

TRANSMITTAL LETTER

**N020000000198**

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**FILED**  
02 JAN -9 PM 3:22  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

SUBJECT: Parent Teacher Student Organization, Inc.  
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the articles of incorporation and a check for

☒ \$70.00  
Filing Fee

☒ \$78.75  
Filing Fee  
& Certificate of Status

☐ \$78.75  
Filing Fee  
& Certified Copy

☐ \$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

ADDITIONAL COPY REQUIRED

FROM: Yelena Stewart-Revere, P+so President  
Name (Printed or typed)

7451 Riviera Boulevard  
Address

Miramar FL 33023  
City, State & Zip

(305) 318-9539 or (305) 324-8900  
Daytime Telephone number EX. 2333

500004763175--4  
-01/09/02--01037--027  
\*\*\*\*\*70.00 \*\*\*\*\*70.00

NOTE: Please provide the original and one copy of the articles.

*Mail out*

*305-545-7553*

J. BRYAN JAN 11 2000

**Charter School Of Parkway Academy at BCC  
Parent Teacher Student Organization, INC.  
Articles Of Incorporation**

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TALLAHASSEE, FLORIDA

**Article I- Name**

The Name of the organization shall be Charter School of Parkway Academy at BCC, Parent Teacher Student Organization, Inc.

**Article II- Principal Office:**

7451 Riviera Blvd. Miramar, Fl. 33023

**Article III- Purpose:**

To have fundraiser and purchase thing for the school.

**Article IV- Officers And Their Election:**

Section A - The directors will be elected as stated in the bylaws.

1. The General Board of the organization shall consist of seven (7) voting members holding the following positions:
  - (1) President
  - (2) Vice Presidents
  - Recording Secretary
  - Corresponding Secretary
  - Treasurer
  - Parliamentarian
  - 2 Volunteer Coordinators
  - 2 Teacher Liaisons - (these positions shall be appointed not elected)
  - 4 Student Representatives & 3 Alt. (these positions shall be appointed not elected)
    - (1) Freshman & (1) Alt. - (1) sophomore & (1) Alt. - (1) Junior & (1) Alt. - (1) senior & (1) Alt.
2. The Executive Board shall consist of the President, Two (2) Vice Presidents, Recording Secretary, Corresponding Secretary, Treasurer and Parliamentarian. The Executive Board shall be elected by the General Board by secret ballot to be distributed among the General Board and shall be installed immediately following the election. They will assume their offices and duties thirty (30) days prior to the student's last school day.
3. A simple majority vote of the voting membership shall constitute election to the General Board.
4. The officers of the Executive Board shall not be eligible to serve more than two (2) consecutive terms in the same office.
5. A vacancy occurring in any office shall be filled for the unexpired term by a person elected by the majority of the remaining Executive Board, provided that the vacancy is six (6) months or less. If a vacancy occurs with more than six (6) months of the term remaining, then a special election of the general membership shall be held to fill this position.
6. In the event a special election must be held due to an unexpired term in which there is six (6) months or more remaining, the nominating Committee shall seek applications for ten (10) school days from the time the vacancy occurs. The Nominating Committee shall then have

- five (5) school days to present eligible candidates to the General Board. Thirty (30) days from that date a special election will be held to fill the vacancy.
7. All interested candidates for General Board positions shall submit an application to the Executive Committee within ten (10) days of when notification has been made to the vacancy by appointment.
  8. All Executive Board members must be bonded or bondable.

#### Section B

1. Nominations for office shall be made by a Nominations and Elections Committee whose members shall consist of two of the elected Officers, two members currently serving on any standing committee and three members from the general membership.
2. The President and/or Appointed Parliamentarian shall call a meeting to advise the Nominations and Elections Committee on the proper procedures to be followed in carrying out their duties.
3. Persons to be considered by the Nominations and Election Committee as candidates for the General Board must be in contact with this committee within thirty (30) days prior to the Nominations and Elections Committee meeting. Members of the Nominations and Elections Committee may also contact a person to be considered for the General Board.
4. The Nominations and Elections Committee shall nominate one or more persons for seven (7) positions on the General Board to be filled and report its nominees to the Executive Board and the General membership. The names of candidates will appear on the ballots that will be provided to all eligible voters. Space will be provided on these ballots for write-in candidates for each office. Two (2) alternates will be elected. In the event there is a resignation or removal, one of the alternates will fill the position.
5. In the event of a vacancy on the Nominations and Elections Committee, the General Board shall nominate an individual to fill the vacancy subject to the approval of the Executive Board.
6. Voting shall take place by secret ballot. The ballots shall be prepared and tabulated by the Nominations and Elections Committee. The Chairman of the committees shall announce the results of the election.

#### **Article V- Initial Directors/Officers**

President- Yelena Stewart-Revere, 8444 Long Acre Drive, Miramar, FL 33025-2816  
 1<sup>st</sup> Vice President- Charmaine Jobson, 1305 N.W. 182 Street, Miami, FL 33055  
 2<sup>nd</sup> Vice President- Marie Louis, 8750 N. Sherman Circle #101, Miramar, FL 33023  
 Recording Secretary- Yvonne Jackson, 3838 S.W. 52<sup>nd</sup> Ave. Miramar, FL.  
 Corresponding Secretary- Chinie Terry-Muhammad, 1900 N.W. 185 Street, Miami, FL 33055  
 \* Treasurer- Charles Munroe, 3612 Hibiscus Place, Miramar, FL 33024  
 \* Parliamentary- Harrison Pinckney III, 18610 N.W. 22 Place, Miami, FL 33054

#### **Article VI- Initial Registered Agent and Street Address**

Yelena Y. Stewart- Revere- 8444 Long Acre Drive, Miramar, FL 33025-2816

#### **Article VII Incorporator**

Yelena Y. Stewart- Revere- 8444 Long Acre Drive, Miramar, FL 33025-2816

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

[Signature]  
 Signature/Registered Agent  
[Signature]  
 Signature/Incorporator

1/9/02  
 Date  
1/9/02  
 Date

02 JAN -9 PM 3:23  
 FILED  
 CLERK OF STATE  
 TALLAHASSEE, FLORIDA