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#### Incorporating Services, Ltd.

1540 Glenway Drive Tallahassee, FL 32301 850.656.7956

Fax: 850.656.7953 www.incserv.com

e-mail: accounting@incserv.com

#### **ORDER FORM**

TO Florida Department of State

Division of Corporations, Clifton Building 2661 Executive Center Circle Tallahassee, FL 32301

corphelp@dos.myflorida.com

850-245-6051

FROM Melissa Stops

mstops@incserv.com

850.656.7953

**REQUEST DATE** 11/7/2019

**PRIORITY** Routine

**OUR REF # (Order ID#)** 780449

#### **ORDER ENTITY**

THE R-A-M PROFESSIONAL GROUP, INC.; THE R-A-M- PROFESSIONAL GROUP, LLC

#### PLEASE PERFORM THE FOLLOWING SERVICES:

THE R-A-M PROFESSIONAL GROUP, INC. (FL)

File the attached conversion document

#### THE R-A-M- PROFESSIONAL GROUP, LLC (FL)

Please file the Articles of Organization and provide a certified copy as evidence.

#### NOTES:

\$180.00 Authorized Please honor the origina submission date as the file date.

#### **RETURN/FORWARDING INSTRUCTIONS:**

ACCOUNT NUMBER: I20050000052

Please bill the above referenced account for this order.

If you have any questions please contact me at 656-7956,

Sincerely,

Please bill us for your services and be sure to include our reference number on the invoice and courier package if applicable. For UCC orders, please include the thru date on the results.

Tuesday, November 12, 2019 Page 1 of 1

# CERTIFICATE OF CONVERSION FROM THE R-A-M PROFESSIONAL GROUP, INC. (a Florida for-profit corporation) INTO THE R-A-M PROFESSIONAL GROUP, LLC (a Florida Limited Liability Company)

ZOLINOV -7 AHTT: 29
SECREGAL SEEN LORIDA
TALLANIASSEEN LORIDA

This Certificate of Conversion (this "Certificate") is submitted to convert THE R-A-M PROFESSIONAL GROUP, INC., a Florida for-profit corporation (the "Corporation") into THE R-A-M PROFESSIONAL GROUP, LLC, a Florida limited liability company, in accordance with Section 605.1045, Florida Statutes.

- 1. The name of the Corporation immediately prior to filing this Certificate is THE R-A-M PROFESSIONAL GROUP, INC. The name of the Corporation has not changed since the formation of the Corporation.
- 2. The date the Corporation filed its Articles of Incorporation with the Florida Secretary of State is January 12, 1993 (document number P93000003618).
- 3. The name of the "Other Business Entity" the Corporation converted into is: THE R-A-M PROFESSIONAL GROUP, LLC, a Florida limited liability company (the "LLC").
- 4. The Corporation converted into the LLC in compliance with Chapter 605, Florida Statutes, and the conversion and converted entity complies with the applicable laws governing a Florida limited liability company under Chapter 605 of the Florida Statutes.
- 5. The plan of conversion was approved by the <u>all</u> of the directors and shareholders of the Corporation, in accordance with Chapter 605 of the Florida Statutes.
- 6. The LLC has agreed to pay any shareholders having appraisal rights the amount to which they are entitled under Sections 605.1006 and 605.1061- 605.1072, Florida Statutes.
- 7. The principal office address of the LLC is 8298 Bay Berry Road, Jacksonville, Florida 32256.
- 8. This conversion shall be effective upon filing with the Florida Secretary of State.

Signed on Movember / 2019.

Dom CRD

Susan C. Reed, Director of THE R-A-M PROFESSIONAL GROUP, INC.

#### ARTICLES OF ORGANIZATION OF THE R-A-M PROFESSIONAL GROUP, LLC

The undersigned, as an authorized representative of the members of the below described limited liability company organized under the Florida Limited Liability Company Act, hereby files these Articles of Organization, forming THE R-A-M PROFESSIONAL GROUP, LLC, a Florida limited liability company (the "Company").

#### ARTICLE I NAME AND MANAGEMENT

The name of the Company is THE R-A-M PROFESSIONAL GROUP, LLC. The Company is manager-managed. The current managers of the Company are SUSAN C. REED and SHEILA TARTE. The mailing address of SUSAN C. REED is 8298 Bay Berry Road, Jacksonville, Florida 32256. The mailing address of SHEILA TARTE is 3918 N. Highland Avenue, Tampa, Florida 33603.

## ARTICLE II MAILING ADDRESS AND STREET ADDRESS

The mailing address and the street address of the principal office of the Company are the same: 3918 N. Highland Avenue, Tampa, Florida 33603.

## ARTICLE III NAME AND STREET ADDRESS OF REGISTERED AGENT

The name of the registered agent for service of process in this state for the Company is SHEILA TARTE. The street address of the registered agent is 3918 N. Highland Avenue, Tampa, Florida 33603.

Signed by the undersigned authorize representative of the members of the Company on November 7, 2019. These Articles of Organization shall be effective upon filing.

Sheila Tarte, authorized representative of the members of the Company, and as a manager of the Company

#### ACCEPTANCE BY REGISTERED AGENT

I accept appointment as the registered agent of THE R-A-M PROFESSIONAL GROUP, LLC. I am familiar with and accept the obligations of that position, as set forth in Chapter 605, Florida Statutes.

Signed by the undersigned registered agent on November 7, 2019.

Sheila Tarte

Registered Agent