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COVER LETTER

**TO: Registration Section
Division of Corporations**

SUBJECT: CSR Virtual Assistant Services LLC

Name of Limited Liability Company

The enclosed Articles of Amendment and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

Devonte Rumlin

Name of Person

CSR Virtual Assistant Services LLC

Firm/Company

5676 Sioux Drive

Address

Tallahassee, Florida 32317

City/State and Zip Code

owner@csrvirtualassistantservices.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Charlotte D Shorter Rumlin

850 879-0103

Name of Person

at (_____) _____
Area Code

Daytime Telephone Number

Enclosed is a check for the following amount:

☐ \$25.00 Filing Fee

☒ \$30.00 Filing Fee &
Certificate of Status

☐ \$55.00 Filing Fee &
Certified Copy
(additional copy is enclosed)

☐ \$60.00 Filing Fee,
Certificate of Status &
Certified Copy
(additional copy is enclosed)

Mailing Address:

Registration Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address:

Registration Section
Division of Corporations
The Centre of Tallahassee
2415 N. Monroe Street, Suite 810
Tallahassee, FL 32303

**ARTICLES OF AMENDMENT
TO
ARTICLES OF ORGANIZATION
OF**

CSR Virtual Assistant Services LLC

(Name of the Limited Liability Company as it now appears on our records.)
(A Florida Limited Liability Company)

The Articles of Organization for this Limited Liability Company were filed on May 10, 2023 and assigned
Florida document number L23000230087.

This amendment is submitted to amend the following:

A. If amending name, enter the new name of the limited liability company here:

The new name must be distinguishable and contain the words "Limited Liability Company," the designation "LLC" or the abbreviation "L.L.C."

Enter new principal offices address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

B. If amending the registered agent and/or registered office address on our records, enter the name of the new registered agent and/or the new registered office address here:

Name of New Registered Agent: Charlotte D Shorter Rumlin

New Registered Office Address: 113 South Monroe Street PMB 2657 First Floor
Enter Florida street address

Tallahassee, Florida 32301
City Zip Code

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S. Or, if this document is being filed to merely reflect a change in the registered office address, I hereby confirm that the limited liability company has been notified in writing of this change.


If Changing Registered Agent, Signature of New Registered Agent

If amending Authorized Person(s) authorized to manage, enter the title, name, and address of each person being added or removed from our records:

MGR = Manager

AMBR = Authorized Member

| <u>Title</u> | <u>Name</u> | <u>Address</u> | <u>Type of Action</u> |
|--------------|----------------------------|----------------------------|--|
| MGR | Charlotte D Shorter Rumlin | 113 South Monroe Street | <input type="checkbox"/> Add |
| | | PMP 2657 First Floor | <input type="checkbox"/> Remove |
| | | Tallahassee, Florida 32301 | <input checked="" type="checkbox"/> Change |
| MGR | Devonte Rumlin | 5676 Sioux Drive | <input type="checkbox"/> Add |
| | | Tallahassee, Florida 32317 | <input type="checkbox"/> Remove |
| | | | <input checked="" type="checkbox"/> Change |
| AMBR | Vincent Rumlin Jr | 5676 Sioux Drive | <input checked="" type="checkbox"/> Add |
| | | Tallahassee, Florida 32317 | <input checked="" type="checkbox"/> Remove |
| | | | <input checked="" type="checkbox"/> Change |
| AMBR | Jonathan Rumlin | 5676 Sioux Drive | <input type="checkbox"/> Add |
| | | Tallahassee, Florida 32317 | <input checked="" type="checkbox"/> Remove |
| | | | <input type="checkbox"/> Change |
| | | | <input type="checkbox"/> Add |
| | | | <input type="checkbox"/> Remove |
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6/23/14 12:26 PM 2.24

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Dated 5/28/23.

Signature of a member or authorized representative of a member

Typed or printed name of signee