

Gardner Shelfer

Requester's Name

Address

City/State/Zip

Phone #

NOUOUOUOU 5515

Office Use Only

CORPORATION NAME(S) & DOCUMENT NUMBER(S), (if known):

1. Riggins Road Office Condo Assn.
(Corporation Name) (Document #)

2. _____
(Corporation Name) (Document #)

3. _____
(Corporation Name) (Document #)

4. _____
(Corporation Name) (Document #)

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- ☐ Walk in ☐ Pick up time
☐ Mail out ☐ Will wait

☐ Photocopy

- ☐ Certified Copy
☐ Certificate of Status

NEW FILINGS

- ☐ Profit
☐ Not for Profit
☐ Limited Liability
☐ Domestication
☐ Other

AMENDMENTS

- ☐ Amendment
☐ Resignation of R.A., Officer/Director
☐ Change of Registered Agent
☐ Dissolution/Withdrawal
☐ Merger

OTHER FILINGS

- ☐ Annual Report
☐ Fictitious Name

REGISTRATION/QUALIFICATION

- ☐ Foreign
☐ Limited Partnership
☐ Reinstatement
☐ Trademark
☐ Other

FILED
200 AUG 22 PM 2:25
TALLAHASSEE
FLORIDA
STATE
SECRETARY

15TH AUG 22 2000

**ARTICLES OF INCORPORATION
OF
RIGGINS ROAD OFFICE
CONDOMINIUM ASSOCIATION, INC.**

(A Corporation Not for Profit)

11:40
00 AUG 22 PM 3:02
STATE OF FLORIDA
TALLAHASSEE

We, the undersigned, hereby associate ourselves together for the purpose of becoming incorporated under the laws of the State of Florida as a corporation not-for-profit, and hereby adopt the following Articles of Incorporation:

ARTICLE I

NAME AND PRINCIPAL PLACE OF BUSINESS OF THE CORPORATION

The name of this corporation, hereinafter called the "Association," shall be **RIGGINS ROAD OFFICE CONDOMINIUM ASSOCIATION, INC.** Its principal office and place of business shall be at **1820 Riggins Road, Tallahassee, Florida 32308**. The Board of Directors may from time to time move the principal office of the Association to any other address in the State of Florida.

ARTICLE II

PURPOSE AND POWERS

Section 1. The purpose for which this Association is organized is to act as a governing "Association" within the meaning of the Condominium Act (Chapter 718, Florida Statutes) for **RIGGINS ROAD COURT OFFICE CONDOMINIUM** located in Leon County, Florida.

Section 2. The Association shall have all of the rights, powers, duties and functions of a governing association as set forth in the Condominium Act, now or hereafter in effect and all power and duties reasonably necessary to administer, govern and maintain the condominium pursuant to the Declaration of Condominium as it may be amended from time to time, including, but not limited to, the following:

- (a) Make and collect assessments against members of the Association for the purpose of defraying the charges and expenses of the condominium and of all other properties the Association shall hold, by whatever means, and operation of the Association.

Assessments paid by the unit owners shall be held in trust by the Association and used to pay:

- (1) The cost of operation, maintenance, preservation, enhancement or repair of the condominium property and other costs related thereto; and
 - (2) The cost of administration of the affairs of the Association, including payment of applicable taxes and preservation of the Association's existence, to the extent properly allocable to the Association's duties under the Declaration of Condominium (all thereof, in the event that the Association undertakes no other activities): to the extent not expended in the year in which paid, assessments shall continue to be held in trust by the Association for the benefit of the unit owners to be expended for the aforesaid purposes or, upon any termination of the condominium, the unexpended portion shall be added to the common surplus for disbursement to the unit owners.
- (b) Use the proceeds of assessments in the exercise of its powers and duties.
 - (c) Maintain, repair, replace or operate the common elements.
 - (d) Purchase insurance upon condominium property and all properties the Association shall hold and insurance for the protection of the Association and its members.
 - (e) Improve condominium property further and , after casualty, to reconstruct improvements.
 - (f) Approve or disapprove the transfer, by sale, rental, gift, devise, bequest, succession, or otherwise, and the ownership and encumbrance of office units as may be provided by the Declaration of Condominium and by the Bylaws of the Association.
 - (g) Enforce by legal means the provision of the Condominium Act, the Declaration of Condominium, these Articles, the Bylaws of the Association, and the regulations for the use of the property of the condominium.
 - (h) Contract for the management and maintenance of the condominium property and to authorize a management agent to assist the Association in carrying out its powers and duties in performing such functions as the submission of proposals, collection of assessments, preparation of records, enforcement of rules and maintenance, repairs and replacement of common elements with funds as shall be available by the Association for such purposes. The Association and its officers, shall, however, retain at all times the powers and duties granted by the condominium documents and the Condominium act, including, but not limited to, the making of assessments, promulgation of rules and execution of contracts on behalf of the Association.
 - (i) Purchase, lease, receive by gift, or otherwise acquire possessory or use interests in real and personal property, whether or not contiguous to the lands of the condominium, intended to provide for the enjoyment, recreation or other use of benefit of the members of the Association.

- (j) Contract for the management, operation and upkeep of any and all property held or controlled by the Association.
- (k) Encumber, lease or grant other possessory or use interest or easements in any and all property which the Association may acquire or control, including, but not limited to, the common elements of the condominium and any recreational facilities.
- (l) Enter into contracts or agreements for the maintenance of accounting and bookkeeping records and for the use of data processing facilities or services, so as to carry out the Association's responsibilities and to comply with the requirements of the law of the State of Florida with regard to maintenance of records.
- (m) Enter into such other contracts or agreements reasonably necessary or convenient for the proper exercise of the rights, powers, duties and functions of the Association.
- (n) Employ all personnel and engage such professional services as are reasonably necessary to perform the services required for proper exercise of the rights, powers, duties and functions of the Association.
- (o) Exercise any and all common law and statutory powers, although not specifically recited above, of a corporation not-for-profit, and of an association within the meaning of the Condominium Act, reasonably necessary or convenient to carry out and perform the purpose for which the Association is organized and its enumerated powers.

Section 3. Any officer or director individually, or any firm or corporation of which any officer or director shall be a member, stockholder, officer, director, employee or agent, may be a party to, or may be pecuniarily or otherwise interested in, any contract or transaction of this Association, provided that he/she or such firm or corporation so interested shall be disclosed or shall have known to the Board of Directors or a majority thereof, prior to the making thereof. No contracts or other transactions between this Association and any other such persons, firm, or corporation, and no act of this Association shall in any way be affected or invalidated thereby. Any director of this Association who is also a director or officer of such other corporation or who is so interested may be counted in determining the existence of a quorum at any meeting of the Board of Directors of this Association, which shall authorize any such contract or transaction with like force and effect as if he were not a director or officer of such other corporation or not so interested.

ARTICLE III

QUALIFICATION OF MEMBERS AND THE MANNER OF THEIR ADMISSION

Section 1. The subscribers constitute the sole members of this Association until the recording of a Declaration of Condominium naming this Association as the Association thereunder. Upon the recording of the Declaration of Condominium, each owner of a unit shall be entitled to membership in the Association. At such time as the purchase price is paid and the deed to a unit is recorded, the owner thereof shall become a member.

Section 2. Ownership of a condominium unit shall be a prerequisite to exercising any rights as a member. A condominium unit may be owned by more than one person or by a corporation, association, partnership or trust.

Section 3. Membership shall not be transferable, except as provided herein or in any Declaration of Condominium naming this Association as the Association thereunder. The membership of any unit owner shall terminate upon the termination of the condominium, or upon transfer of ownership in the unit, provided the transfer is accomplished in accordance with the provisions of the Declaration of Condominium. The transferor's membership shall automatically transfer and be vested in the new owner succeeding the ownership interest in the units, subject to a lien thereon for all undischarged assessments or assessment installments. The Association may rely on a recorded deed as evidence of transfer of a unit and thereupon terminate the transferor's membership and recognize the membership of the transferee.

ARTICLE IV

TERM OF EXISTENCE

The Association shall have perpetual existence.

ARTICLE V

NAMES AND RESIDENCE OF THE SUBSCRIBER

The names and address of the subscriber of these Articles are as follows:

Richard L. White

*P.O. Box 3761
Tallahassee FL, 32315*

William M. Lee

*P.O. Box 3761
Tallahassee, FL 32312*

Hector Delao

*1820 Riggins Road
Tallahassee, FL 32308*

ARTICLE VI

OFFICERS

Section 1. The Officers of the Association shall consist of a President, a Vice-President, a Secretary-Treasurer, and any assistance to such officers or other officers as the Board of Directors may deem appropriate from time to time.

Section 2. The names of the offices who are to serve until the first election are:

<u>NAME</u>	<u>OFFICE</u>	<u>ADDRESS</u>
<i>Richard L. White</i>	<i>President</i>	<i>P.O. Box 3761 Tallahassee FL, 32315</i>
<i>William M. Lee</i>	<i>Vice-President/ Secretary</i>	<i>P.O. Box 3761 Tallahassee FL, 32315</i>

Section 3. Officers of the Association shall be elected at each annual meeting of the Board of Directors and shall hold office at the pleasure of the Board. Any officer may be removed at any meeting by the affirmative vote of a unanimous vote of the members of the Board either with or without cause, and any vacancy in any office may be filled by the Board at any meeting thereof.

ARTICLE VII

BOARD OF DIRECTORS

Section 1. The affairs and business of this Association shall be managed and conducted by a Board of Directors consisting of not less than three (3) members.

Section 2. The names of the initial Board of Directors and their terms of office are as follows:

<u>NAME</u>	<u>TERM</u>
<i>Richard L. White</i>	<i>Until First Election</i>
<i>William M. Lee</i>	<i>Until First Election</i>
<i>Hector Delao</i>	<i>Until First Election</i>

Section 3. At the expiration of the one (1) year term of the initial Directors, their successors shall be elected by the members of the Association to serve for a term of one (1) year. A Director shall hold office until his successor has been elected and qualified. The voting interests of the Association may establish, by unanimous vote, one (1) year alternating terms for members of the Board of Directors. By such vote the members shall also establish the method by which the alternating terms shall be initiated and further determine the number of members with the Board of Director shall have.

Section 4. Directors may be removed with or without cause, by a unanimous vote of the membership at any annual meeting or any special meeting duly called therefore, with or without cause by the vote or agreement in writing by a unanimous of all the voting interests in the manner provided by Section 718.112(2)(k), Florida Statutes.

Section 5. In the event of a vacancy on the Board by reason of death, resignation or otherwise, a unanimous of the Board is authorized to fill the vacancy until the next annual meeting. If after a written request of any member of the Association that the vacancy be filled, the Board fails or refuses to fill the vacancy for a period of ninety (90) days from the receipt of such notice, then the vacancy shall be filled by the members of the Association at a duly called meeting. Subject to the provisions of 718.301, Florida Statutes, only the Owner may vote to fill a vacancy on the Board previously occupied by a member elected or appointed by the Owner. Only unit owners other than the Owner may vote to fill a vacancy on the Board previously occupied by a member elected by unit owners other than the owner.

Section 6. Annual meetings of the Board shall be held immediately following the annual meeting of the members and at the same place. Special meetings of the Board may be called by the President, Secretary, or a majority of the Board upon written notices by telegram, personal delivery or by United States Mail to each Director sent at least two (2) days prior to the date of the meeting.

ARTICLE VIII

BYLAWS

The Bylaws of the Association are to be made or approved by the Board of Directors initially and thereafter may be amended altered, modified or rescinded by the action or approval of the members of the Association, except that any such change of the Bylaws shall not affect the rights or interest of the Owner of the condominium or the mortgagees of any condominium property or unit, without the written consent of the Owner or the Mortgagees, respectively, to the extent such written consent may be required by the Owner or mortgagee. The manner of altering, modifying, amending or rescinding the Bylaws shall be provided for in the Bylaws.

ARTICLE IX

AMENDMENTS TO THESE ARTICLES

Section 1. Amendments to these Articles of Incorporation shall be proposed to the membership of the Association in writing. A unanimous vote of the total voting interests of the Association shall be necessary to amend the Articles of Incorporation.

Section 2. No amendment shall make any change in the qualifications for membership without approval in writing of all members and the joinder of all record holders of mortgages upon any condominium property or upon property held by the Association. No amendment shall be made that is conflict with the Condominium Act or the Declaration of the Condominium governed by this Association.

ARTICLE X

VOTING

Section 1. Each member in good standing shall be entitled to one (1) vote. Any unit owned by more than one person or by a corporation, partnership, or trust shall be entitled to only one vote, to be cast by a designee of the holder or holders. If the designation is not filed with the Secretary prior to the commencement of the meeting in which the vote may be exercised, the unit shall not vote. The designation may be drawn to apply to a specific meeting or to any and all meetings until revoked by the owner or owners of the units.

Section 2. Votes may be cast either in person or by proxy. No power of attorney may be used for purposes of voting. All proxies and voting trust agreements must be in writing and filed with the Secretary before the convening for each meeting. Any proxy given shall be effective only for the specific meeting for which originally given and any lawfully adjourned meeting thereof.

Section 3. All members of the Association shall be entitled to vote upon matters affecting the Association, its property, and other possessory interest or uses and election of Directors.

Section 4. A membership shall be deemed in "good standing" upon evidence of ownership of a condominium unit and membership shall pass as an appurtenance thereof.

ARTICLE XI

ADDITIONAL PROVISIONS

Section 1. No officer, Director or member shall be personally liable for any debt or other obligation of the Association, except as provided in the Declaration of Condominium naming this Association as the association thereunder.

Section 2. The Association shall not be operated for profit. No dividend shall be paid, and no part of the income of the Association shall be distributed to its members, Directors or Officers. The Association may pay compensation in a reasonable amount to its members, Directors or Officers for services rendered, may confer benefits upon its members in conformity with its purpose, and upon dissolution or final liquidation may make distributions to its members as permitted by the court having jurisdiction thereof, and no such payment, benefit or distribution shall be deemed to be a dividend or distribution of income.

Section 3. Where the context of these Articles permits, the use of the plural shall include the singular and the singular shall include the plural, and the use of any gender shall be deemed to include all genders.

Section 4. Every member of the Board of Directors and every officer of the Association shall be indemnified by the Association against all expenses and liabilities, including attorney's fees reasonably incurred by or imposed upon him in connection with any proceeding or any settlement of any proceeding to which he may be a party, or in which he may become involved, by reason of his being, or having been, a member of the Board of Directors or officer of the Association, except in such cases wherein the director or officer is adjudged guilty of willful misfeasance or malfeasance in the

performance of his duties, whether or not he is a member of the Board of Directors or officer at the time such expenses are incurred.

ARTICLE XII
SEVERABILITY

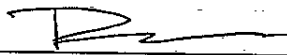
Should any paragraph, sentence, phrase or portion thereof of any provision of these Articles or the Bylaws or rules and regulations be held invalid, it shall not affect the validity of the remaining parts thereof or of the remaining instruments.

ARTICLE XIII
APPOINTMENT OF AGENTS FOR SERVICE OF PROCESS

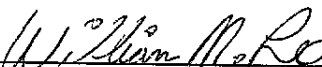
Pursuant to Section 48.091, Florida Statutes, DANIEL E. MANAUSA, 3520 Thomasville Road, 4th Floor, Tallahassee, Florida 32308, is appointed agent for service of process upon RIGGINS ROAD OFFICE CONDOMINIUM ASSOCIATION, INC.

SIGNATURE

IN WITNESS WHEREOF, the subscribing incorporators have hereto set their hands and seals and caused these Articles of incorporation to be executed this 21st day of August, 2000.



RICHARD L. WHITE



WILLIAM M. LEE

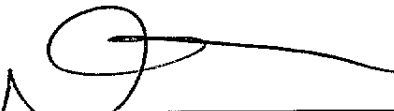
**CERTIFICATE DESIGNATING PLACE OF BUSINESS OR DOMICILE FOR
THE SERVICE OF PROCESS WITHIN THIS STATE, NAMING AGENT WITH
WHOM PROCESS MAY BE SERVED**

Pursuant to Chapter 48.091, Florida Statutes, the following is submitted in compliance with said Act:

That RIGGINS ROAD OFFICE CONDOMINIUM ASSOCIATION, INC. desiring to organize under the laws of the State of Florida with its principal office indicated in the articles of incorporation in the City of Tallahassee, County of Leon, State of Florida, has named DANIEL E. MANAUSA, 3520 Thomasville Road, 4th Floor, Tallahassee, Florida 32308, as its agent to accept service of process within this state.

ACKNOWLEDGEMENT

Having been named to accept service of process for the above corporation, at the place designated in this certificate, I hereby accept to act in this capacity and agree to comply with the provision of said Act relative to being available at said location.



DANIEL E. MANAUSA

FILED
AUG 22 PM 3:02
TALLAHASSEE, FL 32309