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Florida Department of State New Filing Section Division of Corporations P.O. Box 6327 Tallahassee, FL 32314

Subject: Josefina's Cleaning Services, LLC

Dear Sir/Madam:

The enclosed Articles of Conversion, Articles of Organization, and fees are submitted to convert an "Other Business Entity" into a "Florida Limited Liability Company" in accordance with s.605.1045, F.S.

Please return all correspondence concerning this matter to:

Josefina Rodriguez 2437 Palmhurst Blvd. Apopka, FL 32703 Telephone: (407) 925-7232

For further information concerning this matter, please do not hesitate to write or call me at the address listed above.

Sincerely,

Josefina Rodriguez Manager

Encl: Articles of Conversion, Articles of Organization and Check Payment

The Articles of Conversion and attached Articles of Organization are submitted to convert the following "Other Business Entity" into a Florida Limited Liability Company in accordance with s.605.1045, Florida Statutes.

Article I

The name of the "Other Business Entity" immediately prior to the filing of the Articles of Conversion is:

Josefina Cleaning Service Inc.

Article II

The "Other Business Entity" is a corporation first organized, formed or incorporated under the laws of the State of Florida on the 4th day of October 2021.

Article III

The name of the Florida Limited Liability Company as set forth in the attached Articles of Organization shall be:

Josefina's Cleaning Services, LLC

Article IV

The effective date of filing of the Florida Limited Liability Company is the 3rd day of January 2023.

Article V

The plan of conversion has been approved in accordance with all applicable statutes.

Article VI

The "Converted or Other Business Entity" has agreed to pay any members having appraisal rights the amount to which such members are entitled under ss. 605.1006 and 605.1061-605.1072, F.S.

Signed this 15th day of November 2022.

Signature of Authorized Representative of Limited Liability Company:

Josefina Rodriguez Manager

Signature on behalf of Other Business Entity:

Josefina Rodriguez Chairman

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ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

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The undersigned certifies that I have associated myself for the purpose of the becoming a limited liability company under the laws of the State of Florida, providing for the formation, rights, privileges, and immunities of a limited liability company for profit. I further declare that the following Articles shall serve as the Charter and authority for the conduct of business of the limited liability company:

ARTICLE I - NAME OF THE LIMITED LIABILITY COMPANY

The name of the limited liability company shall be:

Josefina's Cleaning Services, LLC

ARTICLE II – PRINCIPAL PLACE OF BUSINESS

The street address and the mailing address of the principal office of the limited liability company shall be:

Principal Office Address:	Mailing Address:
2437 Palmhurst Blvd	2437 Palmhurst Blvd
Apopka, FL 32703	Apopka, FL 32703

This limited liability company shall have the power and authority to establish branch offices at any other place or places as the President may designate.

ARTICLE III - PURPOSES AND POWERS

In addition to the powers authorized by the laws of the State of Florida for limited liability companies, the general nature of the business or businesses to be transacted, and which the limited liability company is authorized to transact, shall be as follows:

- 1. To provide commercial and residential cleaning and maintenance services.
- 2. To engage in any activity or business authorized under the Florida Statutes and carry on any and all incidental business without limitation.
- 3. To enter into and make all necessary contracts for its business with any person, entity, partnership, association, corporation, domestic or foreign, or of any domestic or foreign state, government, or governmental authority, or of any political or administrative subdivision, or department, and to perform and carry out, assign, cancel, or rescind any of such contracts.

- 4. To exercise all or any of the limited liability company powers, and to carry out all or any of the purposes, as listed in these Articles and otherwise granted or permitted by law.
- 5. Nothing contained in these Articles shall be deemed or construed as authorizing, permitting, or purporting to authorize or permit the limited liability company to carry on any business, exercise any power, or do any act which a limited liability company may not, under Florida laws, lawfully carry on, exercise, or do.

<u>ARTICLE IV – EXERCISE OF POWERS</u>

All limited liability company powers shall be exercised by or under the authority of, and the business and affairs of this limited liability company shall be managed under the direction of the President of the limited liability company. This Article may be amended from time to time in the regulations of the limited liability company by the President of the limited liability company.

ARTICLE V – MANAGEMENT RESPONSIBILITIES

This limited liability company shall initially have a Manager and when necessary, in the future, a Board of Directors appointed by the President consisting of one (1) person who will serve as the President and Manager and 2 (two) persons who will serve as Directors/Advisors. The number of Directors/Advisors may increase from time to time and may be appointed by the President. The name and address of the person authorized to manage and control the Limited Liability Company is:

Josefina Rodriguez

Manager

2437 Palmhurst Blvd Apopka, FL 32703

ARTICLE VI – TERM OF EXISTENCE

This limited liability company shall begin its existence effective the 3rd day of January 2023 and shall exist perpetually or until dissolved in a manner provided by law.

ARTICLE VII – SEAL

The President of the company may adopt a company seal for the purpose of identification and branding.

<u>ARTICLE VIII – BY-LAWS</u>

The power to adopt, amend, or repeal By-laws for the management of the company shall be vested solely in the President of the company.

ARTICLE IX – AMENDMENT TO ARTICLES

These articles of organization may be amended in any manner permitted by law by the President of the company.

ARTICLE X - REGISTERED AGENT AND REGISTERED OFFICE

The name and the Florida street address of the Registered Agent are:

Jose Rodriguez 2437 Palmhurst Blvd Apopka, FL 32703

The President may from time to time designate a new registered agent. The undersigned, being the principal original member of the limited liability company, certifies that this instrument constitutes the proposed Articles of Organization for Josefina's Cleaning Services. LLC.

ACCEPTANCE BY REGISTERED AGENT

Having been named as registered agent appointed in accordance with the foregoing Articles of Organization, I hereby state that I am familiar with and accept this appointment and its obligations. I further agree to act in this capacity and comply with the provisions of all statutes relating to the proper and complete performance of my duties as registered agent as provided for in Section 605.0203(1) (b). Florida Statutes.

Executed by the undersigned at Apopka, Orange County, Florida this 15th day of November 2022.

Jose Rodriguez, Registered Agent

In accordance with section 605.0203(1) (b), Florida Statutes, the execution of this document constitutes an affirmation under penalties of perjury that the facts stated herein are true. I am aware that any false information submitted in a document to the Department of State constitutes a third-degree felony as provided for in s.817.155, F.S.

Josefina Rodríguez, Manager

Date: 11/15/2022