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# COVERLETTER

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TO: Aniendment Section Division of Corporations
NAME OF CORPORATION: SOLE 1 Befreshing Ministry Church C
DOCUMENT NUMBER: NO400004582
The enclosed Articles of Amendment and fee are submitted for filling.
Please return all correspondence concerning this matter to the following:
Ernestine Wilder
(Name of Contact Person)
Soul Refreshing Ministry Church of God INC.
711 ESSEX ROAD
Daytona Beh F1. 32114 (City/ State and Zip Code)
(City/ State and Zip Code)
E-mail address: (to be used for future annual report notification)
For further information concerning this matter, please call:
Ernestine Wilder : 386-383-2697

#### Articles of Amendment to Articles of Incorporation of

(Name of Corporation as currently filed with the Flori	da Dept. of State)	
Soul Refreshing Ministry (Document No	. Church of 600	INC
(Document N	umber of Corporation (if known)	
Pursuant to the provisions of section 617.1006, Florida Stamendment(s) to its Articles of Incorporation:	atutes, this Florida Not For Profit Corpor	ution adopts the following
A. If amending name, enter the new name of the corporation of the corp		The new
name must be distinguishable and contain the word "corp" Company" or "Co," may not be used in the name.	poration" or "incorporated" or the abbrev	iation "Corp," or "Inc."
B. Enter new principal office address, if applicable:		
(Principal office address <u>MUST BE A STREET ADDRE</u>	ESS )	2021
C. Enter new mailing address, if applicable: (Mailing address MAY BE A POST OFFICE BOX)		
(Marie 1977)	<del></del>	<del>-                                    </del>
		<u>· ω</u>
D. If amending the registered agent and/or registered		of the
new registered agent and/or the new registered offi	ce address:	
Name of New Registered Agent:	<del></del>	
New Registered Office Address	(Florida street address	1
	,	Florida
	(City)	(Zip Code)
New Registered Agent's Signature, if changing Registe I hereby accept the appointment as registered agent. I are		of the position.
	<ul> <li>Signature of New Registered Agent, if ch</li> </ul>	anging

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example:  X Change X Remove X Add	PT John D V Mike J SV Sally S	ones	
Type of Action (Check One)	<u>Title</u>	<u>Name</u>	Address
l) Change Add	<u>D</u>	Gracie Brockington	1029 Thunderbird DR. Duytona Bch. Fl. 32117
Remove  2) Change Add	I	Sheena Wilder	711 Essex Rd Daytona Ach. FL 32114
Remove 3) X Change Add Remove	Asist secretary	Minnie Culeman	711 ESSEX Rd. Daytone Bch Fl. 32114
4)ChangeAdd	<u>S</u>	Kimberly Monroe	2941 Cottageville Str. Deltona Fl 32738
Remove  5) Change Add	Vice president	Jerry Monroe	2941 Cottageville Str. Deltona Fl 32738
Remove 6) Change Add			
Remove			
E. If amending or additional she  Amendina	ng additional Art ets, if necessary) New	icles, enter change(s) here: (Be specific)  Ar ficles	

There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.
Dated April 29 2024
Signature alfu Wille
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)
Allen Wilder
(Typed or printed name of person signing)
President (Title of person signing)
(The or person signing)

The date of each amendment(s) adoption: Feb. 11, 2024 (a) fpm, if other than the date this document was signed.	ıç
Effective date if applicable: April 29 2024	
(no more than 90 days after amendment file date)	-
Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.	

Adoption of Amendment(s) (CHECK ONE)

The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.

By Secretary with a prayer

# SOUL REFRESHING MINISTRY, INC.

\* \* \* \*

# NEW MEMBERS MANUAL

Amendment to the Articles of Incorporation

ENTER to LEARN
DEPART to SERVE

## SOUL REFRESHING MINISTRY INC.

Having been led, as we believe, by the spirit of God, to receive the Lord Jesus Christ as our Saviour.

We do now, in the presence of God, angels, and this assembly, most solemnly and joyfully enter into covenant with one another, as one body in Christ.

We engage, therefore, by the aid of the Holy Spirit, to walk together in Christian love; to strive for the advancement of this church, in knowledge, holiness and comfort.

To promote its prosperity and spirituality; to sustain its worship, ordinance, discipline, and doctrines;

To contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the spread of the gospel to all nations.

We also engage to maintain family and secret devotions; to religiously educate our children; to seek the salvation of our kindred and acquaintances;

To walk circumspectly in the world; to be just in our dealings, faithful in our engagements, and exemplary in our deportment;

To avoid all tattling, backbiting, and excessive anger;

Be not drunken with wine, and to be zealous in our efforts to advance the Kingdom of our Saviour.

We further engage to watch over one another in brotherly love; To remember each other in prayer;

To aid each other in sickness and distress; to cultivate Christian sympathy in feeling and courtesy in speech;

To be slow to take offense, but always ready for reconciliation, and mindful of the rules of our Saviour to secure it without delay.

We moreover engage that when we remove from this place we will, as soon as possible, unite with some other church, where we can carry out the spirit of this covenant and the principles of God's Word.

It is recommended that this Constitution and Bylaws, be installed in the **SOUL REFRESHING MINISTRY, INC.** and be applied to the member daily life.

#### CONSTITUTION AND BYLAWS

# Constitution and Bylaws of SOUL REFRESHING MINISTRY, INC. PREAMBLE

This Constitution and Bylaws are made to:

- 1. Preserve and secure the principles of our faith.
- 2. Preserve the liberties of each individual member of the church.
- 3. Ensure freedom of action of independence from any religious body or organization.
- 4. Provide for orderly conduct of internal affairs, in dealing with others, and of governing church members.

#### **NAME**

The name of the church is: SOUL REFRESHING MINISTRY, INC.

#### **BUSINESS LOCATION**

The address of the principal office of this church is: 900 George Engram, Daytona Beach, FL 32114

#### **PURPOSE**

The purposes of **SOUL REFRESHING MINISTRY, INC.** are:

- 1. To worship and serve God and to fulfill the Great Commission of Jesus Christ as set forth in Matthew 28:19-20.
- 2. To minister to the needs of the members and others as the church is able to do so.
- 3. To do any and all things related to and in connection with the carrying out of the object and purpose herein above set forth.

#### ARTICLES OF FAITH

- 1. We believe the Holy Bible as the inspired Word of God, without any error, the all-sufficient authority in matters of faith, doctrine, and Christian living.
- 2. We believe in one God, eternally existing in three Persons: the Father, the Son, and the Holy Spirit.
- 3. We believe in the Virgin Birth of Jesus Christ, and that He is true God and man. He died on the cross for our sins. He rose bodily from the dead, ascended into heaven where He sits at the right hand of the Father and is now our High Priest and Advocate.
- 4. We believe that man was created in the image of God but fell into sin and therefore lost. Only through regeneration by the work of the Holy Spirit can man's salvation life be obtained.
- 5. We believe that eternal salvation is the free gift of God, entirely apart from man's works, and is possessed by any and all who have faith in and receive Jesus Christ as their personal Lord and Saviour.
- 6. We believe in a regenerated church membership; that is, persons old enough to understand their need for Jesus Christ and, of their own free will, accepted Him as their personal Lord and Saviour.
- 7. We believe that baptism is by immersion and the Lord's Supper is a memorial to His suffering and death on the cross. These are ordinances to be observed by the church in its present age. They are, however, not to be regarded as means for man's salvation.
- 8. We believe in the personal, bodily, imminent, and glorious return of our Lord Jesus Christ and that His Second Coming inspires believers for dynamic and zealous life and service for Him while waiting for His return.
- 9. We believe in the bodily resurrection of the dead, the everlasting blessedness of the saved in heaven, and the everlasting punishment and separation from God of the unsaved in hell.
- 10. We believe in the autonomy of the local church. The church shall manage its own affairs and shall not be subject to any other religious body or organization.

#### **GOVERNMENT**

The government of **SOUL REFRESHING MINISTRY, INC.** is vested in its members. The membership retains unto itself the right of exclusive self-government in all phases of its life and organization. It recognizes the needs for mutual counsel and cooperation.

#### **NONPROFIT STATUS**

This church is not organized for profit. In the event of liquidation or dissolution of church, all of its assets and property of every nature and description whatsoever shall be paid over and transferred to nonprofit organization.

#### VII. ADMENDMENT

This Constitution and Bylaws may be amended provided the proposed amendment shall have been presented in writing at a regular church business meeting and then circulated to the membership. Amendments to this Constitution and Bylaws shall be two-thirds vote of members of the church who are qualified to vote and are present in the business meeting with a quorum to discuss and vote for this matter.

#### BYLAWS

#### CHURCH MEMBERSHIP

## A. Qualifications:

Membership of **SOUL REFRESHING MINISTRY, INC.** shall consist of people that have made a profession of their faith in Jesus Christ as Lord and Saviour, and who, having been scriptural baptized by immersion, and are in agreement with the Articles of Faith, and Covenant of the Church.

## B. Reception:

Membership in the church may be attained by majority vote of the church in any of its regular business meetings and in one of the following manners:

- 1. By scriptural baptism by immersion after profession of faith in Jesus Christ as personal Lord and Saviour.
- 2. By transfer of church letter from another church.
- 3. By a statement of faith of their prior experience of conversion and scriptural baptism by immersion in another evangelical church of like faith and practice.
- 4. By restoration to the church membership after having been dropped.

#### C. Termination:

Membership in this church shall be terminated when a member:

- 1. Requests a letter of transfer to join another church.
- 2. Is dropped from the roll of membership when he or she joins another kind of church. A letter of transfer is not necessary. Or does not attend service in 30 days, without proper cause or notice.
- 3. Dies
- 4. Is dismissed by a vote of the church due to reasons and circumstances provided in the church discipline. The pastor and deacons will do all they can to counsel the member for restoration prior to action of dismissal or a request of the member to be dismissed from the church membership.

## D. Orientation of New Members:

Candidates for membership and new members need to attend the Church Membership Class to learn and understand the privileges and responsibilities of members to God and the church.

- 1. Members in good standing shall have the right to a voice and vote in all church transactions and shall have the right and privileges to full participation in the life and work of the church.
- 2. It shall be the duty of church members to uphold the Articles of Faith, Constitution and Bylaws, and Covenant of the Church.

#### **CHURCH OFFICERS**

All church officers must be members of the church in good standing, and willing to fill positions with <u>NO COMPENSATION</u>. \* Office is good for (2) years

#### A. The Pastor:

- 1. The qualifications for the pastor shall be consistent with those listed in 1 Timothy 3:1-7. His training, skills, and experiences are needed in this area of leadership.
- 2. His responsibilities:
  - (a.) These generally fall into the following areas: Preaching, Teaching, Pastoral Counseling, Administration, Planning, and Guiding the Church to grow and fulfill its purposes.

## 3. Terms of Service:

- (a.) The present pastor shall serve until the relationship is terminated by death or his request.
- (b.) There is no Pastor's Selection Committee.
- (c.) If the pastor terminates his office by request he may appoint at large a license Minister to carry out the office.
- (d.) If he terminates by death then his assistant becomes pastor
- (e.) If he terminates by death where there is no assistant then the license ordained Minister at present, followed by license ordained Deacon fulfills the office.

#### B. Deacons:

- 1. Election, term of Office: Deacons shall be elected for a term of service of two years or longer term of service as appointed by pastor.
- 2. Qualifications:
- (a.) A church deacon must meet the qualifications listed in 1 Timothy3:8-13.
  - (b.) A deacon shall demonstrate an exemplary Christian testimony in private, family, and public life; a committed Christian leader and partner of the pastor;

#### 3. Ordination:

(a.) When the pastor recommends the ordination of deacons, the ordination service shall be scheduled as led by the pastor.

#### 4. Duties:

- (a.) Elected deacons shall elect the chairman of their committee.
- (b.) Deacons serve as a committee of counsel to assist the pastor concerning the progress and welfare of the church.
- (c.) Assist the pastor in ministering to the members by implementing the Deacon Family Ministry.
- (d.) Seek to solve any fellowship problem of the church.
- (e.) Assist the pastor in administering the church ordinances.
- (f.) Serve as church membership committee.
- (g.) In the absence of the pastor, the chairman of the Deacons Committee shall serve as an advisory member to all organizations, departments, and committees of the church.

#### D. Moderator:

- 1. The church moderator may be the Pastor, Agent, President or a <u>lay leader elected</u> to this position.
- 2. The moderator shall preside at all regular and called business meetings of the church.
- 3. In the absence of the moderator, the chairman of deacons shall preside of the regular and called business meetings of the church.
- 4. In the absence of the moderator and the chairman of deacons, the church clerk shall call the church to order and an acting moderator will be elected.
- 5. The Moderator, Pastor, Agent, President, VP, Secretary, Assistant, Treasure, Assistant shall be notified at least 14 days in advance, <u>7 days in advance for special business meetings</u>

#### E. CLERK:\*

- 1. The church clerk shall be elected and be responsible for keeping an accurate of all business meeting transactions of the church and preparing the annual report to the church.
- 2. He or she shall keep a register of the names and addresses of the church members, with dates of admission, dismissal, dedication of children, and deaths of members of the church family.
- 3. He or she shall issue letters of dismissal voted by the church and write letters of transfer of membership, prepare written reports of the church, and keep an accurate history of the church.
- 4. An assistant church clerk may be elected or the clerk's responsibilities shall be delegated to a church secretary.

#### F. Treasurer: \*

- 1. The church treasurer shall be elected as the custodian of all monies of the church and shall disburse these monies by checks as authorized by the church.
- 2. He or she shall keep, at all times, an itemized account of all receipts and disbursements and shall render a monthly and annually written report of this account to the church.
  - 3. The treasurer's report shall be audited annually by the Clerk, Financial Secretary and Trustees.

### G. Trustees: \*

- 1. At least three (3) trustees shall be elected by the church to hold trust the property of the church.
- They shall have no power to buy, sell, mortgage, lease, or transfer any property of the church without a specific vote of the church authorizing each action.
- It shall be the function of the trustees to sign any, and all legal documents involving the sale, mortgage, purchase, or lease of church property or any other legal documents requiring the signature of the trustees for and in behalf of the church.

#### H. Vacancies:

 In case of vacancy in any office, except that of the pastor and staff members, the vacancy shall be filled by the church at a regular or special meeting as soon as possible after such vacancy has occurred.

#### III. CHURCH COMMITTEE \*

All church committee members shall be elected by the church from nominations presented by the Nominating Committee, and nominations from the floor with the consent of the nominee. There shall be a minimum of three (3) committee members with a chairperson. Any committee member elected to fill any vacancy shall serve the unexpired term of the position vacated.

## A. Nominating Committee:

The Nominating Committee shall be responsible throughout the year for nominating and presenting to the church people to serve in various positions of the church (unless provided for otherwise in these Bylaws) vacated by expiration of term of office, by death by resignation, or by removal. Each person nominated shall be informed of his or her responsibilities.

#### B. Youth Committee:

This committee is responsible in planning and coordinating youth programs and activities inside and outside of the church. These activities are to be correlated with the activities of the church program organization in attaining objectives set forth by the church. An elected representative of the Youth Committee shall serve as a member of the Church Council.

#### C. Social and Recreation Committee:

This committee shall be responsible for all social and recreation activities of the church, formulating policies and supervising the services rendered to the church through the kitchen and promoting regular functions to build the fellowship of the church.

#### D. Ordinance Committee:

This committee shall assist the pastor in preparing for two ordinances of the church. The members of this committee shall be responsible for preparing the candidates and the baptistery for the ordinance of baptism and will prepare the elements of the Lord's Supper.

#### F. Christian Education Committee:

This committee shall lead the church in developing and implementing an effective education-training program. Foremost of these are:

#### 1. Sunday School:

The Sunday School shall be divided into classes and departments as it grows and conducted under the direction of a director for the study of God's Word. The tasks of the Sunday School shall be to teach the Bible; lead in teaching all prospects; lead all church members to worship, witness, learn, and minister daily; provide and interpret information regarding the work of the church and denomination.

## 2. Church Training:

The discipleship program shall serve as the training organization and arm of the church. Its tasks shall be to teach Christian doctrine, ethics, church policy and organization; train leaders for the church and denomination; provide for specialized training for special projects of ministry for the church; and to provide organization and leadership for special activities in the church.

#### 3. Outreach Committee:

This committee is under the immediate leadership of the pastor. Will form a committee to develop and implement a strategy for effective programs of community evangelism outreach such as visitation; Bible studies in homes, offices, places of works; special evangelistic meetings inside and outside of the church; and other needed programs to reach people with the gospel. This committee is also responsible for planning training events for soul-winning, as well as the production or securing evangelistic printed materials to be used by the church.

4. Other Committees may be formed as needed by the Church with Pastors Approval. All committee chairpersons positions are good for one(1) year from filling office, except for Deacon and Pastor, unless otherwise implemented by Pastor.

## CHURCH MEETINGS

## A. Worship Services:

The church shall meet regularly each Sunday morning and/or evening for the worship of God, for preaching, instruction, evangelism, and on Tuesday, or any other night, designated for prayer and Bible study. These meetings will be open for the entire membership of the church and for all people and shall be conducted under the direction of the pastor or designated church officer in the absence of the pastor.

# B. Regular Business Meetings:

Regular business meetings shall be held quarterly. The agenda shall be circulated or made known to the church one week prior to the business meeting. Should there be any unusual meeting or matter of unusual interest to be brought before such regular meeting, notice shall be given to the membership one week prior to that meeting.

# C. Special Business Meeting:

A special called business meeting may be called by the pastor, and with other church officers, or by action of the church to consider special matters of significant nature. A one-week written notice or announcement must be given for the special called business meeting.

## D. Quorum:

The quorum consists of those who attend the business meeting, provided it is a stated meeting or one that has been properly called. At least one-forth of the members shall constitute a quorum.

# VI. LICENSING and ORDAINING

## A. Licensing:

Any member of the church who has shown by his life and has felt the call to the gospel ministry, may be voted on by the membership at a regular meeting to be licensed by the church to the Christian ministry.

## B. Ordination:

When any member of this church who possesses scriptural qualifications and as demonstrated by his skills and training for ordination to the work of the gospel ministry, and shall request in writing that he be ordained. SHALL BE TAKEN UNDER CONSIDERATION AND GIVEN GODLY ATTENTION FROM THE PASTOR.

#### CHURCH DISCIPLINE

- Should any unhappy difference arise among members, the aggrieved member shall follow in a tender spirit, the rules given by our Lord in Matthew 18:15-17.
- Should any case of gross breach of covenant, or of public scandal occur, the deacons shall endeavor to resolve the conflict; and if this effort fails, shall report the case to the church.
- All such proceedings shall be diffused by a spirit of Christian kindness and
  forbearance, but should an adverse decision be reached, the church may be
  restored by vote of the church, upon evidence of his/her repentance and
  reformation; or if an account of continued absence, upon satisfactory explanation.

• Ratified by action of the church in its business meeting on: FEB 1/ 2024 /pm

Bishop Allen Wilder

**PASTOR** 

AACIDED ATOD

Misse Caternan

Constitution Bylaws
of
Soul Refreshing Ministry, Inc.