

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

L22000071070  
FILED 8:00 AM  
February 11, 2022  
Sec. Of State  
cmwood

**Article I**

The name of the Limited Liability Company is:

ELITE DOCUMENT PREP LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:

308 MORNING RAIN PLACE  
VALRICO, FL. 33594

The mailing address of the Limited Liability Company is:

PO BOX 904  
LITHIA, FL. 33547

**Article III**

The name and Florida street address of the registered agent is:

REGINYA GREENE  
308 MORNING RAIN PLACE  
VALRICO, FL. 33594

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: REGINYA GREENE

### **Article IV**

The name and address of person(s) authorized to manage LLC:

Title: MGR  
REGINYA GREENE  
PO BOX 904  
LITHIA, FL. 33547

Title: SEC  
ELITE ZONE INC  
PO BOX 904  
LITHIA, FL. 33547

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### **Article V**

The effective date for this Limited Liability Company shall be:

02/11/2022

Signature of member or an authorized representative

Electronic Signature: REGINYA GREENE

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.