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(Requestor's Name)

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(Address)

(City/State/Zip/Phone #)

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SECRETARY OF STATE
DIVISION OF CORPORATIONS
12 APR 25 PM 4:55

HINSHAW

& CULBERTSON LLP

April 24, 2012

ATTORNEYS AT LAW

222 North LaSalle Street
Suite 300
Chicago, IL 60601-1081

312-704-3000
312-704-3001 (fax)
www.hinshawlaw.com

VIA UPS OVERNIGHT DELIVERY

Florida Department of State
Division of Corporations
ATTN: New Filings Section
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

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SECRETARY OF STATE
DIVISION OF CORPORATIONS
12 APR 25 PM 4:55

RE: VANGUARD DIGITAL DOCUMENT SERVICES LLC, a Delaware limited liability company

Dear Sir or Madam:

Enclosed are the following documents in order to register the above-referenced entity to transact business in Florida:

1. Your original Cover Letter;
2. Original Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida ("Application");
3. Copy of executed Certificate of Designation of Registered Agent ("Registered Agent Designation");
4. Original Certificate of Good Standing from the State of Delaware; and
5. Our firm check in the amount of \$160.00 to pay the filing fees of the Application and Registered Agent Designation and obtain certified copies of the filing and its status.

Under a separate UPS overnight letter, you will receive the original executed Registered Agent Designation to be substituted for the copy enclosed herewith. That original will be coming from Jeanne Whitfield of our Ft. Lauderdale office and you should receive it simultaneously with this overnight letter.

Once you receive both UPS overnight letters, please file these documents immediately as we have a transaction closing this Thursday, April 26, 2012 of which these documents are required. In addition, please return the filed, stamped copies together with the certified copies of the filing and its status via UPS "Next Day Air" to my attention using our Account No. 612575. I will anticipate receiving the return UPS overnight delivery by 10:30 a.m. on Thursday, April 26, 2012.

Thank you for your assistance with this matter and please contact me immediately if anything further is required in order to proceed according to the time frame and terms in this letter.

Sincerely,
HINSHAW & CULBERTSON LLP



Joyce A. Kiel, Paralegal
Direct: 312-704-3439
jkiel@hinshawlaw.com

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CLERK OF SUPERIOR COURT
DIVISION OF CORPORATIONS
12 APR 25 PM 4:55

COVER LETTER

TO: Registration Section
Division of Corporations

SUBJECT: Vanguard Digital Document Services LLC
Name of Limited Liability Company

The enclosed "Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida," Certificate of Existence, and check are submitted to register the above referenced foreign limited liability company to transact business in Florida..

Please return all correspondence concerning this matter to the following:

Joyce Kiel, Paralegal

Name of Person

Hinshaw & Culbertson LLP

Firm/Company

222 N. LaSalle Street, Suite 300

Address

Chicago, IL 60601-1081

City/State and Zip Code

sfrost@hinshawlaw.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Stephen A. Frost, Esquire

Name of Person

at (630)

505-4140

Area Code & Daytime Telephone Number

MAILING ADDRESS:

Division of Corporations
Registration Section
P.O. Box 6327
Tallahassee, FL 32314

STREET ADDRESS:

Division of Corporations
Registration Section
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

Enclosed is a check for the following amount:

☐ \$125.00 Filing Fee

☐ \$130.00 Filing Fee &
Certificate of Status

☐ \$155.00 Filing Fee &
Certified Copy

☒ \$160.00 Filing Fee, Certificate
of Status & Certified Copy

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DIVISION OF CORPORATIONS
12 APR 25 PM 4:55

**APPLICATION BY FOREIGN LIMITED LIABILITY COMPANY FOR AUTHORIZATION TO
TRANSACTION BUSINESS IN FLORIDA**

IN COMPLIANCE WITH SECTION 608.503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN LIMITED LIABILITY COMPANY TO TRANSACTION BUSINESS IN THE STATE OF FLORIDA:

1. Vanguard Digital Document Services LLC
(Name of Foreign Limited Liability Company; must include "Limited Liability Company," "L.L.C.," or "LLC.")

(If name unavailable, enter alternate name adopted for the purpose of transacting business in Florida and attach a copy of the written consent of the managers or managing members adopting the alternate name. The alternate name must include "Limited Liability Company," "L.L.C.," "LLC.")

2. Delaware 3. 45-5125262
(Jurisdiction under the law of which foreign limited liability company is organized) (FEI number, if applicable)

4. April 20, 2012 5. Perpetual
(Date of Organization) (Duration: Year limited liability company will cease to exist or "perpetual")

6. _____
(Date first transacted business in Florida, if prior to registration.)
(See sections 608.501 & 608.502 F.S. to determine penalty liability)

7. 1 N. Ocean Blvd., #801, Pompano Beach, FL 33064

(Street Address of Principal Office)

8. If limited liability company is a manager-managed company, check here ☒

9. The name and usual business addresses of the managing members or managers are as follows:

Karen S. Unger, 1 N. Ocean Blvd., #801, Pompano Beach, FL 33064

10. Attached is an original certificate of existence, no more than 90 days old, duly authenticated by the official having custody of records in the jurisdiction under the law of which it is organized. (A photocopy is not acceptable. If the certificate is in a foreign language, a translation of the certificate under oath of the translator must be submitted.)

11. Nature of business or purposes to be conducted or promoted in Florida: Electronic document management, scanning
coding/indexing, forms automation, programming, consulting for businesses and individuals needing to organize, store and retrieve critical information.

Joyce A. Kiel
Signature of a member or an authorized representative of a member.

(In accordance with section 608.408(3), F.S., the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.)

/s/Joyce A. Kiel

Typed or printed name of signee

FILED
SECRETARY OF COMMERCE
12 APR 25 PM 4:55
DIVISION OF CORPORATIONS

**CERTIFICATE OF DESIGNATION OF
REGISTERED AGENT/REGISTERED OFFICE**

PURSUANT TO THE PROVISIONS OF SECTION 608.415 or 608.507, FLORIDA STATUTES, THE UNDERSIGNED LIMITED LIABILITY COMPANY SUBMITS THE FOLLOWING STATEMENT TO DESIGNATE A REGISTERED OFFICE AND REGISTERED AGENT IN THE STATE OF FLORIDA.

1. The name of the Limited Liability Company is:

Vanguard Digital Document Services LLC

If unavailable, the alternate to be used in the state of Florida is:

2. The name and the Florida street address of the registered agent and office are:

Charles M. Tatelbaum

(Name)

Hinshaw & Culbertson LLP, One East Broward Blvd., Suite 1010

Florida Street Address (P.O. Box NOT ACCEPTABLE)

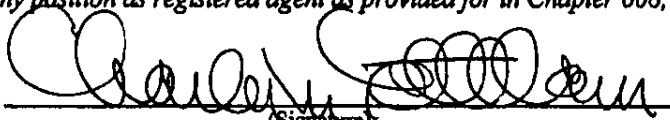
Ft. Lauderdale

FL

33301

City/State/Zip

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, Florida Statutes.


(Signature)

\$ 100.00	Filing Fee for Application
\$ 25.00	Designation of Registered Agent
\$ 30.00	Certified Copy (optional)
\$ 5.00	Certificate of Status (optional)

Delaware

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The First State

I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "VANGUARD DIGITAL DOCUMENT SERVICES LLC" IS DULY FORMED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE TWENTIETH DAY OF APRIL, A.D. 2012.



5141400 8300

120448970

You may verify this certificate online
at corp.delaware.gov/authver.shtml


Jeffrey W. Bullock, Secretary of State
AUTHENTICATION: 9517535

DATE: 04-20-12