

N 03000010537

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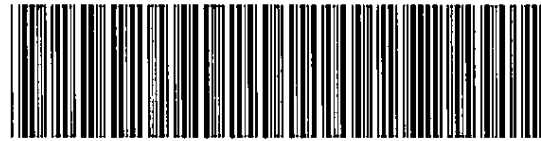
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2018 AUG - 6 PM 4: 12

SECRETARY OF STATE  
TALLAHASSEE, FL

1173-

C. GOLDEN

AUG - 8 2018

**COVER LETTER**

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Bethel Pentecostal Church of Navarre, FL Inc.

DOCUMENT NUMBER: N03000010537

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Franklin R. Alexander

(Name of Contact Person)

Bethel Community Worship Center Inc.

(Firm/ Company)

3109 Lost Creek Dr.

(Address)

Cantonment, Florida 32533

(City/ State and Zip Code)

fralex20@gmail.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Franklin R. Alexander

(Name of Contact Person)

at ( 850 ) 377-8445

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |                                          |                                                                        |                                                                                                     |                                                                                                                                       |
|------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input checked="" type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy is<br>Enclosed) |
|------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

July 27, 2018

FRANKLIN R. ALEXANDER  
3109 LOST CREEK DRIVE  
CANTONMENT, FL 32533

SUBJECT: BETHEL PENTECOSTAL CHURCH OF NAVARRE, FL INC.  
Ref. Number: N03000010537

We have received your document and check(s) totaling \$52.50. However, the enclosed document has not been filed and is being returned to you for the following reason(s):

Please file the document as either Articles of Amendment or Restated Articles of Incorporation pursuant to applicable Florida Statutes.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6050.

Claretha Golden  
Regulatory Specialist II

Letter Number: 918A00015526

RECEIVED  
18 AUG -6 PM 12:23  
SECRETARY OF STATE  
TALLAHASSEE, FL

Articles of Amendment  
to  
Articles of Incorporation  
of

BETHEL PENTECOSTAL CHURCH OF NAVARRE, FL INC.

(Name of Corporation as currently filed with the Florida Dept. of State)

N03000010537

(Document Number of Corporation (if known))

FILED  
2018 AUG -6 PM 4:12  
SECRETARY OF STATE  
TALLAHASSEE, FL

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

BETHEL COMMUNITY WORSHIP CENTER INC.

*The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

B. Enter new principal office address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

2379 Pawnee Drive

Navarre, FL 32566

C. Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

3109 Lost Creek Dr.

Cantonment, FL 32533

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent: Franklin R. Alexander

3109 Lost Creek Dr.

(Florida street address)

New Registered Office Address:

Cantonment

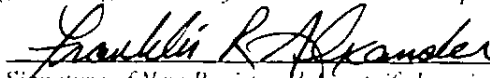
(City)

Florida 32533

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

  
Signature of New Registered Agent, if changing

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**

*(Attach additional sheets, if necessary)*

*Please note the officer/director title by the first letter of the office title:*

*P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.*

*Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change. Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.*

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

Type of Action  
(Check One)

Title

Name

Address

1) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>PTD</u>	<u>FRANKLIN R. ALEXANDER</u>	<u>3109 LOST CREEK DR.</u> <u>CANTONMENT, FL 32533</u>
2) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>VD</u>	<u>CLAUDE L. WILLIAMS</u>	<u>727 SHILOH DR.</u> <u>PENSACOLA, FL 32503</u>
3) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>SD</u>	<u>ESTHER WILLIAMS</u>	<u>727 SHILOH DR.</u> <u>PENSACOLA, FL 32503</u>
4) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>D</u>	<u>REGINALD NORMAN</u>	<u>7201 ALDEN CIRCLE</u> <u>NAVARRE, FL 32566</u>
5) <input type="checkbox"/> Change <input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove	<u>PD</u>	<u>DONALD CAREW</u>	<u>7232 ZOE CIRCLE</u> <u>NAVARRE, FL 32566</u>
6) <input type="checkbox"/> Change <input type="checkbox"/> Add <input checked="" type="checkbox"/> Remove	<u>VD</u>	<u>VIRGINIA CAREW</u>	<u>7232 ZOE CIRCLE</u> <u>NAVARRE, FL 32566</u>



See Attached amendment to articles of incorporation

See Attached amendment to articles of incorporation

**AMENDMENT TO**  
**ARTICLES OF INCORPORATION**  
**OF RELIGIOUS CORPORATION**  
**BETHEL PENTECOSTAL CHURCH OF NAVARRE, FL INC.**  
**(Florida Non-Profit Corporation)**

We, the undersigned, of full age, for the purpose of forming a religious, non-profit corporation under and pursuant to the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, and laws amendatory thereto, do hereby certify that at a regular meeting of the undersigned incorporators, in State of Florida, did associate ourselves as a body corporation and did adopt the following Articles of Incorporation:

**ARTICLE 1 NAME**

The Name of the corporation shall be **BETHEL COMMUNITY WORSHIP CENTER OF NAVARRE, FL INC.** (dba name); and will be known as “**BETHEL COMMUNITY WORSHIP CENTER**” (Trademark name). The physical address of this corporation is 2379 Pawnee Dr. 32566, in the City of Navarre, County of Santa Rosa and State of Florida.

**ARTICLE 2 VISION**

Inspiring people to be who God created them to be. Helping them to find their place, develop their faith and live their potential. To create a beacon of hope along the Gulf Coast and shine as a light to the world, to lead men and women out of darkness into the marvelous light of Jesus Christ.

**ARTICLE 3 OFFICES**

The Corporation shall maintain a principal office in the state of Florida. The location and post office address of the registered office of this corporation shall be 3109 Lost Creek Dr. Cantonment, Florida 32533.

**ARTICLE 4 NON-PROFIT PURPOSES**

Tax Exemption. This Corporation is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code of 1986 (hereinafter the “Code”) pursuant to the provisions of Section 170(c)(2) of the Internal Revenue Code of 1986, and laws amendatory thereto, as enacted or hereinafter amended, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Code. There shall be no capital stock issued, and this corporation is not



organized for profit, nor shall any person or member derive any benefit whatsoever, nor shall any pecuniary profit or benefit inure to the members of this corporation, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as described in Article IV.

Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, or is not permitted to be carried on by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

**Specific Objectives and Purposes.** The purpose of this corporation shall be to establish and maintain a church modeled after the early Biblical, Christian community as recorded in the book of Acts, for the advancement of the Gospel of Jesus Christ by all available means, both in local and foreign communities, and to provide Christian fellowship for those of like faith where Jesus Christ may be honored.

**Dissolution.** "Dissolution" means the complete disbanding of the Corporation so that it no longer functions as a corporate entity. Upon the dissolution of the Corporation, its property shall be applied and distributed as follows: (1) all liabilities and obligations of the Corporation shall be paid and discharged or adequate provision shall be made therefore; (2) pursuant to a plan adopted by the board of directors, assets shall be transferred or conveyed to one or more domestic or foreign corporation, society, or organization that qualify as exempt organizations under section 501(c)(3) of the Code and are engaged in activities substantially similar to those of the corporation.

## **ARTICLE 5 MEMBERSHIP**

Any person who gives scriptural evidence of the saving faith in the Lord Jesus Christ, subscribes to the Statement of Beliefs as set forth in the attached Exhibit "A", and completes and adheres to the standards of the Membership agreement, shall be eligible to be Members in this corporation.

## **ARTICLE 6 PERROGATIVES AND OVERSIGHT**

**Governance.** Bethel Community Worship Center shall be a church that is pastor-led and subject to the apostolic authority of the Council of Overseers as described herein. The Pastoral Leadership Team of Bethel Community Worship Center shall act as the governing authority by providing spiritual guidance, setting its major policies, and exercising responsibility for its business and activities.

**Officers.** The officers of this corporation shall be the Lead Pastor and members of the Pastoral Leadership Team, unless otherwise provided by the bylaws of this corporation. The terms of office shall be a period as designated by the bylaws.

Affiliation. While maintaining its inherent rights to sovereignty in the conduct of its own affairs as herein set forth, Bethel Community Worship Center voluntarily commits to enter into fellowship and partnership with like-minded and charged organizations as it sees fit or is necessary to accomplish its mission. This corporation shall be in voluntary fellowship and affiliation with and a member of the Georgia State District Council of the Pentecostal Assemblies of the World Inc., with headquarters in Conyers, Georgia, and affiliated with and a member of The General Council of the Pentecostal Assemblies of the World Inc. with headquarters in Indianapolis, Indiana. It shall have the right of representation at the meetings of The General Council and/or State District Council.

Autonomy. Bethel Community Worship Center is autonomous and maintains the right to govern itself and to conduct its own affairs, including without limitation, the calling of a Lead Pastor, the selection of leadership, and the implementation of its own ministries. Bethel Community Worship Center shall also have the right to purchase or acquire by gift, bequest or otherwise, either directly or as trustee, and to own, hold in trust, use, sell, convey, lease, or otherwise dispose of any real estate or property as may be necessary for the furtherance of its purposes, and to exercise all other powers conferred upon it by its state of Florida, other applicable laws of the State of Florida.

#### **ARTICLE 7 TENETS OF FAITH**

The Bible shall be the rule and guide of faith as set forth in the Statement of Beliefs. (See Exhibit "A")

#### **ARTICLE 8 PASTORAL LEADERSHIP TEAM**

The incorporators, which constitute the first Pastoral Advisory Team of this corporation, are:

**President, Treasurer**, of the Corporation Bethel Community Worship Center of Navarre, FL Inc.

X Franklin R. Alexander 3109 Lost Creek Dr. Cantonment, FL, 32533

**Vice President**,

X Claude L. Williams 727 Shiloh Dr. Pensacola, FL 32503

**Secretary**

X Esther Williams 727 Shiloh Dr. Pensacola, FL 32503

**Treasurer**

X Vacant

**Advisor**

X Reginald Norman 7201 Alden Circle Navarre, FL 32566

## **ARTICLE 9 AMENDMENTS**

Amendments to these Articles of Incorporation will be guided by the leadership of the Lead Pastor in cooperation with the Pastoral Leadership Team, at any regular or special business meeting. Upon consideration and completion of recommended changes, an amendment shall be presented to the Pastoral Leadership Team for revision.

## **EXHIBIT A: TENETS OF FAITH & STATEMENT OF BELIEFS**

Bethel Community Worship Center recognizes that it cannot, and does not desire to, bind the conscience of individuals in areas where Scripture is silent. Rather, each believer is to be lead in those areas by God, to whom he or she alone is ultimately responsible. We believe the Statement of Beliefs to be an accurate summary of what Scripture teaches.

**The Inspired Scriptures** - The Scriptures, both Old and New Testaments, are the inspired and infallible revelation of God to man and the authority of faith and conduct. Bethel Community Worship Center accepts the Bible as the revealed will of God, as the all-sufficient rule of faith and standard for daily living. (2 Timothy 3:15-17; 1 Thessalonians 2:13, 2 Peter 1:21)

**The One True God** - The one true God has revealed Himself as the "I Am," the Creator and Redeemer of humankind. In addition, "without controversy great is the mystery of godliness: God was manifest in the flesh, justified in the Spirit, seen of angels, preached unto the Gentiles, believed on in the world, received up into glory". (1 Timothy 3:16)

**The Deity of Jesus** - The Lord Jesus Christ is the Son of God. The Scriptures declare His virgin birth, sinless life, miracles, death, resurrection, and ascension to the right hand of God. (Revelation 1:8; Hebrews 1:3)

**The Fall of Man** - Man was created good and upright; however, man voluntarily transgressed and fell, and thereby, is spiritually dead and away from God. (Genesis 1:26-27, 2:17, 3:6; Romans 5:12-19)

**The Salvation of Man** - Man's only hope is through the shed blood of Jesus Christ. Salvation is by faith through grace and demonstrated in repentance leading to a relationship with Jesus Christ. (John 3:3; Romans 12:13-15; Ephesians 2:8)

**Ordinances of the Church** – We believe that following faith in the Lord Jesus Christ, the new believer is commanded by the Word of God to be baptized in water by full immersion in the name of the Lord Jesus Christ. We believe in a unique time of communion in the presence of God when the elements of bread and wine (the body and blood of Jesus Christ) are taken in remembrance of Jesus' sacrifice on the cross. (Mark 16:16; 1 Corinthians 11:23-26)

**The Baptism of the Holy Spirit** - Given at Pentecost, we believe the baptism in the Holy Spirit is the promise of the Father available to all Christians. It was sent by Jesus after His Ascension to empower the Church to preach the gospel throughout the whole earth. In scripture the Baptism in the Holy Spirit is accompanied by speaking in tongues (unknown prayer language)(Acts 1:4-8; 2:1-4; John 14:15-17).

**Sanctification** - The act of separation from that which is evil and dedicating oneself to God and that which is good, upright, and morally pure. (Romans 12:1, 2; 1 Peter 1:16; Hebrews 12:14)

**The Church and Its Mission** - The Church is the representative of Jesus on earth and is to carry out the Great Commission. (Matthew 28:19; Luke 19:10)

**The Ministry** - A divinely called and scripturally ordained minister has been provided by God to lead the church in evangelization, worship, building the body, and general leadership of the church. (Mark 16:15-20; John 4:23-24; Ephesians 4:11, 16)

**Divine Healing** - Is provided for today by the Scriptures and included in the atonement for our sins. (Isaiah 53:4-5; Matthew 8:16-17; James 5:14-16)

**The Blessed Hope and Second Coming** - The resurrection and rapture of all Christians dead and alive to meet Christ in the air is the Blessed Hope. The Second Coming of Christ includes the rapture and a return to earth by Christ with His saints for a thousand-year reign. (Romans 8:23; 1 Corinthians 15:51-52; Zechariah 14:5; Matthew 24:17, 30)

**The Final Judgment** - There will be a final judgment at which all men who were not a part of the first resurrection will be judged. (Matthew 25:46; Mark 9:43-48; Revelation 20:4-15)

**The New Heaven and Earth** - All of God's children will reign forever in a new heaven and a new earth. (2 Peter 3:13; Revelation 21, 22)

**Marriage** – is defined as a union between a man and a woman; with our decision being based on the Bible as the infallible Word of God. As Christian believers, we know that the Bible teaches marriage to be a lifelong union of one man and one woman; and we are called as Christian believers to proclaim and practice this doctrine. (Genesis 2:23-24)

## **BYLAWS**

These Bylaws govern the affairs of Bethel Community Worship Center (the "Corporation" or "Bethel Community Worship Center"), a not for profit corporation pursuant to the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, and laws amendatory thereto,

### **PREAMBLE**

These Bylaws are intended to provide a simple but adequate form to govern a local church, to advance strong covenantal relationships, and to assure that any issues that do arise will be quickly addressed and remedied through their application.

Accordingly, Bethel Community Worship Center, a State, non-profit corporation, by the solemn and unanimous action of its Board of Directors, hereby adopts these Bylaws. The Board of Directors and members willingly submit to be governed by them so that Bethel Community Worship Center may effectively carry out the vision of the church. Furthermore, these Bylaws shall constitute and evidence the agreement by and among the Board of Directors, that its governance, business, and activities shall be conducted as provided in these Bylaws.

#### **ARTICLE 1 PASTORAL LEADERSHIP TEAM (BOARD OF DIRECTORS)**

1.01. Function. The Pastoral Leadership Team (who may also be known as the "Board of the Directors") shall provide both spiritual guidance and shall manage the affairs of the Corporation.

1.02. Qualifications. The New Testament uses the term "elder" in every instance to describe the vocational office of a Pastor. The Scriptures also clearly state that elder and pastor are interchangeable terms and that the early church was pastor-led (elder-led). However, the governing council of Bethel Community Worship Center consists of a Pastoral Leadership Team. In addition to the prerequisites of being a Deacon outlined in 5.02 and the expectations of Pastoral Staff outlined in Article 7. Of the bylaws. Members of the Pastoral Leadership Team shall be appointed by the Lead Pastor.

1.03 Duties. The duty of the Pastoral Leadership Team is to govern the flock, which shall include the following:

(a) Direct all the affairs of the church to ensure that the mission is accomplished in a spirit of unity, including business decisions enacted upon the advice of the Council of Overseers.

(b) Oversee the provision of the physical facilities needed by Bethel Community Worship Center, including the buying and selling of real estate and securing real estate leases.

(c) Be responsible for any construction project (The actual coordination of a construction project may be delegated to a Building Team.)

(d) Appoint Deacons. 1.04. Number and Term of Directors. The powers of the Corporation shall be exercised by or under the authority of the Pastoral Leadership Team, and the property, business and affairs of the Corporation shall be managed under the direction of the Pastoral Leadership Team. The total number of directors shall not be less than three (3). Each director shall serve for a period of one (1) year and may serve successive terms. The Directors are to be automatic members of the corporation. Directors shall be natural persons.

1.05. Appointment of Directors. The Lead Pastor shall appoint persons whom he deems qualified to serve on the Board of Directors.

1.06. Vacancies. The Lead Pastor shall fill a vacancy occurring on the Pastoral Leadership Team. Vacancies reducing the number of Directors to less than three (3) shall be filled before the transaction of any other business. The Corporation's Pastoral Leadership Team shall be

comprised solely of members. However, if it becomes such that a person must be appointed to fill a vacancy, which shall only occur if it is necessary to raise the number of directors to at least three, said replacement shall only serve as long as necessary before a suitable member replacement can be located.

1.07. Limits of Authority: The Pastoral Leadership Team is responsible for all decisions for Bethel Community Worship Center. The Lead Pastor shall preside over all decisions as long as the issue at hand does not involve a conflict of interest for the Lead Pastor.

1.08. Meetings. The Lead Pastor shall preside over all meetings of the Pastoral Leadership Team. If it is not possible for the Lead Pastor to attend, then the Lead Pastor shall designate a chairman for the meeting. All decisions require a simple majority of those present. Any motions passed and recorded in a meeting without the Lead Pastor may not take effect without the consent of the Lead Pastor or until the following meeting if the Lead Pastor is present and the minutes of the previous meeting are approved. The Pastoral Leadership Team will meet once a year and may meet more at the discretion of the Lead Pastor. Notification must be made at least ten (10) days in advance of the meeting.

1.09. Action by Consent of Board Without Meeting. Any action required or permitted to be taken by the Pastoral Leadership Team may be taken without a meeting, and with the same force and effect as a unanimous vote of Directors, if all members of the Board consent in writing to the action. Such consent may be given individually or collectively.

1.10. Quorum. A majority of the number of Directors then in office shall constitute a quorum for the transaction of business at any meeting of the Pastoral Leadership Team. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough Directors leave the meeting so that less

than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of Directors required to constitute a quorum. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting one time without further notice.

1.11. Proxies. Voting by proxy is prohibited.

1.12. Compensation. Directors shall not receive salaries or compensation for their services as Board members.

1.13. Removal of Directors. The Pastoral Leadership Team may vote to remove a Director, other than the Lead Pastor, at any time, without good cause.

1.14. Removal of Lead Pastor. The Lead Pastor may only be removed for good cause upon unanimous consent of the Council of Overseers.

1.15 Participation of Spouses. Spouses of Pastoral Leadership Team members are encouraged to participate in all relevant meetings, activities, and functions, unless otherwise requested by the Lead Pastor due to the nature of the meeting, activity, or function.

## **ARTICLE 2 COUNCIL OF OVERSEERS**

2.01. Function. The Council of Overseers serves for the purpose of supporting, encouraging, and providing accountability for the fulfillment of the church's vision.

2.02. Eligibility. The members of the Council of Overseers must be active Lead (Senior) Pastors of the State Council who know and love Bethel Community Worship Center and its Lead Pastor or be ministers known for apostolic wisdom and authority. They must agree to make themselves available at their own expense to serve Bethel Community Worship Center if requested by Lead Pastor or Pastoral Team and must be willing to provide spiritual protection to the church through prayer and by living an honorable Christian lifestyle.

2.03. Oversight by Council of Overseers. Upon informing the Lead Pastor of their intended action, Bethel Community Worship Center may seek advice and assistance from the Council of Overseers in dealing with or mediating issues within the church upon the request of any of the following: (a) The Lead Pastor; (b) At least two of the Pastoral Leadership Team.

## **ARTICLE 3 PARTNERS**

3.01. Partners. The words "Partner" is used in these Bylaws as terms solely reflecting the individuals who participate in the spiritual activities and ministries of Bethel Community Worship Center. The word "Partnership" referenced herein reflects only a spiritual unity and shall not be deemed to have any legal status under State Law.

## **ARTICLE 4 MEMBERS**

4.01. Members. Members shall be all people who officially covenant together and agree, in writing to fulfill the vision of Bethel Community Worship Center. The word "Member" shall not be deemed to hold any ownership in Bethel Community Worship Center. Likewise, the word "Membership" referenced herein reflects only a spiritual unity and shall not be deemed to have any legal status under State law except what is provided therein 10.4.

4.02 Eligibility: Individuals at Bethel Community Worship Center may become Members in good standing if they satisfy the following criteria:

(a) Be born again, giving evidence of a consistent Christian life in line with the moral principles of Scripture.

(b) Fully subscribe to the Statement of Beliefs as set forth in the Articles of Incorporation, Exhibit A.

(c) Regularly attend the weekly worship services.

(d) Contribute to the financial support in the form of a tithe and offerings to Bethel Community Worship Center.

4.03 Appointment and Removal. Individuals who possess the above qualifications and desire to officially participate in the vision and mission of Bethel Community Worship Center as a Member shall attend all required services and or meetings as determined by the Pastoral Lead Team, then present their names to the Pastoral Leadership Team for approval. Their names added to the Membership roster after they have met the requirements of Membership. Those approved for Membership by the Pastoral Leadership Team shall be encouraged to attend a primary service to be received into the church publicly.

The Pastoral Leadership Team shall have the right to remove any Member that fits into the following criteria:

- a) A member's conduct and lifestyle is violating Biblical standards and the individual refuses correction.
- b) A member leaves the church as a result of relocation or other reason.
- c) A member requests to be removed.
- d) Six months pass without any record of contribution or attendance. In this case the Member is telling Bethel Community Worship Center that He is resigning his membership due to inactivity.
- e) A member is not in harmony with the vision or leadership of Bethel Community Worship Center.

4.04 Advice and Confirmation. Members shall provide advice and give or withhold confirmation, as the case may be, with respect to proposals made by the Pastoral Leadership Team for matters that affect the spiritual health and mission of Bethel Community Worship Center. Regarding all major decisions of Bethel Community Worship Center, the Pastoral Leadership Team may seek non-binding advice from the Members in whatever format they deem necessary at the time; however the decision of the Pastoral Leadership Team on matters other than what is set forth in this section, shall be final and at its sole discretion.

- (a) The purchase or sale of any real property, land or building during a calendar year, must be confirmed by a 2/3rds majority of those members present at a duly called meeting.

4.05. Member Meetings. The Lead Pastor shall preside over and solely call all Member meetings.

- (a) The Annual State of the Church Meeting shall be held in the first quarter of every year at such time and place, as the Pastoral Leadership Team shall decide, to present information pertaining to the business of the church. Due notice of said meeting shall be given for at least two (2) successive Sundays immediately preceding it, by church publication and by announcement.



(b) Special membership meetings may be called by the Senior Pastor in cooperation with the Pastoral Leadership Team. Due notice shall be given for two successive Sundays immediately preceding the meeting by church publication and announcement. Notice of said meetings shall state the purpose for such meeting.

(c) Membership meetings of the church shall be governed by acceptable procedures in keeping with the spirit of Christian love and fellowship.

(d) It is understood that all active Members should be able to voice any concern or seek additional information from the Lead Pastor or Pastoral Leadership Team prior to official meetings.

4.06. Voting and Quorum. A quorum shall consist of all Members in good standing that is present. No vote shall be taken at any Member meeting except as shall be authorized by the Pastoral Leadership Team. In order to be eligible to vote, a Member must be present to participate in discussions prior to a vote.

4.07. Establishing Initial Membership. For the purpose of adopting these bylaws provisional Membership shall be granted to the Pastoral Staff and the individuals who made up the original Bethel Community Worship Center Launch Team.

## **ARTICLE 5 DEACONS**

5.01. Function. Deacons are a specialized group of Members who are appointed by the Pastoral Leadership Team to assist in the spiritual ministry of Bethel Community Worship Center. They are to be considered Servant Leaders and are selected to serve as Deacons due to their already proven value and ministry in the church. They are the spiritual lay backbone of Bethel Community Worship Center.

5.02. Prerequisites for Deacons. Being a Member in good standing is a prerequisite for serving as a Deacon. Furthermore, in order to be eligible to serve in said roles, a Member must possess the following qualities:

(a) Demonstrate the calling, character, competence, chemistry, and culture of leadership conducive to the Bethel Community Worship Center environment.

(b) Support the Pastor and refrain from divisive attitudes and behavior.

(c) Have wisdom, a good reputation, exemplary conduct, and self-control.

(d) Be committed to a covenant relationship with his spouse if married.

(e) Manage his own household wisely – being attentive to his own children, having their respect, and keeping them under control with true dignity.

(f) Not given to excessive drinking of alcoholic beverages and abstain from all illegal drugs.

- (g) Abstain from all forms of extra-marital sensual behavior.
- (h) Not be a new convert.
- (i) Be a member for at least six months
- (j) Hold firmly to sound Scriptural doctrine so that he will be able to exhort and encourage others to good works and disprove those who speak against the Tenets of Faith of Bethel Community Worship Center.
- (k) Contribute in tithes and offerings to the mission of Bethel Community Worship Center.

5.03. Duties. The duties of the Deacons include the following:

- (a) Prayer and intercession for the Pastoral Leadership team and Bethel Community Worship Center.
- (b) Special Ministry projects as directed from the Pastoral Leadership Team.
- (c) Prayer and counseling of the church Partners and Members.
- (e) The Deacons can call on the Council of Overseers to review a moral or ethical problem involving the Lead Pastor that is documented by more than one witness. A signed request for intervention by all deacons must be sent to the Council of Overseers and a copy sent to the Lead Pastor.

5.06. Appointment and Removal of Deacons. The Pastor appoints the individual to be a Deacon. There are no term limits; their appointment lasts as long as they or the Lead Pastor so desires.

5.07. Meetings. The Lead Pastor and Spouse shall call and preside over all Deacon meetings. The Deacons will meet at least once per year to hear the heart of the Lead Pastor. They may meet more often at the discretion of the Lead Pastor.

## **ARTICLE 6 LEAD PASTOR**

6.01. Function. The Lead Pastor shall serve as the Spiritual Overseer of Bethel Community Worship Center, the President of the Corporation and the Chairman of the Board of Directors (Pastoral Leadership Team).

6.02. Duties. The Duties of the Lead Pastor include the following:

- (a) Spiritual Oversight: The Lead Pastor shall work cooperatively with the Council of Overseers, the Pastoral Leadership Team, Deacons, Members and Partners. The Lead Pastor shall establish and communicate the God-given vision and mission of the church. Oversee and coordinate the day-to-day ministry and Coordinate the day-to-day administration of the church.
- (b) Corporate Oversight: The Lead Pastor shall also serve as the Chief Executive Officer of the Corporation, Chairman of the Pastoral Leadership Team, and Chairman of Member Meetings,

according to the Articles of Incorporation. He shall oversee all the ongoing activities related to the development, the implementation, and the maintenance of the spiritual and temporal mission and business of the church. He shall follow and adhere to the policies and procedures, both assumed and specifically outlined by these Bylaws herein, in compliance with federal, state, and municipal laws.

(c) The Lead Pastor shall preside over all meetings of the Pastoral Leadership Team who serve as the Board of Directors for the Corporation, assuring that all orders and resolutions of that team are fulfilled. The Lead Pastor shall also call the meetings for the Pastoral Leadership Team and determine the agenda for each meeting. He shall execute in the name of Bethel Community Worship Center all deeds, contracts, loans and other documents under the advice of the Treasurer and confirmation from the Pastoral Leadership Team. He shall also serve as an *ex-officio* member of the Deacons as well as all Ministry Teams, connection groups or any other group that meets within the body of Bethel Community Worship Center and shall have the general powers and duties of supervision and management usually vested in the executive office of any corporation.

(d) Budget and Expenditures: Since the Lead Pastor is primarily responsible for the spiritual life of Bethel Community Worship Center, he shall also have corporate authority to make expenditures, within the approved budget by the Pastoral Leadership Team and ensuring that financial strength is directed toward the ministry directives of the Pastoral Leadership Team. The Lead Pastor, with the assistance of the Treasurer, shall be responsible for the preparation of an annual budget and its submission to the Pastoral Leadership Team.

(e) Compensation: The Pastoral Leadership Team will serve as the Compensation Team for the function of the review of salary packages for all staff of the church, which is determined by the Lead Pastor or his designee. The Pastoral Leadership Team shall determine the Lead Pastor's salary.

6.03. Qualifications. The Lead Pastor must be an ordained minister in good standing. All other qualifications of the Lead Pastor will be determined by the Council of Overseers.

6.04. Appointment and/or Removal. In the event Lead Pastor is deceased while in office, incapacitated indefinitely, disciplined by the Council of Overseers, resigns, or if the position becomes vacant for any other reason, then the Council of Overseers shall work cooperatively with the remaining Pastoral Leadership Team members to locate a new Lead Pastor; Both bodies jointly functioning as one Pastoral Search Team. If the Lead Pastor resigns or is in good standing with the church and wishes to be a part of the pastoral search process he may do so as long as it is not deemed a conflict of interest by the Council of Overseers. Given the latitude for leadership the Lead Pastor is given under these Bylaws and the leadership and ministry qualities needed by the Lead Pastor to empower the church, the process of selection of a new Lead Pastor shall be conducted in the most careful manner.

Once the team has determined its choice of Lead Pastor, they shall present their Appointment to Bethel Community Worship Center at a duly called meeting or Public service.

If a situation should arise where immoral or illegal conduct is committed, it shall be the duty of the Council of Overseers to take appropriate actions while seeking input from the Pastors Credentialing Network. In the event that the Council of Overseers finds the level of the offense to be of extreme nature, they will call for the resignation of the Lead Pastor.

6.05. Transition between Lead Pastors. To ensure the unity of the church by a smooth transition between Lead Pastor appointments, the following procedures shall be followed:

(a) Governance During the Interim: At their discretion, the Pastoral Leadership Team, under the counsel of the Council of Overseers, may select an Interim Lead Pastor from outside or inside the Pastoral Leadership Team to fulfill the basic duties of the Lead Pastor until a new Lead Pastor is selected.

(b) Function and Limits of an Interim Lead Pastor: The Interim Lead Pastor shall not alter the philosophy of Bethel Community Worship Center to reflect his own personal views. The Interim Lead Pastor shall cover the primary preaching schedule, discharge the basic pastoral care duties, and ensure that the ministries of Bethel Community Worship Center continue to function. The Interim Lead Pastor shall not possess any other corporate powers granted to the Lead Pastor by these Bylaws. In the event that an Interim Lead Pastor is secured from outside Bethel Community Worship Center, he shall be remunerated for his service at a fair salary mutually agreed upon by the Interim Lead Pastor and the Pastoral Leadership Team under the counsel of the Treasurer and the Council of Overseers.

(c) Administration during the Interim Period: During the interim period between Lead Pastor appointments, members of the Pastoral Leadership Team are to continue in their positions. Should leadership or financial problems arise, the Interim Lead Pastor shall have the authority to alter the duties, roles, and/or terms of employment of all employees and the terms of service for all volunteer leadership positions, including dismissal if necessary, upon the ratification of the Council of Overseers. Any employees serving under a previous Lead Pastor shall tender their resignations to the new Lead Pastor immediately upon his appointment. The new Lead Pastor shall have up to six months to accept or reject said resignations. When the new Lead Pastor is in place, he has full authority to select his staff, replacing existing staff members if he should so choose.

## **ARTICLE 7 PASTORAL STAFF**

7.01. Function. A Staff Pastor includes a staff member that is assigned a ministerial responsibility by the Senior Pastor.

7.02. Qualifications. A Staff Pastor must meet the same qualifications of a Deacon with exception to gender, as described in 5.02 and must be a credentialed minister in good standing. All additional qualifications will be determined by the Lead Pastor.

7.03. Responsibilities. The responsibilities and duties shall be assigned by the Lead Pastor.

7.04. Appointment/Dismissal. Staff Pastors shall be appointed or dismissed by the Lead Pastor with the consideration of the Pastoral Leadership Team and/or the Counsel of Overseers.

## **ARTICLE 8 OFFICERS**

8.01. Officer Positions. The officers of the Corporation shall be a President, a Secretary/Treasurer, and a Vice President. The Pastoral Leadership Team may create additional officer positions, define the authority and duties of each such position, and elect or appoint persons to fill the positions. Any two or more offices may be held by the same person, except the offices of President and Secretary.

8.02. Election and Term of Office. The officers of the Corporation shall be appointed by the Lead Pastor and confirmed by the Pastoral Leadership Team. Each officer shall hold office until a successor is duly selected and appointed.

8.03. Removal. Any officer, other than the President, may be removed by the Lead Pastor.

8.04. Removal of the President. The President who is the Lead Pastor may only be removed for good cause upon unanimous consent of the Council of Overseers.

8.05. Resignation. Any officer may resign at any time by giving written notice to the Board of Directors, the President, or the Secretary. Such resignation shall take effect at the time specified in the notice. The acceptance of such resignation shall not be necessary to make it effective.

8.06. President. The President shall be the chief executive officer of the Corporation. The President shall supervise and control all of the business and affairs of the Corporation and may execute any deeds, mortgages, bonds, contracts, or other instruments that the Pastoral Leadership Team authorizes to be executed. The President shall provide spiritual leadership to the Corporation. The President shall perform other duties prescribed by the Pastoral Leadership Team and all duties incident to the office of President.

8.07. Vice-President. When the President is absent, is unable to act, or refuses to act, the Vice President shall perform his or her duties. When the Vice President acts in place of the President, he or she shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall perform other duties as assigned by the President.

8.08. Secretary/Treasurer. The secretary/treasurer should be an officer of the corporation on the Pastoral Leadership Team. As Secretary, the Secretary/Treasurer shall act as clerk and record (or have recorded) all votes and the minutes of all proceedings in a book to be kept for that purpose. He shall oversee the keeping of the membership rolls of the corporations, and in general perform the duties usually incident to the office of secretary. He shall also oversee such further duties as shall be prescribed from time to time by the Pastoral Leadership Team or by the President.

Treasurer's role over Accounting. As Treasurer, the secretary / treasurer shall oversee the keeping of full and accurate accounts of the receipts and disbursements in books belonging to the Corporation, and shall oversee the deposit of all monies and other valuable effects in the name and to the credit of the corporation in such banks and depositories as may be designated by the president. He will assist the President in the creation of the annual budget by providing the necessary information to create such a budget. He does not determine expenditures, but he shall oversee the disbursement of the funds of the corporation as may be ordered by the Pastoral leadership Team or the president. He shall perform the duties usually incident to the office of Treasurer and such other duties as may be prescribed from time to time by the Pastoral Leadership Team or by the president.

## **ARTICLE 9 TRANSACTIONS OF THE CORPORATION**

9.01. Contracts. The Pastoral Leadership Team may authorize any officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of and on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of possible contracts and instruments.

9.02. Deposits. All funds of the Corporation shall be deposited to the credit of the Corporation in banks, trust companies, or other depositories that the Pastoral Leadership Team selects.

9.03. Gifts. The Pastoral Leadership Team may accept any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation.

9.04. Loans and Related Parties. The Corporation shall not make any loan to a Director or officer of the Corporation.

9.06. Prohibited Acts. As long as the Corporation is in existence, and except with the prior approval of the Board of Directors, no Director, officer, or committee member of the Corporation shall:

- (a) Do any act in violation of the Bylaws or a binding obligation of the Corporation.
- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
- (d) Receive an improper personal benefit from the operation of the Corporation.
- (e) Use the assets of this Corporation, directly or indirectly, for any purpose other than carrying on the business of this Corporation.
- (f) Wrongfully transfer or dispose of property of the Corporation, including intangible property such as good will.

(g) Use the name of the Corporation (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.

(h) Disclose any of the Corporation's business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

## **ARTICLE 10 ACQUISITION AND DISPOSITION OF PROPERTY**

10.01. Authority. No asset, real estate or otherwise, valued in excess of 20% of the current approved operating budget, or \$250,000, whichever amount is lower, shall be purchased by Bethel Community Worship Center, nor shall a contract to sell said major Bethel Community Worship Center assets be entered into, unless the same shall be first approved by the Pastoral Leadership Team. Furthermore, the Pastoral Leadership Team, have the authority to unilaterally accept major assets, including real property, valued in excess of the current approved operating budget if it is partially or entirely being donated, provided that it has clear title and that any funding used to augment the donation does not exceed available funding.

10.02. Documentation. Title to all real property acquired by Bethel Community Worship Center shall be deeded to Bethel Community Worship Center and held in its name. The Lead Pastor and/or the Treasurer shall certify all documents relating to the purchase, sale, or lease of real property, and that the same has been duly authorized in accordance with these Bylaws.

10.03. Property Status upon Division. In the event the Partners of Bethel Community Worship Center become divided over irreconcilable differences, all property of Bethel Community Worship Center shall remain with those Members, whatever their number, whom the Pastoral Leadership Team side with. The Council of Overseers shall be allowed to address the situation after due investigation, the Council of Overseers shall make a binding determination as to which Members are adhering to the Tenets of Faith and in agreement with the Pastoral leadership team, the same shall be deemed authorized to continue as Members under these Bylaws. The remaining Members shall then have their membership revoked.

10.04. Property and Asset Status upon Disaffiliation. Bethel Community Worship Center shall not disaffiliate with the Affiliated Network without a decision of the Pastoral Leadership Team and a confirmation by the Council of Overseers. Such proposal shall include a statement of the reasons for the proposed change in affiliation and be kept on file in the official minutes for access to any Member who desires to read it. Upon disaffiliation from an Affiliate Network, property owned by Bethel Community Worship Center shall remain the property of Bethel Community Worship Center.

## **ARTICLE 11 BOOKS AND RECORDS**

11.01. Required Books and Records. The Corporation shall keep correct and complete books and records of account. The Corporation's books and records shall include:

- (a) A file-endorsed copy of all documents filed with the State Secretary of Florida.
- (b) A copy of the Bylaws, and any amendments to the same.
- (c) Minutes of the proceedings of the Board of Directors, and of any committees having the authority of the Board of Directors.
- (d) A list of the names and addresses of the Directors, Members and Officers of the Corporation.
- (e) A balance sheet for the three (3) most recent fiscal years.
- (f) An income statement for the three (3) most recent fiscal years.
- (g) All rulings, letters, and other documents relating to the Corporation's federal, state, and local tax status.

#### **ARTICLE 12 SPECIAL PROCEDURES CONCERNING MEETINGS**

12.01. Meeting by Electronic Means. The Board of Directors, and any committee of the Corporation, may hold a meeting by telephone conference call or other electronic means in which all persons participating in the meeting can hear each other.

#### **ARTICLE 13 AMENDMENTS TO BYLAWS**

13.01. Amendments. The Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by the Pastoral Leadership Team. The notice of any meeting at which the Bylaws are altered, amended, or repealed, or at which new Bylaws are adopted shall include the text of the proposed Bylaw Sections as well as the text of any existing sections proposed to be altered, amended, or repealed or a fair summary of those sections.

#### **ARTICLE 14 MISCELLANEOUS**

14.01. Legal Authorities Governing Construction of Bylaws. The Bylaws shall be construed in accordance with the laws of the state of Florida. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time.

14.02. Legal Construction. If any section of the Bylaws is held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other section and the Bylaws shall be construed as if the invalid, illegal, or unenforceable section had not been included in the Bylaws.

14.03. Dispute Resolution. Any controversy, claim, or dispute arising from or related to these Bylaws shall be settled by mediation and, if mediation is unsuccessful, by legally binding Christian arbitration. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction. The parties understand that these methods shall be the sole



remedy for any controversy, claim, or dispute arising out of these Bylaws and they expressly waive their rights to file a lawsuit in any civil court against one another for such controversies, claims or disputes, except to enforce an arbitration decision.

14.04. Gender. Wherever the context requires, all words in the Bylaws in the male gender shall be deemed to include the female or neuter gender, all words in the female gender shall be deemed to include the male or neuter gender, all singular words shall include the plural, and all plural words shall include the singular.

#### **ARTICLE 15 EMERGENCY POWERS AND BYLAWS**

An "emergency" exists for the purposes of this section if a quorum of the directors cannot readily be obtained because of some catastrophic event. In the event of an emergency, the Pastoral Leadership Team may: (a) modify lines of succession to accommodate the incapacity of any director, officer, employee or agent; and (b) relocate the principal office, designate alternative principal offices or regional offices, or authorize officers to do so. During an emergency, notice of a meeting of the Pastoral Leadership Team only needs to be given to those directors whom it is practicable in any manner including by publication or radio. One or more officers of the Corporation present at a meeting of the Pastoral Leadership Team may be deemed directors for the meeting, in order of rank and within the same rank and order of seniority, as necessary to achieve a quorum. Corporate action taken in good faith during an emergency binds a corporation and may not be the basis for imposing liability on any director, officer, employee or agent of the Corporation on the ground that the action was not authorized. The Pastoral Leadership Team may also adopt emergency bylaws, subject to amendments or repeal by the full Board of Directors, which may include provisions necessary for managing the corporation during an emergency including: (a) procedures for calling a meeting of the Board of Directors; (b) quorum requirements for the meeting; and (c) designation of additional or substitute directors. The emergency bylaws shall remain in effect during the emergency and shall be revoked after the Pastoral Leadership Team has deemed that the emergency has ended.

WE, THE UNDERSIGNED, for the purposes of becoming a corporation not for profit under the provisions of the laws of the state of Florida, do make and affix our signatures to acknowledge and file in the office of the Secretary of State, these Articles of Incorporation.

WITNESS our respective hands and seals on the dates indicated below.

Franklin R. Alexander Date: 7/18/18  
Franklin R. Alexander

Claude L. Williams Date: 07-19-18  
Claude L. Williams

Reginald Norman Date: 07-20-18  
Reginald Norman

Esther Williams Date: 07-19-18  
Esther Williams

#### CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of BETHEL COMMUNITY WORSHIP CENTER and that the foregoing bylaws constitute the Bylaws of the Corporation. The Bylaws were duly adopted at a meeting of the Pastoral Leadership Team held on June 11, 2018.

Esther Williams Date: 07-19-18  
Esther Williams

Having been named as the Registered Agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with, and accept the appointment as Registered Agent and agree to act in this capacity.

Franklin R. Alexander Date: 7/18/18  
Franklin R. Alexander

The date of each amendment(s) adoption: July 15, 2018

Effective date if applicable: To be effective on amendment file date


*(no more than 90 days after amendment file date)*

Adoption of Amendment(s) **(CHECK ONE)**

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated July 20, 2018

Signature

  
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Franklin R. Alexander

*(Typed or printed name of person signing)*

President/Pastor

*(Title of person signing)*