

TRANSMITTAL LETTER
No 1000007124

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

FILED
OCT-5 PM 12:41
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

SUBJECT: West DeFuniak Elementary Parent-Teacher Organization, Inc.
(PROPOSED CORPORATE NAME - MUST INCLUDE SUFFIX)

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

☐ \$70.00
Filing Fee

☒ \$78.75
Filing Fee &
Certificate of
Status

☐ \$78.75
Filing Fee
& Certified Copy

☐ \$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

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*****78.75 *****78.75

FROM: Pamela D. Wilkinson
Name (Printed or typed)

815 Lincoln Avenue
Address

DeFuniak Springs, FL 32435
City, State & Zip

(850) 892-8230
Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

10-18-01
we

**WEST DEFUNIAK ELEMENTARY
PARENT-TEACHER ORGANIZATION, INC.**

ARTICLES OF INCORPORATION

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Article I: Name

The organization governed by this constitution shall be named West DeFuniak Elementary Parent-Teacher Organization, Inc., sometimes referred to herein as WDE PTO.

Article II: Principal Office

The principal place of business and the mailing address shall be 815 Lincoln Avenue, DeFuniak Springs, FL 32435.

Article III: Objectives

The objectives of WDE PTO are:

1. to aid the students of WDE by providing support for their educational and recreational needs.
2. to promote open communication between the administration, teachers, parents and community.

WDE PTO is organized exclusively for the charitable, scientific, literary or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future Federal tax code (hereinafter "Internal Revenue Code").

Article IV: Policies

The basic policies of WDE PTO are:

1. This PTO shall be noncommercial, nonsectarian, and non-partisan.
2. The name of this PTO or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purposes not appropriately related to promotion of the objectives of this PTO.
3. This PTO shall not directly or indirectly participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.

4. This PTO shall work with the school to provide quality education for all WDE students, and shall seek to participate in the decision-making process establishing school policy, recognizing that the legal responsibility to make decisions has been delegated by the people to boards of education.
5. This PTO may cooperate with other organizations and agencies concerned with child welfare, but persons representing this PTO in such matters shall make no commitments that bind the organization.
6. No part of the net earnings of the organization shall insure to the benefit of, or be distributed to its members, directors, trustees, officers or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.
7. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted of a nonprofit organization.
8. Upon dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to one or more non-profit funds, foundations, or organizations which have established their tax exempt status under Status 501(c)(3) of the Internal Revenue Code.
9. This PTO shall not be liable for any non-budgeted monetary expenditure of \$100 or more without submission of such expenditures to the Executive Committee for approval. The PTO shall not be liable for any non-budgeted monetary expenditures of less than \$100 without the prior approval of the PTO President and two additional Executive Committee members.

Article V: Fiscal Year

The fiscal year for WDE PTO shall begin on the first day of July and shall end on the last day of June of each year.

Article VI: Membership and Dues

Membership shall be confirmed and the paying of the dues shall be determined as stated in the Bylaws.

Article VII: Officers and Terms of Office

Section 1

The elected officers of this organization shall be President, Vice-President, Secretary, Reporter, and Treasurer. The election of these officers shall take place during the February General Membership meeting each year. All Voting Members of the organization may participate in the election. The Nominating Committee shall present a slate of officers for election. Further nominations may be received from the floor. The election of the slate, if non-contested, may be a voice vote. Any contested election shall be by written ballot.

Section 2

With the exception of the Treasurer, officers shall assume their official duties following the end of the school year and shall serve for a term of one year. The treasurer shall assume his/her duties after the completion of the annual audit.

Article VIII: Committees

Section 1

The Standing Committees shall include Fund-Raising and Projects.

Section 2

The Executive Committee, as deemed necessary to promote the objectives of the organization and to carry on its work, may create additional committees.

Section 3

Chairpersons of the Standing Committees shall be selected by the WDE PTO President.

Section 4

No committee work shall be undertaken on behalf of WDE PTO without the consent of the Executive committee.

Article IX: Executive Committee

Section 1

The Executive Committee shall consist of the elected officers and two faculty members selected by the faculty. The principal of the school and the chairpersons of all Standing Committees shall serve as ex-officio members and shall be entitled to vote.

Section 2

No officer shall hold the same office for more than two consecutive years. Candidates for Presidency should have prior experience on the Executive Board. In the event that no member of the Executive Board wishes to run for President, committee chairs will be considered for the position.

Section 3

The duties of the Executive Committee shall be to carry out the expressed policies and desires of the membership and to make recommendations to the membership for needed actions or policy changes that may be required.

Section 4

The Executive Committee shall have the authority to execute business as outlined by this Constitution and the Bylaws.

Section 5

Regular meetings of the Executive committee shall be held during the year, the time to be established at the first meeting of the year. Special meetings of the Executive Committee may be called as outlined in the WDE PTO Bylaws.

Article X: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Revised shall govern the organization in all cases in which they are applicable.

Article XI: Amendments

Section 1

Amendments to this constitution shall be approved by a majority vote of the voting membership present at a general meeting.

Section 2

Bylaws not in conflict with the Constitution or its amendments may be adopted by a majority of the voting members present at a general meeting.

Section 3

Bylaws may be rescinded by a majority of the voting members present at a general meeting.

Section 4

At the beginning of each school year, the Executive Committee shall review the Constitution and Bylaws. The Constitution and Bylaws shall then be presented at the first General Membership meeting of the school year for reaffirmation by a majority vote of the voting membership present.

Article XII: Initial Officers

Pamela D. Wilkinson, President
180 Lakeside Drive
DeFuniak Springs, FL 32435

Stephanie Bell, Vice-President
95 Kenneth Harrison Road
DeFuniak Springs, FL 32433

Melissa Gillis, Treasurer
730 McLendon Road
DeFuniak Springs, FL 32433

Tiffany Cosson, Secretary
795 McKinnon Bridge Road
Ponce De Leon, FL 32455

Renee Bell, Reporter
200 Bell Lane
DeFuniak Springs, FL 32435

Article XIII: Initial Registered Agent and Street Address

The name and Florida street address of the Registered Agent is: Carlene Anderson, 117 Pine Shore Road, DeFuniak Springs, FL 32435.


Article XIV: Incorporator

The name and address of the Incorporator is: Pamela D. Wilkinson, 180 Lakeside Drive, DeFuniak Springs, FL 32435.

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.


Carlene Anderson/Registered Agent

9/21/01
Date


Pamela D. Wilkinson/Incorporator

9/21/01
Date