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Quarles & Brady

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September 29, 1995

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****285.00 ****285.00

Secretary of State
Division of Corporations
Post Office Box 6327
Tallahassee, Florida 32314

Re: Organization of READYOFFICE, LIMITED COMPANY

Dear Sir/Madam:

Enclosed herewith are the original and one copy of Articles of Organization and Affidavit and Designation of Registered Agent prepared for the initial filing of Articles of Organization for the above-referred entity. Please file accordingly and return the copy, with time and date stamp, to me in the enclosed envelope.

A check for \$285.00 in payment of Articles of Organization and Affidavit filing.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Very truly yours,

QUARLES & BRADY

Joseph D. Zaks

DMC
10/13/95

JDZ/ab

Enclosures

cc: Jeffrey Rinz
Brigid Soldavini

FILED
95 OCT -9 AM 9:00
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

**ARTICLES OF ORGANIZATION OF
READYOFFICE, LIMITED COMPANY**

FILED

95 OCT -9 AM 9:00

SECRETARY OF STATE
TALLAHASSEE, FLORIDA

The undersigned hereby certify that we have associated ourselves together for the purpose of becoming a limited liability company under the laws of the State of Florida, providing for the formation, rights, privileges, and immunities of limited liability companies for profit. We further declare that the following Articles shall be the Charter and authority for the conduct of business of such limited liability company.

ARTICLE I

NAME

The name of the limited liability company shall be **READYOFFICE, LIMITED COMPANY**.

ARTICLE II

ADDRESS OF PRINCIPAL PLACE OF BUSINESS

The mailing address and street address of the principal office of this limited liability company shall be 5415 Jaeger Road, Suite B, Naples, Florida 33942.

ARTICLE III

DURATION

This limited liability company shall exist until September 29, 2014, unless sooner dissolved in a manner provided by law or as provided in the regulations adopted by the members.

ARTICLE IV

MANAGEMENT

This limited liability company shall be managed by the members. The name and address of the managing member is as follows:

JEFFREY RINZ
10380 Quail Crown Drive
Naples, Florida 33999

ARTICLE V

RESTRICTIONS ON MEMBERSHIP

Members shall have the right to admit new members by unanimous consent. Contributions required of new members shall be determined as of the time of admission to the limited liability company.


A member's interest in the limited liability company may be sold or otherwise transferred but only after the existing other members have waived their right of first refusal as more fully set out in the Regulations.


ARTICLE VI

MEMBERS' RIGHTS TO CONTINUE BUSINESS

Upon the death, retirement, resignation, expulsion, bankruptcy, or dissolution of a member, or the occurrence of any other event that terminates the continued membership of a member in the limited liability company, the remaining members shall have the right to continue the business upon the unanimous consent of such remaining members.

Executed by the undersigned at Naples, Florida on September 29, 1995.


JEFFREY RINZ


BRIGID SOLDAVINI

In accordance with § 608.408(3), Florida Statutes, the execution of these Articles of Organization constitutes an affirmation under the penalties of perjury that the facts stated herein are true.

STATE OF FLORIDA

COUNTY OF COLLIER

The foregoing instrument was sworn to and acknowledged before me this 29th day of September, 1995, by JEFFREY RINZ on behalf of **READYOFFICE, LIMITED COMPANY**, a limited liability company, who ☒ is personally known to me or ☐ who produced a driver's license as identification.

(SEAL)


Name: _____
Notary Public
My Commission Expires:




Joseph D. Zaks
My Commission Expires 9/30/95
Commission #CC147797
Bonded Thru
Alan Insurance Agency

STATE OF FLORIDA

COUNTY OF COLLIER

The foregoing instrument was sworn to and acknowledged before me this 29th day of September, 1995, by BRIGID SOLDAVINI on behalf of **READYOFFICE, LIMITED COMPANY**, a limited liability company, who ☒ is personally known to me or ☐ who produced a driver's license as identification.

(SEAL)


Name: _____
Notary Public
My Commission Expires:



Joseph D. Zaks
My Commission Expires 9/30/95
Commission #CC147797
Bonded Thru
Alan Insurance Agency

**AFFIDAVIT OF MEMBERSHIP AND CONTRIBUTIONS
READYOFFICE, LIMITED COMPANY**

STATE OF FLORIDA

COUNTY OF COLLIER

Before me, the undersigned authority, personally appeared **JEFFREY RINZ**, a Member of **READYOFFICE, LIMITED COMPANY**, who, being first duly sworn deposes and says:

1. That the limited liability company known as **READYOFFICE, LIMITED COMPANY** has at least two (2) members.
2. The total amount of cash contributed by members of **READYOFFICE, LIMITED COMPANY** is **ONE THOUSAND DOLLARS (\$1,000.00)** cash.
3. If any, property described as N/A at an agreed value of N/A has been contributed by members.
4. The total of cash and property anticipated to be contributed by members is **ONE THOUSAND DOLLARS (\$1,000.00)**. This amount includes amounts from Paragraphs 2 and 3 above.

Further, Affiant sayeth naught.



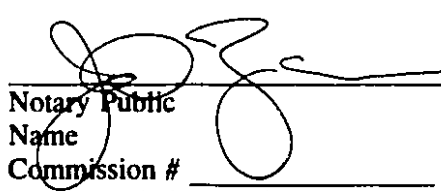
JEFFREY RINZ

In accordance with § 608.408(3), Florida Statutes, the execution of this Affidavit constitutes an affirmation under the penalties of perjury that the facts stated herein are true.

STATE OF FLORIDA
COUNTY OF COLLIER

The foregoing instrument was sworn to and acknowledged before me this 28th day of September, 1995, by **JEFFREY RINZ**, who ☒ is personally known to me or, ☐ has produced a driver's license as identification.

(SEAL)



Notary Public
Name
Commission # _____
My Commission Expires: _____

QBKAP1\69356.



Joseph D. Zaks
My Commission Expires 9/30/95
Commission #CC147797
Bonded Thru
Auto Insurance Agency

FILED

**CERTIFICATE OF DESIGNATION OF REGISTERED OFFICE AND
REGISTERED AGENT**

SEP-9 AM 9:00

PURSUANT TO THE PROVISIONS OF SECTION 608.415 or 608.507, **FLORIDA**
STATUTES, THE UNDERSIGNED LIMITED LIABILITY COMPANY SUBMITS THE
FOLLOWING STATEMENT IN DESIGNATING THE REGISTERED OFFICE/REGISTERED
AGENT, IN THE STATE OF FLORIDA

SECRETARY OF STATE
TALLAHASSEE, FLORIDA

The name of the limited liability company is **READYOFFICE, LIMITED COMPANY.**

The name of the initial registered agent of the limited liability company is **BRIGID
SOLDAVINI, C.P.A.**, and the address of the office of the registered agent is **5415 Jaeger Road,
Suite B, Naples, Florida 33942.**

REGISTERED AGENT ACCEPTANCE

Having been named as registered agent and to accept service of process for the above
stated limited liability company at the place designated in this certificate, I hereby accept the
appointment as registered agent and agree to act in that capacity. I further agree to comply with
the provisions of all statutes relating to the proper and complete performance of my duties, and
I am familiar with and accept the obligations of my position as registered agent.



BRIGID SOLDAVINI, C.P.A.
Registered Agent

Date: September 29, 1995