly made, appoint all committees and perform such other duties as the officer shall require. He/she shall introduce no motions while serving as President nor shall he/she vote on any questions except in case of a tie vote.
- B. The Vice-President/Director shall, in the absence of the President, preside at meetings of the membership and officers. He/she shall perform such other duties as designated by the President.
- C. The Secretary/Director shall attend all meetings of the membership and officers. He/she shall record and keep the minutes and votes of said meetings; keep an up-to-date roll of membership and have custody of the organization's records.
- D. The Treasurer/Director shall keep a record of all monies, debts and obligations belonging to the organization. He/she shall receive all monies of the organization or its officers... all checks, drafts, and notes or other orders for payment of money shall be signed in the name of the organization by the Treasurer. The Treasurer shall be prepared to give a report of the financial status of the organization at each meeting.

ARTICLE VIII
ELECTIONS

Section 1. Elections of new officers/directors shall be held at the May meeting. Newly elected officers shall be installed at the next regular meeting, to serve for one year.

Section 2. All elections of officers/directors shall be by ballot of members present and determined by a majority of all votes cast.

Section 3. Officers/Directors may be elected from names presented by a nomination committee or by nominations from the floor. Unexpired terms will be determined by election of the officers/directors.

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SECRETARY OF STATE
TALLAHASSEE, FLORIDAARTICLE IX
REGISTERED AGENT

Section 1. The registered agent shall be the Athletic Director of South Fort Myers High School. The initial registered agent shall be Mark Marsala, Athletic Director, South Fort Myers High School, 19020 Plantation Road, Fort Myers, Fl. 33912.

ARTICLE X
RULES OF ORDER

Section 1. Robert's Rules of Order shall be used in conducting all regular and special meetings and shall apply in situations not covered by the By-laws.

ARTICLE XI
AMENDEMENTS

Section 1. Theses By-laws may be amended, rescinded, or changed after thirty (30) days written notice, where such changes are outlined at any regular or special meeting of the general membership and then by two-thirds vote of all present

Section 2. The By-laws shall take effect immediately upon adoption.

ARTICLE XII
INCORPORATOR

Section 1. The original incorporator is Mark Marsala, Athletic Director, South Fort Myers High School, 14020 Plantation Road, Fort Myers, Fl. 33912

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Registered Agent

Signature

Date

MARK J. MARSALA
Print Name

Incorporator

Signature

Date

MARK J. MARSALA
Print Name