# N0000002770

#### TRANSMITTAL LETTER

Department of State Division of Corporations P. O. Box 6327 Tallahassee, FL 32314	90	00032191: -04/21/00011 ******73.00 **	89—-3 16010 ****79.00
SUBJECT: HOTEP, Inc. (Proposed corporate		000032191 -04/21/0001 ******8.50	116-011 *******8.50
Enclosed is an original and one(1) copy of the article			;= <del></del>
S70.00 S78.75 Filing Fee & Filing Fee &  LAMY WATHORIZATION BY PHONE TO  CORRECT_CORP Agree	S78.75 Filing Fee & Certified Copy  ADDITIONAL CO	\$87.50 Filing Fee, Certified Copy & Certificate	
DATE 0 4-25-00 DOC. EXAM of  FROM: HOTEP Inc.  Name (Prin		00 APR 21 SECRETATY TALLAHASSE	
(305) 901-0  Daytime Tele		5961	

NOTE: Please provide the original and one copy of the articles.

# ARTICLES OF INCORPORATION

# OO APR 21 PM 3:54 SECRETARY OF STATE TALLAHASSEE, FLORIDA

## HOTEP, INC.

#### ARTICLE I Name and Subject

- Section 1. The name of the organization shall be "HOTEP, Inc., herein referred to as the "Institute", located at 15000 Northwest 27th Avenue, Miami Florida, 33054.
- Section 2. The purpose of the Institute shall be to provide social and human services to meet the needs of the community. Without limiting the generality of such purposes, the Institute intends:
  - To promote the development of adequate Assisted Living/24 Flour Day Care for senior citizens, and low-cost housing to meet the needs of the poor, elderly, and low-income residents of South Florida;
  - To engage in the organization of non-profit housing developments with residents ownership, and to engage in the organization or creation of non-profit rental housing for the elderly, homeless, and moderate and lower income persons;
  - To assist low-income individuals and groups to become self sufficient in order to own, manage and operate housing and other related enterprises in the Opa-locka area, and,
  - To assist in obtaining the financial and other support required for the purpose of the corporation.
- Section 3. HOTEP, Inc. shall be a non-profit organization under the control and direction of a volunteer Executive Board of Directors.
- **Section 4.** To accomplish its purposes, the Institute may establish and provide for the conduct and maintenance of its work in one or more sections of Miami-Dade County, Florida, and for particular groups of persons.
- **Section 5.** The Institute shall have perpetual existence.

- Section 6. The purposes for which HOTEP, Inc. is organized and exclusively religious, charitable, scientific, literary, and educational within the meanings of Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any future United States Internal Revenue law.
- Section 7. Notwithstanding any other provision of these Articles, this organization shall not carry on any other activities not permitted by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any future United States Internal Revenue law.

# ARTICLE II Property

- Section 1. The Institute may hold or dispose of such property, real or personal, as may be given, divided, or bequeathed to it or entrusted to its care and keeping; may purchase, acquire, and dispose of such property as may be necessary to carry out the purpose of the Institute; and may manage, control and utilize the same in accordance with the provisions of Article III
- Section 2. The highest amount of indebtedness or liability to which the Institute may at any time subject itself never shall be greater than two-thirds (2/3) of the value of the assets of the Institute.

# ARTICLE III Management

Section 1. The management of the Institute shall be vested in a Board of Directors, consisting of not fewer than five (5), not more than nine (9), elected by the Board of Directors, or otherwise in such manner and for such terms not exceeding three (3) years, as the Bylaws may provide.

Each director must possess the qualifications for voting membership in the Institute.

- Section 2. The officers of the Board of Directors shall be the President, Vice President, Secretary and Treasurer, chosen from their number as provided for in the Bylaws. These shall also be the officers of the Institute
- **Section 3.** The names and addresses of the persons who shall serve as the initial directors of the corporation are as follows:

Rev. Larry T. Walthour, Jr. Chairman		) Passas delle . Mildera	10011 Laquat Street Miramar, FL 33025
Rene' Walthour Secretary		p	10011 Laquat Street Miramar, FL 33025
Vernon W. Lemon Treasurer	··· ·· ·· ··	& str	19300 NW 43 <sup>rd</sup> Avenue Miami, FL 33055

## ARTICLE IV

Membership

- Section 1. The voting membership of this Corporation shall consist of the Board of Directors as elected from time to time.
- Section 2. Additionally, non-voting classes of membership may be established by the Board of Directors consisting of persons who are desirous of furthering the objectives of the corporation. Such members shall participate in the affairs of the corporation as provided for in its Bylaws.

#### ARTICLE V

#### Meetings of the Institute

- Section 1. There shall be an Annual Meeting of the Institute within 90 days after the close of the fiscal year, at which time the Board of Directors shall report to the community the status of the Institute. Notice of this meeting shall be publicized at least four (4) weeks in advance.
- Section 2. The Institute may hold such other meetings of the organization as may be provided for in the Bylaws.

- Special meetings of the Institute may be called by the President or by order of the Board of Directors. Upon written request of one-half of Board of Directors of the Institute, the President or Secretary shall call a meeting specifying the object, which shall be incorporated in the notice. A notice of such meeting shall also be mailed to every voting member at least five (5) days in advance of the meeting. No business shall be transacted at such meeting, except that for which the call is issued.
- Section 4. One-half of the Board of Directors shall constitute a quorum at any meeting called by the voting members of the Institute.
- Section 5. A written record of the attendance and business transacted at all regular and special meetings of the Institute shall be maintained and filed with the Minutes of the Board of Directors.

#### ARTICLE VI

#### Dissolution

Section 1. Upon dissolution of this corporation, the Board of Directors, after paying or making provisions for the payment of liabilities of the corporation pursuant to operational law, shall distribute all assets exclusively to St. Andrew Missionary Baptist Church a not for profit organization exempt under Section 501(c)(3) of the Internal Revenue Code, provided that this corporation retains discretion and control over the terminal use of said contributions prior to dissolution.

#### ARTICLE VII

#### Amendments

Section 1. The Articles of Incorporation may be amended by vote of two-thirds (2/3) of the Board of Directors present at any regularly constituted meeting of the Institute, provided such amendment shall have been submitted by the Board of Directors. Amendments must be submitted in writing to the Directors no earlier than thirty (30) days and no later than seven (7) days prior to a meeting.

#### ARTICLE VIII

Initial Registered Agent and Street Address

The name and Florida street address of the initial registered agent are: Rev. Larry T. Walthour, Jr., 10011 Loquat Street, Miramar, FL 33025.

# ARTICLE IX

Incorporators

The undersigned subscribing incorporators have hereunto set their hands an day of, 1999, for the purpose of forming this no corporation, under the laws of the State of Florida. The names and address	nd seals this of the		
Incorporation, under the laws of the State of Florida. The <u>names and audit</u> Incorporators to these Articles of Incorporation are:	esses of the		
Rev Larry T. Walthour, Jr.  Rev Larry T. Walthour, Jr.  10011 Loquat Strom Miramar, FL 330  Rene' Walthour  19300 NW 43rd A  Vernon W. Lemon  19305:	OD APR 21 PM 3: 55		
Having been named as registered agent and to accept service of process for stated corporation at the place designated in this certificate, I hereby appointment as registered agent and agree to act in this capacity. I furth comply with the provisions of all statutes relating to the proper are performance of my duties, and I am familiar with and accept the obligation as registered agent.	accept the her agree to nd complete	; ; ;	
Rev. Larry T. Walthour, Jr.	හ ate	<del>-</del> . ,	
STATE OF FLORIDA )			
county of Miami-Dade			The same three

is befor	BEFORE ME, a Notary Public, personally appeared Larry T. Walthour, Jr., who personally known to me or who has produced as identification, and who acknowledged e me that he subscribed to the foregoing Articles of Incorporation.	
	WITNESS my hand and official seal, this it day of March, 2000.  Notary Public – State of Florida	-
My c	OFFICIAL NOTARY SEAL LISA L WOOTEN NOTARY PUBLIC STATE OF FLORIDA COMMISSION NO. CC663946 MY COMMISSION EXP. AUG. 7,2003	
STA	TE OF FLORIDA )	
cot	INTY OF MIAMI-DADE)	_:
as id	BEFORE ME, a Notary Public, personally appeared Rene' Walthour who is onally known to me or who has produced	 - <u>-</u>
	WITNESS my hand and official seal, this 13th day of Warch, 2000.  Notary Public – State of Florida	12 . * 2
Му	commission expires:	
<u> A</u>	OFFICIAL NOTARY SEAL LISA L WOOTEN NOTARY PUBLIC STATE OF FLORIDA COMMISSION NO. CC663946 MY COMMISSION EXP. AUG. 7,2001	
ST 4	ATE OF FLORIDA )	

COUNTY OF MIPMI-DADE

BEFORE ME, a Notary Public, personally appeared Vernon W. Lemon, who is personally known to me or who has produced	
as identification, and who acknowledged before me that she subscribed to the foregoing Articles of Incorporation.	- 1g - 71
WITNESS my hand and official seal, this 13 day of Narch, 2000.	<u></u>
My commission expires:  OFFICIAL NOTARY SEAL LISA L WOOTEN NOTARY PUBLIC STATE OF FLORIBA COMMISSION ENF. AUG. 22001	
STATE OF FLORIDA	· · · · · · · · · · · · · · · · · · ·
COUNTY OF MIGMI-DADE	<u></u>
BEFORE ME, a Notary Public, personally appeared, who is personally known to me or who has produced as identification, and who acknowledged before me that he subscribed to the foregoing Articles of Incorporation.	
WITNESS my hand and official seal, this 13th day of	e de la
My commission expires:  OFFICIAL NOTARY SEAL LISA L WOOTEN NOTARY PUBLIC STATE OF FLORIDA COMMISSION NO. CC663946 MY COMMISSION EXP. AUG. 7,2001	·
STATE OF FLORIDA ) COUNTY OF	

BEFORE ME, a Notary Public, personally appeared, who is personally known to me or who has produced	
as identification, and who acknowledged before me that he subscribed to the foregoing Articles of Incorporation.	٠
WITNESS my hand and official seal, this day of, 2000.	-
Notary Public - State of Florida	
My commission expires:	