

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

**L22000166333  
FILED 8:00 AM  
April 06, 2022  
Sec. Of State  
klovelace**

**Article I**

The name of the Limited Liability Company is:  
SHONDA'S SECRETARIAL SERVICE LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:  
1317 EDGEWATER DR  
2443  
ORLANDO, FL. 32804

The mailing address of the Limited Liability Company is:  
18001 RICHMOND PLACE  
UNIT 931  
TAMPA, FL. US 33647

**Article III**

The name and Florida street address of the registered agent is:  
SHONDA ROBINSON  
1317 EDGEWATER DR  
STE 2443  
ORLANDO, FL. 32804

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: SHONDA ROBINSON

## **Article IV**

The name and address of person(s) authorized to manage LLC:

Title: AMBR  
SHONDA ROBINSON  
1317 EDGEWATER DR STE 2443  
ORLANDO, FL. 32804

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Signature of member or an authorized representative

Electronic Signature: SHONDA ROBINSON

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.