

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

**L19000298476  
FILED 8:00 AM  
December 06, 2019  
Sec. Of State  
jafason**

**Article I**

The name of the Limited Liability Company is:  
OFFICEASSIST, LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:  
6972 PALMETTO CIRCLE SOUTH  
APT 503  
BOCA RATON, FL. 33433

The mailing address of the Limited Liability Company is:  
6972 PALMETTO CIRCLE SOUTH  
APT 503  
BOCA RATON, FL. 33433

**Article III**

Other provisions, if any:  
OFFICE SERVICES BUSINESS

**Article IV**

The name and Florida street address of the registered agent is:  
DWIGHT MITCHELL  
6972 PALMETTO CIRCLE SOUTH  
APT 503  
BOCA RATON, FL. 33433

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: DWIGHT MITCHELL

## **Article V**

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The name and address of person(s) authorized to manage LLC:

Title: MGR  
BROWN C MAUREEN  
6972 PALMETTO CIRCLE SOUTH, APT 503  
BOCA RATON, FL. 33433

Signature of member or an authorized representative

Electronic Signature: MAUREEN BROWN

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.