



**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** Manchester Lakes Homeowners Association of Brevard, Inc.

**DOCUMENT NUMBER:** N03000007852

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Heather M Wells

\_\_\_\_\_  
(Name of Contact Person)

Anytime Property Management Services, LLC

\_\_\_\_\_  
(Firm/ Company)

2425 N Courtenay Parkway Suite 5

\_\_\_\_\_  
(Address)

Merritt Island FL 32953

\_\_\_\_\_  
(City/ State and Zip Code)

Heather@HOAManagementFLA.com

\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Heather M Wells

321

735-8331

at

\_\_\_\_\_  
(Name of Contact Person)

\_\_\_\_\_  
(Area Code)

\_\_\_\_\_  
(Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

\$35 Filing Fee

\$43.75 Filing Fee &  
Certificate of Status

\$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

\$52.50 Filing Fee  
Certificate of Status  
Certified Copy  
(Additional Copy is  
Enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

FILED

2017 AUG -7 PM 4: 07

Manchester Lakes Homeowners Association of Brevard, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

N03000007852

SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

n/a

*The new*

*name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

**B. Enter new principal office address, if applicable:**

*(Principal office address **MUST BE A STREET ADDRESS**)*

2425 N Courtenay Parkway

Suite 5

Merritt Island FL 32953

**C. Enter new mailing address, if applicable:**

*(Mailing address **MAY BE A POST OFFICE BOX**)*

PO Box 236967

Cocoa FL 32923

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent:

Heather Wells

2425 N Courtenay Parkway Suite 5

*(Florida street address)*

New Registered Office Address:

Merritt Island

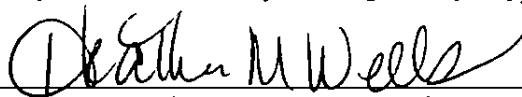
*(City)*

Florida 32953

*(Zip Code)*

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*



*Signature of New Registered Agent, if changing*

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**

*(Attach additional sheets, if necessary)*

*Please note the officer/director title by the first letter of the office title:*

*P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.*

*Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.*

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) <input type="checkbox"/> Change	<u>D</u>	<u>Andrew Evans</u>	<u>1678 W Hibiscus Blvd</u>
<input type="checkbox"/> Add			<u>Ste A</u>
<input checked="" type="checkbox"/> Remove			<u>Melbourne FL 32901</u>
2) <input type="checkbox"/> Change	<u>D</u>	<u>Davis Evans</u>	<u>1678 W Hibiscus Blvd</u>
<input type="checkbox"/> Add			<u>Ste A</u>
<input checked="" type="checkbox"/> Remove			<u>Melbourne FL 32901</u>
3) <input type="checkbox"/> Change	<u>D</u>	<u>Bonnie Kennedy</u>	<u>1678 W Hibiscus Blvd</u>
<input type="checkbox"/> Add			<u>Ste A</u>
<input checked="" type="checkbox"/> Remove			<u>Melbourne FL 32901</u>
4) <input type="checkbox"/> Change	<u>P</u>	<u>Michael J Clancy</u>	<u>PO Box 236967</u>
<input checked="" type="checkbox"/> Add			<u>Cocoa FL 32923</u>
<input type="checkbox"/> Remove			
5) <input type="checkbox"/> Change	<u>VP</u>	<u>Louis Joseph Madden, Jr.</u>	<u>PO Box 236967</u>
<input checked="" type="checkbox"/> Add			<u>Cocoa FL 32923</u>
<input type="checkbox"/> Remove			
6) <input type="checkbox"/> Change	<u>S</u>	<u>Kaitlin Pill</u>	<u>PO Box 236967</u>
<input checked="" type="checkbox"/> Add			<u>Cocoa FL 32923</u>
<input type="checkbox"/> Remove			

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**

*(Attach additional sheets, if necessary)*

*Please note the officer/director title by the first letter of the office title:*

*P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.*

*Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.*

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>T</u>	<u>Terry J Tinter</u>	<u>PO Box 236967</u> <u>Cocoa FL 32923</u>
2) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>D</u>	<u>Janet L Bates</u>	<u>PO Box 236967</u> <u>Cocoa FL 32923</u>
3) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>D</u>	<u>James Robert Jeffery</u>	<u>PO Box 236967</u> <u>Cocoa FL 32923</u>
4) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add <input type="checkbox"/> Remove	<u>D</u>	<u>David P Kloes</u>	<u>PO Box 236967</u> <u>Cocoa FL 32923</u>
5) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u>          </u>	<u>          </u>	<u>          </u> <u>          </u>
6) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u>          </u>	<u>          </u>	<u>          </u> <u>          </u>

**E. If amending or adding additional Articles, enter change(s) here:**  
(attach additional sheets, if necessary). (Be specific)

A series of horizontal lines for writing, with a large diagonal slash drawn across the entire section from the bottom-left to the top-right.

July 11, 2017

The date of each amendment(s) adoption: \_\_\_\_\_, if other than the date this document was signed.

July 11, 2017

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

**Adoption of Amendment(s) (CHECK ONE)**

- The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

July 11, 2017

Dated \_\_\_\_\_

Signature  \_\_\_\_\_

(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

*Louis Madden*

\_\_\_\_\_  
(Typed or printed name of person signing)

*V*-President

\_\_\_\_\_  
(Title of person signing)