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# TRANSMITTAL LETTER

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314

SUBJECT: GRACE	OF SHARING INCORP	ORATED		
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)				
Enclosed is an original and one(1) copy of the articles of incorporation and a check for:				
\$70.00 Filing Fee	\$78.75 Filing Fee & Certificate of Status	☑\$78.75 Filing Fee & Certified Copy  ADDITIONAL CO	& Certificate	
FROM: INNOCENT O CHINWEZE P.A.  Name (Printed or typed)				
300 SOUTH PINE ISLAND ROAD #248  Address  PLANTATION FLORIDA 33324  City, State & Zip			_	
			_	
	<u>.</u>			

NOTE: Please provide the original and one copy of the articles.

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# ARTICLES OF INCORPORATION

SECRETARY OF STATE TALLAHASSEE, FLORIDA

#### ARTICLE 1

# Name of the corporation:

The name of the corporation shall be: GRACE OF THE SHARING INCORPORATED.

## ARTICLE II

The principal place of business and mailing address of this corporation shall be:

300 South Pine Island Road Suite 248 Plantation Florida 33324.

#### **ARTICLE III**

# The purpose for which the corporation is organized is:

- a) To serve as a humanitarian organization and to assist in the improvement of the overall well being in the lives of orphans and less privileged families by providing emergency assistance, educational, vocational and technical training.
- b) To provide spiritual guidance and therapeutic intervention to those trapped in the vicious Cycle of poverty and substance abuse in the United States and Haiti.
- c) To fortify the identity and self-confidence of our youth through social, civic and cultural activities.
- d) To instill highly valued ethics (such as hard Work and loyalty) into our youth for which Haitian people are known
- e) To Provide a formidable resource group from which the youth and people of Haitian Descent may derive advise on technology, medical, educational and general development issues
- f) The corporation shall be a non-profit organization.

## ARTICLE IV

### Manner of Election:

Directors of this corporation shall be appointed by two-third majority of current directors at a meeting of the board of directors.

## ARTICLE V

# **DUTIES OF THE DIRECTORS**

## SECTION I.

# The President shall:

- a) Be the spokesman for the corporation as well as the chief executive Officer.
- b) Coordinate meetings, conventions and all other activities considered essential for the progress of the corporation.
- c) Preside over at the meeting of the board of Directors.
- d) Execute all policy decisions formulated by the Board of directors.
- e) In emergency situations, where a board meeting cannot be convened, the president with the signature of the treasurer or the secretary shall approve expenditure not to exceed Two Hundred and fifty dollars (\$250.00).
- f) Hold the tiebreaker vote at the meeting of the board of directors.
- g) Be charged with the timely and fair conduct of all meeting.
- h) Be responsible for the general administration.
- i) Preside over the budget committee.
- j) Be a signatory to the association's bank account.
- k) Have the power to create any ad-hoc committee necessary for the implementation of the corporation's program.
- 1) Represent the Corporation in all important conferences and social functions.

#### SECTION II

# The Vice President Shall:

- a) In the absence of the President, assume all the powers and duties of the president.
- b) Perform any duties assigned by the president or the board of directors.

## SECTION III.

# The General Secretary Shall:

- a) Record and read the minutes of all the general meetings.
- b) Handle the correspondences of the Corporation.
- c) Keep an up- to-date record of every activity of the corporation in the performance of the goals and objectives of the corporation.
- d) Keep custody of all secretarial equipment and stationeries.
- e) Send circulars for meeting, after the president's approval.
- n Be the second signatory to the corporation's bank account.

## SECTION IV.

## The Assistant General Secretary Shall:

- a) Assist the general Secretary in the discharge of the secretarial duties.
- b) Assume the secretarial duties when the General Secretary is absent.

#### SECTION V.

## The Public Relations Officer Shall:

- a) Handle all the publicity needs of the Corporation.
- b) Clear with the board of directors before publishing and/or publicizing any material Concerning the corporation or her humanitarian activities.

## SECTION VI.

# The Financial Secretary Shall:

- a) Keep books of account, which shall show all financial transactions, and all assets and liabilities of the corporation.
- b) Keep accurate records of receipts, income and expenditure made by the corporation.
- c) Collect fees, donations and same over to the treasurer within two (2) business days and obtain receipt thereof.
- d) Co- operate with the auditing committee whenever the examination of the corporation's account is necessary.
- e) Advise the corporation on financial issues
- f) Give financial report of the corporation on every board meeting.

## SECTION VII

# The Treasurer Shall:

- a) Be in charge of the corporation's funds; deposit in the corporation's bank account all funds of the corporation within two business days of receipt.
- b) On a two-week notice, give the account of the corporation's funds if the board of directors demands it.
- c) Co- operate with the auditing committee whenever the examination of the corporation is needed.

## ARTICLE VI

# TERMS OF OFFICE

- a) Directors shall be appointed for a term of three years (3 years)
- b) Appointed directors shall assume their position in January of the following year after appointment.
- c) A director, who holds one office for two consecutive terms of six years, shall no longer be eligible for appointment to the same office.

## VACANCY AND RESIGNATION

a) Any director may resign his position in writing to the general secretary or the President.

- b) Where the office of the president becomes vacant, the Vice president immediately becomes the president for the remainder of their term.
- c) Where the general Secretary is resigning, his assistant will replace him for the remainder of their term.
- d) Any vacancy shall be filled during a meeting following such resignation provided that the Circular calling for such meeting stipulated that such a vacancy shall be filled and there is at least, fourteen days (14 days) notice to that effect.

#### ARTICLE VII

# **MEETINGS**

- a) The president and the General Secretary shall arrange the time and place for the meetings.
- b) The president shall have the responsibility to recognize speakers during meetings.
- c) The president shall call an emergency meeting whenever necessary.
- d) There shall be sufficient notice through circulars for any meetings.

## ARTICLE VIII

# **QUORUM**

- a) Two third of the board members shall form the quorum in a general meeting.
- b) On emergency situations, the board members present constitute the quorum.

# ARTICLE IX

## **AMENDMENTS**

- a) The articles of Incorporation shall be amended only at a meeting having at least two-third (2/3) of the active members present.
- b) A two- third (2/3) vote of the board members present and voting during the discussion shall be required for ratification of any amendments.
- c) Any amendment so ratified shall immediately become an integral part of the articles.

## ARTICLE X

The name and Florida Street address of the registered agent is:

INNOCENT O. CHINWEZE 612 S.W. 76 TERRACE NORTH LAUDERDALE FL. 33068.

# **ARTICLE XI**

The name and address of the incorporator is:

INNOCENT O CHINWEZE

03 APR

612 S.W. 76 TERRACE NORTH LAUDERDALE FL. 33068.

Inach O Chywe 22 SIGNATURE/REGISTERED AGENT

DATE

SIGNATURE/INCORPORATOR