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### ARTICLES OF ORGANIZATION OF EFFICIENT CLOSING COORDINATORS, LLC

The undersigned, for the purpose of forming a limited liability company under the Florida Revised Limited Liability Company Act (the "Act") of the State of Florida pursuant to Chapter 605 of the Florida Statutes hereby makes, acknowledges, and files the following Articles of Organization providing for the formation, rights, privileges, and immunities of limited liability companies for profit.

#### ARTICLE I NAME

The name of the limited liability company shall be EFFICIENT CLOSING COORDINATORS, LLC (the "Company").

#### ARTICLE II MEMBERS

The Company shall have one or more members (the "Members").

#### ARTICLE III MAILING ADDRESS

The mailing address for the Company shall be 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134

#### ARTICLE IV INITIAL REGISTERED OFFICE AND REGISTERED AGENT

The address of the initial registered office of the Company is 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134 and the initial registered agent is Osmundo O. Martinez.

#### ARTICLE V PURPOSES AND POWERS

The Company, to the fullest extent permitted by the Act (in effect now and as hereafter amended), may engage in any activity or business permitted under the laws of the United States, any State, or any foreign country, and shall all the powers and rights granted and conferred upon limited liability companies by the laws of the State of Florida, unless otherwise limited by the Operating Agreement of the Company.

#### ARTICLE VI DURATION

The term and duration of the Company shall be perpetual, unless terminated in accordance with the Operating Agreement of the Company or otherwise terminated in accordance with law.

## Page 2 of Articles of Organization of EFFICIENT CLOSING COORDINATORS, LLC

#### ARTICLE VII STREET ADDRESS OF PRINCIPAL OFFICE

The street address of the principal office of the Company shall be located at 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134, but it shall have the power and authority to establish branch offices at any other place or places as the Members may designate.

#### ARTICLE VIII MEMBERSHIP RESTRICTIONS

Additional Members may be admitted to the Company in accordance with the Operating Agreement of the Company. Contributions required of new Members shall be determined as of their time of admission to the Company in accordance with the Operating Agreement of the Company. A Member's interest in the Company shall be considered personal property, notwithstanding the actual nature of the assets owned by the Company, and may not be sold or otherwise transferred except in strict accordance with the Operating Agreement of the Company.

#### ARTICLE IX MANAGEMENT

All Company powers shall be exercised by or under the authority of, and the business and affairs of this Company shall be managed by one or more Managers. Accordingly, the Company is a Manager-managed limited liability company. The name and the business address of the initial Manager is Osmundo O. Martinez, Esq. and his address is 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134.

#### ARTICLE X EXECUTION & ORGANIZER

The person signing these articles is Osmundo O. Martinez, Esq., and his mailing address is Osmundo O. Martinez, Esq., 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134. The undersigned Manager hereby certifies that the foregoing constitutes the Articles' of Organization.

Dated this 2 day of January, 2020.

Osmundo O. Martinez, Esq. / Manager

[In accordance with Section 605.0205 Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts berein are true]

Page 3 of Articles of Organization of EFFICIENT CLOSING COORDINATORS, LLC

## **REGISTERED AGENT STATEMENT OF ACCEPTANCE**

Having been named as Registered Agent to accept service of process in the State of Florida for EFFICIENT CLOSING COORDINATORS, LLC, (the "Company") at the address designated on the Articles of Organization of the Company, pursuant to the requirements of Section 605.0113, Florida Statutes, the undersigned Registered Agent hereby accepts the appointment as Registered Agent of the Company and agrees to act in that capacity. The undersigned Registered Agent further agrees to comply with the provisions of all statutes relating to the proper and complete performance of the duties of a registered agent, and is familiar with and accepts the obligations of the said position.

Dated this <u>H</u> day of January, 2020.

REGISTER

Osmundo O. Martinez 999 Ponce de Leon Blvd., Suite 735, Coral Gables, Florida 33134

[In accordance with Section 605.0205 Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts herein are true]

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