

**Electronic Articles of Organization
For
Florida Limited Liability Company**

L23000420959
FILED 8:00 AM
September 11, 2023
Sec. Of State
klovelace

Article I

The name of the Limited Liability Company is:

NCN ADMIN ENTERPRISE LLC

Article II

The street address of the principal office of the Limited Liability Company is:

2961 NE 185TH ST
APT 1618
AVENTURA, FL. 33180

The mailing address of the Limited Liability Company is:

2961 NE 185TH ST
APT 1618
AVENTURA, FL. 33180

Article III

Other provisions, if any:

AGENCY THAT AFFECTS ADMINISTRATIVE SERVICES (ASSISTANCE AND
CONSULTANCY IN MANAGING ADMINISTRATIVE SOFTWARE SUCH AS
OFFICE PACKAGE, QUICK BOOKS OR SAP AMONG OTHER ERP)
SPECIALIZED IN RECRUITING REMOTE ADMINISTRATIVE ASSISTANTS.

Article IV

The name and Florida street address of the registered agent is:

NATALIA CAJIAO NAVIA
2961 NE 185TH ST
APT 1618
AVENTURA, FL. 33180

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: NATALIA CAJIAO NAVIA

Article V

The name and address of person(s) authorized to manage LLC:

Title: MGR
NATALIA CAJIAO NAVIA
2961 NE 185TH ST
AVENTURA, FL. 33180

Title: AP
FREDERICO MORAES FRANCO
2961 NE 185TH ST
AVENTURA, FL. 33180

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Article VI

The effective date for this Limited Liability Company shall be:

09/01/2023

Signature of member or an authorized representative

Electronic Signature: NATALIA CAJIAO NAVIA

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.