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Email Address: Rhett@ssbrm.com

**FLORIDA LIMITED LIABILITY CO.**

**Stevens & Stevens Business Records Management-South Carolina, LLC**

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**ARTICLES OF ORGANIZATION****OF****STEVENS & STEVENS  
BUSINESS RECORDS MANAGEMENT – SOUTH CAROLINA, LLC**

Pursuant to the provisions of Chapter 605 of the Florida Statutes, the undersigned hereby declares the following provisions as the Articles of Organization of STEVENS & STEVENS BUSINESS RECORDS MANAGEMENT – SOUTH CAROLINA, LLC, a Florida limited liability company (the "Company").

**ARTICLE 1: NAME AND MAILING ADDRESS**

The name of this Company is STEVENS & STEVENS BUSINESS RECORDS MANAGEMENT – SOUTH CAROLINA, LLC, and its principal office and mailing address is 11515 53rd Street North, Clearwater, FL 33760.

**ARTICLE 2: DURATION**

The duration of the Company is perpetual, commencing as of the date of acceptance and filing of these Articles by the Secretary of State of the State of Florida.

**ARTICLE 3: PURPOSE**

This Company has been organized for any lawful purpose under Florida law, except that special statutes for the regulation and control of specific types of business shall control when in conflict herewith.

**ARTICLE 4: INITIAL REGISTERED OFFICE AND AGENT**

The street address of the initial registered office of this Company is located at 11515 53rd Street North, Clearwater, FL 33760, and the name of the initial registered agent is R. Marshall Stevens.

Prepared by:  
Robert Kapusta, Jr., Esq.  
FBN 441538  
Fisher & Sauls, P.A.  
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St. Petersburg, FL 33701  
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ARTICLE 5: MANAGEMENT; INITIAL MEMBERS

The management of the Company shall be vested in a Manager of the Company, as from time to time elected by the members of the Company. The number of Managers may either be increased or decreased from time to time by agreement by the members but shall never be less than one. The name and address of the initial Manager is:

NAMEADDRESS

Stevens & Stevens Business Records  
Management, Inc.

11515 53rd Street North, Clearwater, FL 33760

ARTICLE 6: LIMITATION OF AGENCY AUTHORITY OF MEMBERS

No member of the Company shall be an agent of the Company solely by virtue of being a member.

ARTICLE 7: OPERATING AGREEMENT

Any Operating Agreement relating to the Company must be in writing and signed by all of the members. The power to adopt, alter, amend or repeal the Operating Agreement of this Limited Liability Company shall be vested in the members of the Company.

IN WITNESS WHEREOF, the undersigned have executed these Articles of Organization  
this 19 day of July, 2017.

## MEMBER:

STEVENS & STEVENS BUSINESS  
RECORDS MANAGEMENT, INC., a Florida  
corporation

By: 

R. Marshall Stevens, as its President

By: 

Rhett Stevens, as its Vice President

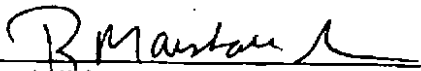
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ACCEPTANCE BY REGISTERED AGENT

Having been named as registered agent and to accept service of process for the above-stated limited liability company at a place designated in the Articles of Organization of STEVENS & STEVENS BUSINESS RECORDS MANAGEMENT – SOUTH CAROLINA, LLC, set forth above, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S.

Dated this 19 day of July, 2017.

  
R. Marshall Stevens, Registered Agent

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