

SunTrust Banks, Inc.
Mail Code 643SP
303 Peachtree Street, N.E.
29th Floor, Suite 2950
Atlanta, Georgia 30308
Tel (404) 588-8586
Fax (404) 724-3550

Pamela J. Croxton, CLU
Certified Legal Assistant

M61600002259

SUNTRUST

September 28, 2001

VIA UNITED PARCEL SERVICE
Florida Department of State
Registration Section
409 East Gaines Street
Tallahassee, FL 32399

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-***130.00 ***130.00

Re: SunTrust Procurement Services, LLC / Authorization to Transact Business in Florida

Dear Sir or Madam:

Enclosed with this transmittal letter, please find the following:

1. Completed Application by Foreign Limited Liability Company for Authorization to Transact Business in Florida;
2. Completed Certificate of Designation of Registered Agent / Registered Office;
3. Certificate of Existence / Good Standing of SunTrust Procurement Services, LLC; and
4. Check in the amount of \$130.00 (\$100.00 filing fee; \$25.00 registered agent designation fee and \$5.00 certificate of status fee) for your services.

After processing the Application and Certificate of Designation, please issue a letter of acknowledgment authorizing SunTrust Procurement Services, LLC to transact business in the state of Florida. Please also issue a Certificate of Status and return it to me in the self-addressed stamped envelope that is enclosed for your convenience. If you need anything further, please do not hesitate to call. Your prompt response will be appreciated.

Sincerely,

Pamela J. Croxton

Pamela J. Croxton

\pjc

Enclosures

cc: Mike Jordan, w/encl.
Linda Rigsby, w/encl.
Cathy Homa Arther, w/encl.

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TALLAHASSEE, FLORIDA

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**APPLICATION BY FOREIGN LIMITED LIABILITY COMPANY FOR AUTHORIZATION TO
TRANSACTION BUSINESS IN FLORIDA**

IN COMPLIANCE WITH SECTION 608.503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN LIMITED LIABILITY COMPANY TO TRANSACTION BUSINESS IN THE STATE OF FLORIDA:

1. SunTrust Procurement Services, LLC
(Name of foreign limited liability company)
2. Maryland 3. 52-2059803
(Jurisdiction under the law of which foreign limited liability company is organized) (FEI number, if applicable)
4. October 1, 1997 5. Perpetual
(Date of Organization) (Duration: Year limited liability company will cease to exist or "perpetual")
6. Upon qualification
(Date first transacted business in Florida. (See sections 608.501, 608.502, and 817.155, F.S.))
7. 120 East Baltimore Street
Baltimore, MD 21202
(Street address of principal office)

8. If limited liability company is a manager-managed company, check here ☒

9. The name and usual business addresses of the managing members or managers are as follows:

Tim Hanger, 919 E. Main Street, 18th Floor, Richmond, VA 23219

Thomas Willis, 10710 Midlothian Turnpike, Richmond, VA 23235

Linda Rigsby, 919 E. Main Street, 18th Floor, Richmond, VA 23219

10. Attached is an original certificate of existence, no more than 90 days old, duly authenticated by the official having custody of records in the jurisdiction under the law of which it is organized. (A photocopy is not acceptable. If the certificate is in a foreign language, a translation of the certificate under oath of the translator must be submitted.)

11. Nature of business or purposes to be conducted or promoted in Florida: To purchase and sell forms and supplies, and to perform all activities in connection therewith.

Linda Rigsby
Signature of a member or an authorized representative of a member.
(In accordance with section 608.408(3), F.S., the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)
Linda Rigsby
Typed or printed name of signee

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**CERTIFICATE OF DESIGNATION OF
REGISTERED AGENT/REGISTERED OFFICE**

PURSUANT TO THE PROVISIONS OF SECTION 608.415 or 608.507, FLORIDA STATUTES,
THE UNDERSIGNED LIMITED LIABILITY COMPANY SUBMITS THE FOLLOWING
STATEMENT TO DESIGNATE A REGISTERED OFFICE AND REGISTERED AGENT IN THE
STATE OF FLORIDA.

1. The name of the Limited Liability Company is:

SunTrust Procurement Services, LLC

2. The name and the Florida street address of the registered agent and office are:

Cathy Homa Arther

(Name)

200 South Orange Avenue
Mail Code 1093

Florida street address (P.O. Box **NOT** ACCEPTABLE)

Orlando FL 32801

(City/State/Zip)

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S.

Cathy Homa Arther
(Signature)

\$ 100.00	Filing Fee for Application
\$ 25.00	Designation of Registered Agent
\$ 30.00	Certified Copy (optional)
\$ 5.00	Certificate of Status (optional)

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FLORIDA

STATE OF MARYLAND
Department of Assessments and Taxation

I, PAUL ANDERSON OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF THE STATE OF MARYLAND, DO HEREBY CERTIFY THAT THE DEPARTMENT, BY LAWS OF THE STATE, IS THE CUSTODIAN OF THE RECORDS OF THIS STATE RELATING TO LIMITED LIABILITY COMPANIES OR THE RIGHTS OF LIMITED LIABILITY COMPANIES TO TRANSACT BUSINESS IN THIS STATE, AND THAT I AM THE PROPER OFFICER TO EXECUTE THIS CERTIFICATE.

I FURTHER CERTIFY THAT SUNTRUST PROCUREMENT SERVICES, LLC IS A LIMITED LIABILITY COMPANY EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF MARYLAND, AND THAT THE LIMITED LIABILITY COMPANY IS AT THE TIME OF THIS CERTIFICATE IN GOOD STANDING TO TRANSACT BUSINESS.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY SIGNATURE AND AFFIXED THE SEAL OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF MARYLAND AT BALTIMORE ON THIS SEPTEMBER 20, 2001.



Paul B. Anderson
Charter Division

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