

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

L20000316551  
FILED 8:00 AM  
October 06, 2020  
Sec. Of State  
bcbiro

**Article I**

The name of the Limited Liability Company is:

AVA VIRTUAL ASSISTANT LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:

7904 WEST DRIVE  
APT 1011  
NORTH BAY VILLAGE, FL. US 33141

The mailing address of the Limited Liability Company is:

7904 WEST DRIVE  
APT 1011  
NORTH BAY VILLAGE, FL. US 33141

**Article III**

Other provisions, if any:

OUTSOURCED VIRTUAL ASSISTANT SERVICES

**Article IV**

The name and Florida street address of the registered agent is:

GUILLERMO WENZEL  
7904 WEST DRIVE  
APT 1011  
NORTH BAY VILLAGE, FL. 33141

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: GUILLERMO WENZEL

### **Article V**

The name and address of person(s) authorized to manage LLC:

Title: AMBR  
JOSE A SANCHEZ  
CALLE CHULAVISTA EDF CAMINO ALTO APT CPT5  
BARUTA, MIRANDA, NA. 1090 VE

Title: AMBR  
GUILLERMO WENZEL  
7904 WEST DRIVE, APT 1011  
NORTH BAY VILLAGE, FL. 33141 US

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### **Article VI**

The effective date for this Limited Liability Company shall be:

10/06/2020

Signature of member or an authorized representative

Electronic Signature: JOSE A SANCHEZ

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.