

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

L23000059877  
FILED 8:00 AM  
February 01, 2023  
Sec. Of State  
jafason

**Article I**

The name of the Limited Liability Company is:  
ELITE ADMINISTRATIVE SOLUTIONS LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:  
2497 SOUTH WEST 27TH AVE  
#1064  
OCALA, FL. 34471

The mailing address of the Limited Liability Company is:  
2497 SOUTH WEST 27TH AVE  
#1064  
OCALA, FL. 34471

**Article III**

The name and Florida street address of the registered agent is:  
CINDY L COOK  
13 PINE COURSE PASS  
OCALA, FL. 34472

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: CINDY L COOK

### **Article IV**

The name and address of person(s) authorized to manage LLC:

Title: CEO  
CINDY L COOK  
13 PINE COURSE PASS  
OCALA, FL. 34472

Title: VP  
PATRICIA A WASHINGTON  
6500 NW 14TH AVE  
OCALA, FL. 34475

Title: TR  
SHAWNTE SPEED  
3316 SW 41ST PL APT. 30  
GAINESVILLE, FL. 32608

Title: SEC  
ASHLEY WOODS  
11322 SE 55TH AVE APT. 2401  
BELLEVIEW, FL. 34420

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### **Article V**

The effective date for this Limited Liability Company shall be:

02/01/2023

Signature of member or an authorized representative

Electronic Signature: CINDY L COOK

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.