

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

L17000234467  
FILED 8:00 AM  
November 13, 2017  
Sec. Of State  
cmwood

**Article I**

The name of the Limited Liability Company is:

SECURE CONTRACT SOLUTIONS LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:

9 HARBOR CENTER DRIVE  
SUITE 16B  
PALM COAST, FL. US 32137

The mailing address of the Limited Liability Company is:

9 HARBOR CENTER DRIVE  
SUITE 16B  
PALM COAST, FL. US 32137

**Article III**

The name and Florida street address of the registered agent is:

LEANNA HAWKINS  
9 HARBOR CENTER CENTER DRIVE  
16B  
PALM COAST, FL. 32137

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: LEANNA HAWKINS

## Article IV

The name and address of person(s) authorized to manage LLC:

Title: MGR  
LEANNA M HAWKINS  
6 PINELL LANE  
PALM COAST, FL. 32164

Title: MGR  
KRISTY THRONE  
16 SLEIGHBELL PLACE  
PALM COAST, FL. 32164

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## Article V

The effective date for this Limited Liability Company shall be:

11/13/2017

Signature of member or an authorized representative

Electronic Signature: LEANNA HAWKINS

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.