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#### **COVER LETTER**

SUBJECT: Docuserve LLC  (Name of Resulting Florida Limited Company)  The enclosed Articles of Conversion, Articles of Organization, and fees are submitted to convert an "Other Business Entity" into a "Florida Limited Liability Company" in accordance with s. 605.1045, F.S.  Please return all correspondence concerning this matter to:  Keith Mountjoy  (Contact Person)  Docuserve LLC  (Firm/Company)  5509 Grand Blvd, Suite 103  (Address)  New Port Richey, FL, 34652  (City, State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 )727-5417  (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees and Certificate of Status  S150.00 Filing Fees and Certificate of Status  S180.00 Filing Fees Certified Copy, and Certificate of Status  The Centre of Tallahassee  Street Address:  New Filing Section  Division of Corporations  P.O. Box 6327  The Centre of Tallahassee	<b>TO:</b> New Filing Section Division of Corporation	ons				
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Keith Mountjoy  (Contact Person)  Docuserve LLC  (Firm/Company)  5509 Grand Blvd, Suite 103  (Address)  New Port Richey, FL, 34652  (City. State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 )727-5417  (Name of Contact Person)  (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees (525 for Conversion and Certificate of Status  S150.00 Filing Fees and Certified Copy Certified Copy Certified Copy Certified Copy and Certified Copy Certi						
Contact Person	Please return all corresponden	ce concerning	this matter to	);		
Docuserve LLC  (Firm/Company)  5509 Grand Blvd, Suite 103  (Address)  New Port Richey, FL, 34652  (City, State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 )727-5417  (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees (S25 for Articles and Certificate of Status  S155 for Articles (S25 for Articles Status)  Mailing Address: New Filing Section Division of Corporations  Street Address: New Filing Section Division of Corporations	Keith Mountjoy					
(Firm/Company)  5509 Grand Blvd, Suite 103  (Address)  New Port Richey, FL, 34652 (City, State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 ) 727-5417 (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees (S25 for Conversion and Certificate of Status  S125 for Articles of Status  Mailing Address: New Filing Section Division of Corporations  Street Address: New Filing Section Division of Corporations	(Contac	t Person)				
Section   Status   Street Address: New Filing Section   Division of Corporations   Status   Street Address: New Filing Section   Division of Corporations   Division of Corporations   Status   California   Californi	Docuserve LLC					
New Port Richey, FL, 34652  (City, State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 )727-5417  (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees (\$25 for Conversion and Certificate of Status  Mailing Address: New Filing Section Division of Corporations  New Filing Section Division of Corporations	(Firm/C	ompany)				
New Port Richey, FL, 34652  (City, State and Zip Code)  keith@title4solutions.org  E-mail Address: (to be used for future annual report notifications)  For further information concerning this matter, please call:  Keith Mountjoy  at (813 )727-5417  (Name of Contact Person)  Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)  S150.00 Filing Fees (325 for Conversion and Certificate of Status of Organization)  Mailing Address:  New Filing Section Division of Corporations  Street Address: New Filing Section Division of Corporations	5509 Grand Blvd, Suite 103					
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Reith Mountjoy   at (813 ) 727-5417   (Area Code) (Daytime Telephone Number)	E-mail Address: (to be used for	future annual rep	ort notifications	)		
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dollars and drawn on a bank located in the United States)  \$\begin{align*} \begin{align*} \text{S150.00 Filing Fees} & \text{S\$155.00 Filing Fees} & \text{S\$180.00 Filing Fees} & \text{S\$185.00 Filing Fees} & \text{Certified Copy} & \text{Certified Copy, and Certificate of Status} & \text{Certificate of Status} & \text{Certificate of Status} & \text{S\$125 for Articles} & \text{Status} & \text{Certificate of Status} & \text{Certificate of Status} & \text{Certificate of Status} & \text{S\$125 for Articles} & S\$125 for Article	(Name of Contact Person)	<del></del>	_at ( (Area Co	/ de) (Daj	ytime Telephone Number)	
(\$25 for Conversion and Certificate of and Certified Copy Certified Copy, and & \$125 for Articles Status Certificate of Status of Organization)  Mailing Address:  New Fiting Section  Division of Corporations  And Certified Copy Certified Copy, and Certificate of Status  Street Address:  New Fiting Section  Division of Corporations		<del>_</del>		s proces	sed by this office must be payabl	e in US
New Fiting SectionNew Fiting SectionDivision of CorporationsDivision of Corporations	(\$25 for Conversion and Cert & \$125 for Articles Status				Certified Copy, and	
•	New Filing Section			New	Filing Section	
	Division of Corporation P.O. Box 6327	ons			•	

2415 N. Monroe Street, Suite 810

Tallahassee, FL 32303

Tallahassee, FL 32314

# Articles of Conversion For "Other Business Entity" Into

## Florida Limited Liability Company

The Articles of Conversion <u>and attached Articles of Organization</u> are submitted to convert the following "Other Business Entity" into a Florida Limited Liability Company in accordance with s.605.1045, Florida Statutes.

	(Enter Name of Other Business Entity)
2. The "Other Bus	General Partnership
(Enter e	ity type. Example: corporation, limited partnership, general partnership, common law or business trust, etc
First organized, for	ned or incorporated under the laws of
09/14/2018 on	
(date of organizati	, formation or incorporation)
	Florida Limited Liability Company as set forth in the attached Articles of Organization:
Docuserve LLC	
	·
	(Enter Name of Florida Limited Liability Company)
(The effective date the date this docu Note: If the date inser	(Enter Name of Florida Limited Liability Company)  In the date of filing, enter the effective date:  Cannot be prior to date of receipt or filed date nor more than 90 calendar days after the siled by the Florida Department of State.)  In this block does not meet the applicable statutory filing requirements, this date will not be listed as the e on the Department of State's records.
(The effective date the date this docu Note: If the date inser document's effective d	the date of filing, enter the effective date:  Cannot be prior to date of receipt or filed date nor more than 90 calendar days after the filed by the Florida Department of State.)  d in this block does not meet the applicable statutory filing requirements, this date will not be listed as the

Signed this 1st day of July	20_21
Signature of Authorized Representative of Limit	<i>A</i>
Signature of Authorized Representative:	Title: Owner
Signature(s) on behalf of Other Business Entity:	See below for required signature(s)
- 1/ M 15	
Signature: Printed Name: Keith Mountjoy	Title: Generl Partner
	Title: Ostronia de la constanta de la constant
Signature:	
Printed Name: Elizabeth Mountjoy	Title: General Partner
6.	
Signature:Printed Name:	Title:
Trined (vanie	
Signature:	
Printed Name:	_ Title:
C' material	
Signature:Printed Name:	Title:
Trimed Name	
Signature:	
Signature:Printed Name:	Title:
If Florida Corporation: Signature of Chairman, Vice Chairman, Director, or Officers have not been selected, an Inc.	
If Florida General Partnership or Limited Liabilit Signature of one General Partner.	y Partnership:
If Florida Limited Partnership or Limited Liabilit Signatures of <u>ALL</u> General Partners.	y Limited Partnership:
All others: Signature of an authorized person.	
Fees:	
Articles of Conversion: Fees for Florida Articles of Organization: Certified Copy: Certificate of Status:	\$25.00 \$125.00 \$30.00 (Optional) \$5.00 (Optional)

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

ARTICLE I - Name: The name of the Limited Liability Company is	:
Docuserve LLC  (Must contain the words "Limited Liability of the words of the	ty Company "L.L.C." or "LLC")
ARTICLE II - Address:	rincipal office of the Limited Liability Company is:
Principal Office Address:	Mailing Address:
5509 Grand Blvd Suite 103 New Port Richey, FL, 34652	5509 Grand Blvd Suite 103 New Port Richey, FL, 34652
ARTICLE III - Registered Agent, Registered (The Limited Liability Company cannot serve as its own Registusiness entity with an active Florida registration.)	d Office, & Registered Agent's Signature: stered Agent. You must designate an individual or another
The name and the Florida street address of the	registered agent are:
Keith Mountjoy	
Nam	<u>e</u>
11717 Castine Street	
Florida street address (P.C	D. Box <u>NOT</u> acceptable)
New Port Richey	FL <sup>34654</sup>
City	Zip
Harrison bound around an arrival around an arrival	to account complete of process for the above stated limits

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate. I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S..

Registered Agent's Signature (REQUIRED)

(CONTINUED)

#### ARTICLE IV-

The name and address of each person authorized to manage and control the Limited Liability Company:

"MGR" = Manager	Maista Manuatian		
AMBR	Keith Mountjoy  11717 Castine Street		
	New Port Richey, FL, 34654		
	-		
(Use attachment if necessary)	· :		
( • • • • • • • • • • • • • • • • • • •			
LE V: Other provisions, if any.			
REQUIRED SIGNATURE:			

Signature of a member or an authorized representative of a member

This document is executed in accordance with section 605.0203 (1) (b). Florida Statutes. I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155. F.S.

Mount oy

Typed or printed name of signee

Filing Fees

\$125.00 Filing Fee for Articles of Organization and Designation of Registered Agent \$ 30.00 Certified Copy (Optional) \$ 5.00 Certificate of Status (Optional)