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Transmittal Letter

May 17, 2004

Department of State
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Subject: Frank S. Hartsfield Elementary School Parent Teacher
Organization, Inc.

I recently assumed responsibilities as President of the Hartsfield Elementary Parent-Teacher Organization. I performed a search on your web site and could not find a record of incorporation for our organization. I am not sure whether our PTO has been dissolved as a result of inactivity or simply never was incorporated, but we need to correct the situation as soon as possible. Enclosed are the articles of incorporation for our organization. Please return a certified copy and certificate as soon as convenient to our business address: Hartsfield Elementary PTO, 1414 Chowkeebbin Nene, Tallahassee, FL 32301. A check for \$87.50 is enclosed.

Thank you,

A handwritten signature in black ink, appearing to read "James Cox", with a stylized flourish at the end.

James Cox
1503 Wekewa Nene
Tallahassee, FL 32301
necox@nettally.com
(850) 942-2489

**ARTICLES OF INCORPORATION
IN COMPLIANCE WITH CHAPTER 617, FLORIDA STATUTES (NOT-FOR-PROFIT)**

ARTICLE I. NAME

The name of this organization shall be the Frank S. Hartsfield Elementary School Parent-Teacher Organization, hereinafter referred to as the Hartsfield PTO.

ARTICLE II. PRINCIPAL OFFICE

The principal place of business and mailing address of this corporation shall be Hartsfield Elementary, 1414 Chowkeebbin Nene, Tallahassee, FL 32301.

ARTICLE III. PURPOSE

The purpose of the Hartsfield PTO shall be to promote closer relations and cooperation between parents and teaching staff at Frank S. Hartsfield Elementary, Tallahassee, Florida, and to promote and fulfill the needs of both in striving to reach a common goal of education and child development. The organization shall conduct its business as specified in the bylaws adopted by the General Membership on March 25, 1997. These bylaws are attached as Appendix 1.

The organization shall not direct administrative activities at Hartsfield Elementary, but the organization may cooperate with other organizations interested in similar objectives as outline in the bylaws. Membership shall consist of the parents of students at Hartsfield Elementary and the faculty of Hartsfield Elementary, and those interested in the objectives of said organization who have paid their dues for the Fiscal Year. "Fiscal Year" for Hartsfield PTO shall be July 1 to June 30.

ARTICLE IV. MANNER OF ELECTION

The Hartsfield PTO shall hold five general meetings per school year. These meetings shall be held on the third Tuesday during the months of September, November, January, March and May, in the Hartsfield Cafeteria starting at 7:00 P.M. These dates and times may be changed as outlined in the bylaws.

A Nominating Committee shall be appointed by the President in accordance with the bylaws of this Corporation. The Nominating Committee shall inform the General Membership that it is seeking candidates for each of the offices on the Executive Board. It shall present a list of nominees for each office at the general meeting held in March. Only those members who have consented to serve if elected shall be nominated for or elected to office. Voting by the membership shall be accomplished by a show of hands at a general meeting held in May. Simple majority vote carries. The duly elected officers shall be installed and assume their duties at the beginning of the following Fiscal Year (starting July 1).

ARTICLE V. INITIAL OFFICERS

The elected officers shall be the President, Vice-President, Secretary, and Treasurer. Each officer must be a member in good standing, The initial elected officers are:

President:	James A. Cox, 1503 Wekewa Nene, Tallahassee, FL 32301
Vice President:	Judi McDowell, 726 Riggins Road, Tallahassee, FL 32308
Secretary:	Sharon DeVore, 1805 E. Indianhead Dr., Tallahassee, FL 32301
Treasurer:	Kathleen Smith, 504 E. Jennings Street, Tallahassee, FL 32301

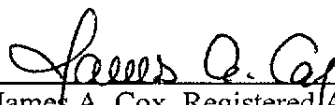
ARTICLE VI. REGISTERED AGENT

The registered agent is James A. Cox, who is a resident of the state of Florida and an officer of the corporation. The mailing address for the registered agent shall be the address of the corporation: Hartsfield Elementary, 1414 Chowkeebbin Nene, Tallahassee, FL 32301.

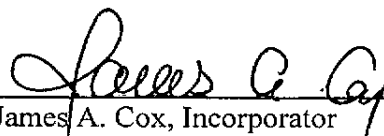
ARTICLE VII. INCORPORATOR

The name of the incorporator is James A. Cox, who is a resident of the state of Florida and a officer of the corporation. The address is Hartsfield Elementary, 1414 Chowkeebbin Nene, Tallahassee, FL 32301.

Having been named as registered agent to accept service of process for the above state corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.


James A. Cox, Registered Agent
Hartsfield Elementary
1414 Chowkeebbin Nene
Tallahassee, FL 32301

May 17, 2004
Date


James A. Cox, Incorporator
Hartsfield Elementary
1414 Chowkeebbin Nene
Tallahassee, FL 32301

May 17, 2004
Date

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