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(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

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(Business Entity Name)

(Document Number)

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

J. Shivers APR 17 2014

# Memorandum

**To:** Crystal Lore

**From:** Lucha Ocegueda

**Date:** 4/7/2014

**Re:** *Registration of Pro Contact Center, LLC in Florida*

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Hello Crystal:

Attached hereto are the following documents for the registration of Pet Genius in Florida:

1. Cover Letter;
2. Application by Foreign Limited Liability Company;
3. Certificate of Designation of Registered Agent/Office;
4. Certificate of Good Standing; and
5. Check for \$125 (payable to Florida Department of State)

You will need to sign the Certificate of Designation of Registered Agent/Office.

Once this section is complete, please make a copy of all the documents (Nos. 1-4 listed above) and send Matt and I a copy for our files.

The documents are ready for filing with the Florida Department of State Division of Corporations. They are to be FedEx **overnight** to the following address:

Division of Corporations  
Registration Section  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Thank you for your assistance in getting this completed.

**COVER LETTER**

**TO: Registration Section  
Division of Corporations**

**SUBJECT: Pro Contact Center, LLC**

Name of Limited Liability Company

The enclosed "Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida," Certificate of Existence, and check are submitted to register the above referenced foreign limited liability company to transact business in Florida..

Please return all correspondence concerning this matter to the following:

**Matt Muehlebach**

Name of Person

**Pro Business Management Services, LLC**

Firm/Company

**4750 N. Oracle Road, Suite 214**

Address

**Tucson, AZ 85705**

City/State and Zip Code

**matt@pbmsgroup.com**

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

**Matt Muehlebach**

Name of Contact Person

**520**

Area Code

**202-4374**

Daytime Telephone Number

**MAILING ADDRESS:**

Division of Corporations  
Registration Section  
P.O. Box 6327  
Tallahassee, FL 32314

**STREET ADDRESS:**

Division of Corporations  
Registration Section  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Enclosed is a check for the following amount:

☒ \$125.00 Filing Fee

☐ \$130.00 Filing Fee &  
Certificate of Status

☐ \$155.00 Filing Fee &  
Certified Copy

☐ \$160.00 Filing Fee, Certificate  
of Status & Certified Copy

**APPLICATION BY FOREIGN LIMITED LIABILITY COMPANY FOR AUTHORIZATION TO  
TRANSACTION BUSINESS IN FLORIDA**

*IN COMPLIANCE WITH SECTION 605.0902, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A  
FOREIGN LIMITED LIABILITY COMPANY TO TRANSACTION BUSINESS IN THE STATE OF FLORIDA:*

1. Pro Contact Center, LLC

(Name of Foreign Limited Liability Company; must include "Limited Liability Company," "L.L.C.," or "LLC.")

(If name unavailable, enter alternate name adopted for the purpose of transacting business in Florida. The alternate name must include "Limited Liability Company," "L.L.C.," or "LLC.")

2. Arizona

(Jurisdiction under the law of which foreign limited liability company is organized)

3. 46-5182042

(FEI number, if applicable)

4. N/A

(Date first transacted business in Florida, if prior to registration.)  
(See sections 605.0904 & 605.0905, F.S. to determine penalty liability)

5. 4750 N. Oracle Road, Suite 214

Tucson, AZ 85705

(Street Address of Principal Office)

6. 4750 N. Oracle Road, Suite 214

Tucson, AZ 85705

(Mailing Address)

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7. The name, title or capacity and address of the person(s) who has/have authority to manage is/are:

Suzanne Passalacqua, CEO

Rod Dunmyre, Vice President of Business Development

8. Attached is an original certificate of existence, no more than 90 days old, duly authenticated by the official having custody of records in the jurisdiction under the law of which it is organized. (A photocopy is not acceptable. If the certificate is in a foreign language, a translation of the certificate under oath of the translator must be submitted)

  
Signature of an authorized person

(In accordance with section 605.0203, F.S., the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.)

Suzanne Passalacqua, CEO

Typed or printed name of signee

**CERTIFICATE OF DESIGNATION OF  
REGISTERED AGENT/REGISTERED OFFICE**

PURSUANT TO THE PROVISIONS OF SECTION 605.0113 or 605.0902 (1)(d), FLORIDA STATUTES, THE UNDERSIGNED LIMITED LIABILITY COMPANY SUBMITS THE FOLLOWING STATEMENT TO DESIGNATE A REGISTERED OFFICE AND REGISTERED AGENT IN THE STATE OF FLORIDA.

1. The name of the Limited Liability Company is:

**Pro Contact Center, LLC**

If unavailable, the alternate to be used in the state of Florida is:

2. The name and the Florida street address of the registered agent and office are:

**Crystal Lore**

(Name)

**3531 SW Corporate Parkway**

Florida Street Address (P.O. Box NOT ACCEPTABLE)

**Palm City**

**FL**

**34990**

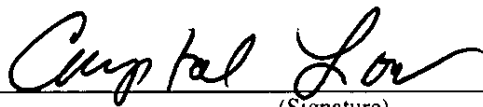
City/State/Zip

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*Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, Florida Statutes.*



(Signature)

\$ 100.00	Filing Fee for Application
\$ 25.00	Designation of Registered Agent
\$ 30.00	Certified Copy (optional)
\$ 5.00	Certificate of Status (optional)

# STATE OF ARIZONA



## Office of the CORPORATION COMMISSION

### CERTIFICATE OF GOOD STANDING

To all to whom these presents shall come, greeting:

I, Jodi A. Jerich, Executive Director of the Arizona Corporation Commission, do hereby certify that

**\*\*\*PRO CONTACT CENTER, LLC\*\*\***

a domestic limited liability company organized under the laws of the State of Arizona, did organize on the 19th day of March 2014.

I further certify that according to the records of the Arizona Corporation Commission, of the date set forth hereunder, the said limited liability company is not administratively dissolved for failure to comply with the provisions of A.R.S. section 29-601 et seq. the Arizona Limited Liability Company Act; and that the said limited liability company has not filed Articles of Termination as of the date of this certificate.

This certificate relates only to the legal existence of the above named entity as of the date issued. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's condition or business activities and practices.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Arizona Corporation Commission. Done at Phoenix, the Capital, this 27th Day of March, 2014, A. D.



*Jodi A. Jerich*  
Jodi A. Jerich, Executive Director

By: \_\_\_\_\_ 1041343

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