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# FLORIDA DEPARTMENT OF STATE Ken Detzner Secretary of State

February 24, 2003

FELLOWSHIP BAPTIST CHURCH 3254 SEXTON DRIVE GREEN COVE SPRINGS, FL 32043

SUBJECT: FELLOWSHIP BAPTIST CHURCH, INC.

Ref. Number: W03000005366

We have received your document for FELLOWSHIP BAPTIST CHURCH, INC. and your check(s) totaling \$87.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

The name designated in your document is unavailable since it is the same as, or it is not distinguishable from the name of an existing entity.

Please select a new name and make the correction in all appropriate places. One or more major words may be added to make the name distinguishable from the one presently on file.

#### Adding "of Florida" or "Florida" to the end of a name is not acceptable.

YOU MAY EITHER FILL OUT THE ENCLOSED FORM OR MAKE CORRECTIONS. IN EITHER CASE, PLEASE KEEP ANY BY-LAWS YOU PREPARE FOR YOUR RECORDS. ≥ €6

The name of the entity must be identical throughout the document.

The effective date is not acceptable since it is not within five working days of the date of receipt.

The registered agent must sign accepting the designation.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6933.

Dale White Document Specialist New Filings Section

Letter Number: 803A00011869



#### FLORIDA DEPARTMENT OF STATE Glenda E. Hood Secretary of State

March 10, 2003

FELLOWSHIP BAPTIST CHURCH 3254 SEXTON DRIVE GREEN COVE SPRINGS, FL 32043

SUBJECT: FELLOWSHIP BAPTIST CHURCH, INC.

Ref. Number: W03000005366

Please accept our apology for failing to mention this in our previous letter.

Section 817.0202(d), Florida Statutes, requires the manner in which directors are elected or appointed be contained in the articles of incorporation or a statement that the method of election of directors is as stated in the bylaws.

Section 617.0803, Florida Statutes, requires that the board of directors never have fewer than three directors.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6933.

Dale White Document Specialist New Filings Section

Letter Number: 803A00011869

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## ARTICLES OF INCORPORATION

# FELLOWSHIP BAPTIST CHURCH OF ORANGE PARK INC. SECRETARY OF STATE

## TALLAHASSEE FLORIDA

#### ARTICLE I NAME

Fellowship Baptist Church of Orange Park Inc.

#### ARTICLE II PRINCIPAL OFFICE

The location of the registered office of this corporation shall be

Physical Address:

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Fellowship Baptist Church Of Orange Park Inc.

4325 Hwy 17 South Orange Park, Fl 32003

Mailing Address:

Fellowship Baptist Church Of Orange Park Inc.

3254 Sexton Drive

Green Cove Springs FL, 32043

#### ARTICLE III **PURPOSES**

The purpose or purposes for which the Corporation is organized are: To operate exclusively for religious, charitable and educational purposes as referred to in Section 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1986 ("The Code") as from time to time amended and all rulings and regulations applicable thereto or the corresponding provisions of any future United States Internal Revenue Law, herein generally called "exempt purposes", including, but not restricted to, the following more specific purposes, but only to the extent that they are within the scope of such exempt purposes:

(a) To be organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of: promoting the Christian religion through evangelization of the Word of God to the world promoting benevolent causes, including providing food, shelter and clothing for indigent, needy and financially distressed persons; providing a ministry of spiritual care for the sick, afflicted and aged; and such other purposes as are within the provisions of Section 501 (c)(3) of the Code. To this end, the purposes of the Corporation shall include receiving and maintaining a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income there from and the principal thereof exclusively for religious, charitable or educational activities as provided herein, either directly or by contributions to organizations duly authorized to carry on religious, charitable or educational activities, with particular emphasis on religious, charitable and educational activities related to the Christian religion.

- (b) To preach the gospel of our Lord Jesus Christ at home and abroad teaching the Word of God with all authority and power. Provide a place of true spiritual worship where Christ is honored and glorified. Provide a center of training in Bible knowledge and doctrine for the whole family; Encourage a program of continuous witnessing under the direction of the Holy Spirit. Provide spiritual fellowship and encouragement to fellow believers in the Lord Jesus Christ. Provide missionary education and outreach;
- (c) To carry on any lawful activities, calculated, directly or indirectly, to promote the interest of the Corporation, or to enhance the value of its properties under such powers and rights which are now or which may hereafter be conferred upon corporations, organized under the laws of the State of Florida applicable thereto; provided, however, that all such activities shall be carried out in the furtherance of exempt purposes within the meaning of Section 501(c)(3) of the Code. Notwithstanding any other provision of these Articles of Incorporation to the contrary, the Corporation shall not carry on any activity, which would cause the loss of its exemption from private foundation status as the same as defined in Section 509 of the Code.

#### Article IV - Statement of Faith and Church Covenant

#### A. Statement of Faith

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- 1. We believe that the Bible is God's inspired Word, that it was written by men divinely and uniquely guided by the Holy Spirit, that it is absolutely trustworthy and has supreme authority in all matters of faith and conduct.
- 2. We believe in God the Father, creator of the heavens, the earth, and all therein; perfect in holiness, infinite in wisdom, measureless in power, and ever present as Spirit. We believe that He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and second death all who come to Him through Jesus Christ.
- 3. We believe in Jesus Christ, God's only begotten Son, conceived of the Holy Spirit, born of the Virgin Mary, wholly without sin, making atonement for the sin of the world by His death on the cross. We believe in His bodily resurrection, His post-resurrection appearances, and His visible ascension into heaven. We believe that Christ presently intercedes as our High Priest before the Father. We believe in His present, visible, premillennial return from heaven.
- 4. We believe in the Holy Spirit, who came forth from God to convince the world of sin, of righteousness, and of judgment, and to regenerate, sanctify, and comfort those who would receive Jesus Christ as Savior.
- 5. We believe that all men by nature and by choice are sinners, but that "God so loved the world that He gave His only begotten Son, that whosoever believeth in Him should not perish, but have everlasting life." We believe, therefore, that those who refuse to receive Christ as Savior will be judged to be guilty and will forever be separated from God.

- 6. We believe in the Church a living spiritual body, of which all regenerated people are members. We believe that a visible church is a company of believers in Jesus Christ, buried with Him in baptism, and associated for worship, work, and fellowship. We believe that to these visible churches were committed, for observance "'til He come," the ordinances of baptism by immersion and the Lord's Supper. We also believe that God has laid upon these churches the task of persuading a lost world to receive Jesus Christ as Savior and to enthrone Him as Lord and Master. We believe that the church must offer a "cup of water" in Christ's name to those in need.
- 7. We believe that each church should be independent and autonomous, and must be free from interference from any ecclesiastical or political authority; that, therefore, Church and State must be kept separate as having different functions, each fulfilling its duties free from the dictation or patronage of the other. We believe, therefore, that every human being is responsible to God alone in all matters of faith, and not to external institutions.

#### B. Church Covenant

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Having been led, as we believe by the Spirit of God, to receive the Lord Jesus Christ as our Savior, and, on the profession of our faith, having been baptized in the name of the Father, and the Son, and of the Holy Spirit, we do now, in the presence of God, and this assembly, most solemnly and joyfully enter into Covenant with one another as one body in Christ.

We engage, therefore, by the aid of the Holy Spirit, to walk together in Christian love; to strive for the advancement of this church, in knowledge, holiness, and comfort; to promote its prosperity and spirituality; to sustain its worship, ordinances, discipline, and doctrines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the spread of the gospel through all nations.

We also engage to maintain family and personal devotions; to faithfully educate our children in Biblical truths; to seek the salvation of our kindred and acquaintances; to walk circumspectly in the world; to be just in our dealings, faithful in our engagements, and exemplary in our deportment; to avoid all tattling, backbiting, and excessive anger; to shield our bodies (which are the temple of God) from all defilements; to be zealous in our efforts to advance the kingdom of our Savior.

We further engage to watch over one another in brotherly love; to remember one another in prayer, to aid one another in sickness and distress; to cultivate Christian sympathy in feeling and Christian courtesy in speech; to be slow to take offense, but always ready for reconciliation and mindful of the commandments of our Savior, to secure it without delay.

Moreover, we engage that when we remove from this place we will, as soon as possible, unite with some other church where we can carry out the spirit of this covenant and the principles of God's Word.

#### Article V - Membership

The membership of this church shall consist of those who have been born again and who have openly confessed their faith in Jesus Christ, have been baptized by immersion, and who have acknowledged their agreement with the Statement of Faith, the objectives of the church, and the Church Covenant; and have been received into the membership by action of the church as outlined in the Bylaws.

#### ARTICLE VI REGISTERED OFFICE AND REGISTERED AGENT.

In compliance with Section 48.091 and in pursuance of 6! 7.023, Florida statutes, the following is submitted:

(1)- Fellowship Baptist Church Of Orange Park Inc to organize a corporation not for profit under the laws of the Sate of Florida with its principal place of business at 4325 Hwy 17 South Orange Park FL, 32003 as indicated the Articles of Incorporation, has named

Registered Agent, and Registered Office

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As its registered resident agent to accept service of process within this State of Florida.

(2)- Acknowledgment of registered resident agent.

Having been named to accept service of process for the above stated corporation, at the place designated in this certificate, I hereby accept to act in this capacity, and I further agree to comply with provisions of all statutes relative to the proper and complete performance of my duties.

The location of the registered office of this corporation shall be

Physical Address: Fellowship Baptist Church Of Orange Park Inc.

4325 Hwy 17 South Orange Park, Fl 32003

Mailing Address: Fellowship Baptist Church Of Orange Park Inc.

3254 Sexton Drive

Green Cove Springs FL, 32043

Officers: Their Election / Duties

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#### Section 1 - Pastor

- 1. Duties. The duties of the Pastor shall be to give general direction and leadership to the total ministry of the church and to perform the scriptural duties of his office such as preaching, teaching, counseling, and the training of members to fulfill their role as members of the body, as set forth in Ephesians 4:11-13.
- 2. Qualifications. The qualifications of the Pastor are those given in I Timothy 3:1-7 and Titus 1:5-9. The spouse (if married) must also ascribe to the Constitution of this church. He shall be considered the spiritual leader of the church and must command the respect of the members of the congregation.
- 3. Service. He shall be a voting member of all boards and committees by virtue of his office. He shall serve for the duration of his pastoral ministry.
- 4. Calling a Pastor. The church shall elect a pulpit committee of no less than five (5) members who shall search out appropriate men who, in turn, will be presented to the congregation for consideration.
- 5. Candidates. The candidates shall be required to preach at least one (1) service that being during a Sunday morning service. He shall also meet with the Deacons, Pulpit Committee, or whatever gatherings the Pulpit Committee deems profitable or needful.

Only one (1) candidate shall be considered and voted upon at a time. At that meeting to vote on the calling of a Pastor, seventy-five percent (75%) of the total active membership must be in attendance, and ninety percent (90%) of that number must vote affirmatively to call that candidate. Such meeting shall be announced in church services for two (2) Sundays prior to the business meeting. Voting shall be by secret ballot.

#### Section 2 - Ministry Staff

- 1. Pastoral Staff. "Pastoral Staff" refers to any part-time or full-time paid minister of God in a capacity that the church acknowledges and calls him/her to lead the church in a particular sacred ministry (e.g., Minister of Youth, Christian Education, Music, Worship). He/she may be called by the church in the same manner as outlined in Section 1 (exception: Someone not involved in a preaching or teaching ministry should "candidate" in the field of their calling).
- 2. Support Staff. Support Staff should be those who support the on-going ministry in a non-pastoral capacity. They may be voluntary or paid positions. Paid staff must be approved by the Deacons and Pastor(s) and voted on by the congregation at any business meeting. Non-paid voluntary staff may be added by Deacon or Pastoral approval. (Support staff might include custodian, grounds-keeper, secretary.) Support staff may be released from duties and service by joint decision of the Deacons and Pastor(s), or by

request of the congregation, but such reason must be verbalized at the next business meeting. Volunteers reserve the right to relinquish their position for personal reasons.

#### Section 3 - Official Boards / Terms of Office

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- 1. Deacons. The Deacons shall assist the Pastor(s) in the general oversight of the spiritual and business affairs of the church. They shall also assist the Pastor(s) in the administration of the ordinances, examination of candidates for church membership, and in jealously guarding and fostering the spiritual life of the church. They shall acquaint themselves with civil laws pertaining to the church, and shall see that such laws are obeyed. They shall be responsible for the safekeeping of legal documents. The Deacons, shall be responsible for the details of all church services and ministry issues. The Deacon Board shall consist of a minimum of four (4) spiritually qualified, active members (1 Tim. 3).
- 2. Deaconesses. It shall be the duty of the Deaconesses to: Cooperate with the Pastor(s) in assisting in the work of the church, to prepare and supply for the Lord's Supper and care for the service and linens, to visit the sick and needy, and other visitations as they are able (for which they may enlist others of the membership to assist), to prepare and present female candidates for the service of baptism, to seek to supply flowers for the sanctuary during regular and special holiday services, to order flowers for funeral or memorial services as is appropriate, to maintain accurate memorial plaques and remembrances, and to discern the appropriateness and then order flowers for those hospitalized. The Deaconess Board shall consist of a minimum of three (3) active members.
- 3. Trustees. The Trustees shall act as the advisors of the church in legal and financial matters. The Trustees shall make recommendations concerning financial and legal matters to the Board of Deacons for expenditures that exceed \$300.00 per month. The Trustees shall be authorized to represent the church in matters of buying, selling, acquiring, disposing, conveying, or mortgaging any real property when such approval has been granted by the Deacons and congregation. The Trustees shall also oversee all matters of maintenance, refurbishing, etc. of the church's physical buildings, grounds, vehicles, and possessions. The Trustee Board shall consist of a minimum of four (4) active members.
- 4. Terms of Office. The Deacons, Deaconesses, and Trustees shall serve for a period of three (3) years; 1/3 of their membership being elected each year. After serving a regular term of office, they shall not be eligible for re-election to the same board until the lapse of at least one (1) year, although any officer elected or appointed to fill an unexpired term shall, at the completion of that term be eligible for election to a regular term. Moreover, no board member may serve simultaneously on more than one (1) elected board.

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#### Section 4 - Other Officers

- 1. Moderator. The church shall elect a member in good standing who shall SECRETAR ALL ARASSEE FLORIDA business meetings of the church.
- 2. Church Clerk. The Church Clerk shall keep an accurate record of all business meetings, draw up all church documents and statistical reports, keep an accurate record of the church membership and report annually on same, and maintain an up-to-date directory. He/she shall be responsible for all transfers of letters, requests for membership changes, and also keep a chronological historical sketch of the church and its growth.
- 3. Church Treasurer. A Church Treasurer shall maintain a current fund, building fund, missions fund and miscellaneous accounts, and shall disburse monies only by check in accordance with a church approved budget, or by vote of the church. He/she shall prepare written monthly and annual reports.
- 4. Financial Secretary. A Financial Secretary shall keep a record of all monies received and turn the funds over to the Treasurer or make deposits in the bank. He/she shall issue annual statements to all contributors.
- 5. Sunday School Superintendent. He/she will have jurisdiction over the complete Sunday School ministries, including nursery, children's program, and special children's ministries. Ordering of materials and staffing of the ministries shall also be within this jurisdiction. The Sunday School Superintendent will work under the auspices of the Pastor and Deacons, and shall work closely with them in the decision-making processes.
- 6. Assistants. Assistants to any and all the above listed officers will be elected, or may be appointed to serve in the event those elected are unable to function either due to illness or an extended absence from the church.
- 7. Terms of Office. All officers listed in this section shall be elected at the Annual Business Meeting from among the active membership for a term of one (1) year.

Having been named as registered agent to accept service of process for the above stated corporation at the designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Registered Agent

Rev. David Mizell 3254 Sexton Drive

Green Cove Springs, F! 32043

ARTICLE VII INCORPORATOR

Rev. David Mizell

3254 Sexton Drive

Green Cove Springs, FL, 32043

#### Article VII - Meetings

Meetings for worship, prayer, fellowship, business, and special purposes shall be held as set forth in the Bylaws.

#### Article VIII - Amendments

This Constitution may be amended at any regular business meeting of the church by a 3/4 vote of the active membership of this church, provided that notice of such meeting and the purpose of said changes shall have been published in a conspicuous place at least three (3) consecutive weeks prior to the meeting, and announced publicly from the pulpit at least two (2) consecutive Sundays prior to the meeting, and provided that a copy of the proposed amendment(s) shall have been mailed to each active member of the church prior to that meeting.