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(Requestor's Name)

(Address)

(Address)

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(Business Entity Name)

(Document Number)

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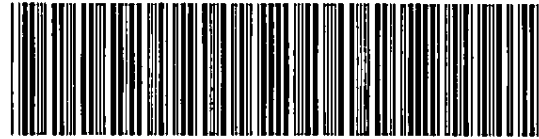
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FLORIDA DEPARTMENT OF STATE  
Division of Corporations

September 21, 2018

GRETCHEN M ORTIZ  
509 S CHICKSAW TRL 263  
ORLANDO, FL 32825 US

SUBJECT: LAW OFFICE OF GRETCHEN M. ORTIZ, LLC  
Ref. Number: L18000006239

We have received your document for LAW OFFICE OF GRETCHEN M. ORTIZ, LLC and your check(s) totaling \$25.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

You failed to make the correction(s) requested in our previous letter.

The specific purpose of the entity must be set forth in the document.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6051.

Janeice L Smith  
Regulatory Specialist II  
Registration Section

Letter Number: 118A00018213



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

September 4, 2018

GRETCHEN M ORTIZ  
509 S CHICKSAW TRL 263  
ORLANDO, FL 32825 US

SUBJECT: LAW OFFICE OF GRETCHEN M. ORTIZ, LLC  
Ref. Number: L18000006239

We have received your document for LAW OFFICE OF GRETCHEN M. ORTIZ, LLC and your check(s) totaling \$25.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

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Janeice L Smith  
Regulatory Specialist II  
Registration Section

Letter Number: 118A00018213

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CEV/CP



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

July 19, 2018

GRETCHEN M ORTIZ  
509 S CHICKASAW TRL 263  
ORLANDO, FL 32825

SUBJECT: HANDY PRO SOLUTIONS, LLC  
Ref. Number: L18000111256

We have received your document for ~~HANDY PRO SOLUTIONS, LLC~~ and your check(s) totaling \$25.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

We are enclosing the proper form(s) with instructions for your convenience.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6051.

Dionne M Scott  
Regulatory Specialist II

Letter Number: 818A00014858

218 AUG 30 AM 10:05

**ARTICLES OF AMENDMENT  
TO  
ARTICLES OF ORGANIZATION  
OF**

LAW OFFICE OF GRETCHEN M. ORTIZ, LLC

(Name of the Limited Liability Company as it now appears on our records.)  
(A Florida Limited Liability Company)

The Articles of Organization for this Limited Liability Company were filed on MAY 3RD, 2018 and assigned  
Florida document number L18000006239

This amendment is submitted to amend the following:

**A. If amending name, enter the new name of the limited liability company here:**

Law Office of Gretchen M. Ortiz, PLLC

The new name must be distinguishable and contain the words "Limited Liability Company," the designation "LLC" or the abbreviation "L.L.C."

**Enter new principal offices address, if applicable:**

(Principal office address MUST BE A STREET ADDRESS)

**Enter new mailing address, if applicable:**

(Mailing address MAY BE A POST OFFICE BOX)

**B. If amending the registered agent and/or registered office address on our records, enter the name of the new  
registered agent and/or the new registered office address here:**

Name of New Registered Agent:

New Registered Office Address:

Enter Florida street address

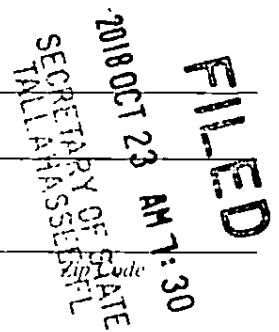
Florida

City

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S. Or, if this document is being filed to merely reflect a change in the registered office address, I hereby confirm that the limited liability company has been notified in writing of this change.*

**If Changing Registered Agent, Signature of New Registered Agent**



If amending Authorized Person(s) authorized to manage, enter the title, name, and address of each person being added or removed from our records:

MGR = Manager

AMBR = Authorized Member

<u>Title</u>	<u>Name</u>	<u>Address</u>	<u>Type of Action</u>
			<input type="checkbox"/> Add
			<input type="checkbox"/> Remove
			<input type="checkbox"/> Change
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D. If amending any other information, enter change(s) here: *(Attach additional sheets, if necessary.)*

Specific purpose of entity is  
Legal Services.

E. Effective date, if other than the date of filing: \_\_\_\_\_ (optional)

*(If an effective date is listed, the date must be specific and cannot be prior to date of filing or more than 90 days after filing.) Pursuant to 605.0207 (3)(b)*

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

If the record specifies a delayed effective date, but not an effective time, at 12:01 a.m. on the earlier of:  
(b) The 90th day after the record is filed.

Dated June 25, 2018

Signature of a member or authorized representative of a member:

Gretchen M Ortiz

Typed or printed name of signer

Page 3 of 3

Filing Fee: \$25.00

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