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(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

☐ MAIL

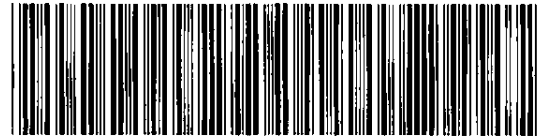
(Business Entity Name)

(Document Number)

Certified Copies \_\_\_\_\_ Certificates of Status \_\_\_\_\_

Special Instructions to Filing Officer:

Office Use Only



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FILED  
17 APR 13 AM 9:04  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

Livin' Clean, LLC  
4042 Duluth Ter  
North Port, FL 34286

New Filing Section  
Divisions of Corporations  
PO Box 6327  
Tallahassee, FL 32314

April 4, 2017

To whom it may concern,

Please find attached the forms for New Filing Section, Division of Corporations for the State for Florida. I am the owner of Livin' Clean, LLC and moved to the North Port area in August 2016. My company is registered in Michigan with its own FEIN number so when I moved to Florida I registered it as a foreign entity in order to avoid having to create a new FEIN number.

During the middle of February I was forced to sell my clientele list for my Michigan operation due to insubordination with employee staff. I did not sell the company, only the clientele, so Livin' Clean, LLC is no longer operating in the State of Michigan. I paid my fees on March 29, 2017 through Sunbiz.org for the 2017 year for Livin' Clean, LLC as a foreign entity. I called this week to see what it would take to convert my very small company from a foreign entity to a Florida company. I was informed that I would have to pay another \$150.00 to do this.

I completely understand that fees need to be paid to become legal operating businesses in the State of Florida, but was truly hoping that the State of Florida could refund the fees I have already submitted last week and apply to this new filing. There did not appear to be any willingness to work with me on this request with the two different customer service reps I spoke with on the phone.

I have enclosed a check for \$150.00, but if you feel compelled in any way to issue a refund for the difference between this fee and the \$139.00 I paid just last week, you would definitely make this small business owner very happy.

Thank you in advance for your time and consideration with this matter.

*Michelle M. Dunham-Tozer*

Michelle Dunham-Tozer

## COVER LETTER

**TO:** New Filing Section  
Division of Corporations

**SUBJECT:** Livin' Clean, LLC

(Name of Resulting Florida Limited Company)

The enclosed Articles of Conversion, Articles of Organization, and fees are submitted to convert an "Other Business Entity" into a "Florida Limited Liability Company" in accordance with s. 605.1045, F.S.

Please return all correspondence concerning this matter to:

Michelle Dunham-Tozer

(Contact Person)

Livin' Clean LLC

(Firm/Company)

4042 Duluth Ter

(Address)

North Port, FL 34286

(City, State and Zip Code)

Shelly.DunhamTozer@yahoo.com

E-mail Address: (to be used for future annual report notifications)

For further information concerning this matter, please call:

Cindy Dunham-Tozer

at ( 231 ) 740-0081

(Name of Contact Person)

(Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount: (All checks processed by this office must be payable in US dollars and drawn on a bank located in the United States)

☒ \$150.00 Filing Fees  
( \$25 for Conversion  
& \$125 for Articles  
of Organization)

☐ \$155.00 Filing Fees  
and Certificate of  
Status

☐ \$180.00 Filing Fees  
and Certified Copy

☐ \$185.00 Filing Fees,  
Certified Copy, and  
Certificate of Status

### STREET ADDRESS:

New Filing Section  
Division of Corporations  
Clifton Building  
2661 Executive Center  
Circle Tallahassee, FL  
32301

### MAILING ADDRESS:

New Filing Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**Articles of Conversion**  
For  
**"Other Business Entity"**  
Into  
**Florida Limited Liability Company**

The Articles of Conversion **and attached Articles of Organization** are submitted to convert the following **"Other Business Entity"** into a **Florida Limited Liability Company** in accordance with s.605.1045, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of the Articles of Conversion is:

Livin' Clean LLC MI-8616  
(Enter Name of Other Business Entity)

2. The "Other Business Entity" is a Livin' Clean LLC  
(Enter entity type. Example: corporation, limited partnership,  
general partnership, common law or business trust, etc.)

First organized, formed or incorporated under the laws of Michigan  
on 10/20/2014 (Enter state, or if a non-U.S. entity, the name of the country)  
(date of organization, formation or incorporation)

3. The name of the Florida Limited Liability Company as set forth in the **attached Articles of Organization**:

Livin' Clean LLC  
(Enter Name of Florida Limited Liability Company)

4. If not effective on the date of filing, enter the effective date: \_\_\_\_\_.

**(The effective date: 1) cannot be prior to date of receipt or filed date nor more than 90 calendar days after the date this document is filed by the Florida Department of State; AND 2) must be the same as the effective date listed in the attached Articles of Organization, if an effective date is listed therein.)**

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

5. The plan of conversion has been approved in accordance with all applicable statutes.

6. The "Converted or Other Business Entity" has agreed to pay any members having appraisal rights the amount to which such members are entitled under ss. 605.1006 and 605.1061-605.1072, F.S.

FILED  
17 APR 13 AM 9:04  
TREASURY OF STATE  
TALLAHASSEE, FLORIDA

Signed this 4th day of April 20 17.

**Signature of Authorized Representative of Limited Liability Company:**

Signature of Authorized Representative: Michelle Dunham-Tozer  
Printed Name: Michelle Dunham-Tozer Title: Manager/Owner

**Signature(s) on behalf of Other Business Entity: [See below for required signature(s)]**

Signature: C. Dunham-Tozer  
Printed Name: Cindy Dunham-Tozer Title: ACC

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**If Florida Corporation:**

Signature of Chairman, Vice Chairman, Director, or Officer.  
If Directors or Officers have not been selected, an Incorporator must sign.

**If Florida General Partnership or Limited Liability Partnership:**

Signature of one General Partner.

**If Florida Limited Partnership or Limited Liability Limited Partnership:**

Signatures of ALL General Partners.

**All others:**

Signature of an authorized person.

**Fees:**

Articles of Conversion:	\$25.00
Fees for Florida Articles of Organization:	\$125.00
Certified Copy:	\$30.00 (Optional)
Certificate of Status:	\$5.00 (Optional)

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

### ARTICLE I - Name:

The name of the Limited Liability Company is:

Living' Clean LLC

(Must contain the words "Limited Liability Company," "L.L.C.," or "LLC.")

### ARTICLE II - Address:

The mailing address and street address of the principal office of the Limited Liability Company is:

#### Principal Office Address:

4042 Duluth Ter  
North Port, FL 34286

#### Mailing Address:

4042 Duluth Ter  
North Port, FL 34286

### ARTICLE III - Registered Agent, Registered Office, & Registered Agent's Signature:

(The Limited Liability Company cannot serve as its own Registered Agent. You must designate an individual or another business entity with an active Florida registration.)

The name and the Florida street address of the registered agent are:

Cindy Dunham-Tozer

Name

4042 Duluth Ter

Florida street address (P.O. Box **NOT** acceptable)

North Port

City

FL 34286

Zip

*Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S.*

*C. Dunham-Tozer*

**ARTICLE IV-**

The name and address of each person authorized to manage and control the Limited Liability Company:

**Title:**

"AMBR" = Authorized Member

"MGR" = Manager

MGR

**Name and Address:**

Michelle Dunham-Tozer

4042 Duluth Ter

North Port, FL 34286

(Use attachment if necessary)

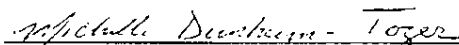
**ARTICLE V:** Effective date, if other than the date of filing: \_\_\_\_\_ . (OPTIONAL)

**(If an effective date is listed, the date must be specific and cannot be more than five business days prior to or 90 calendar days after the date of filing.)**

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

**ARTICLE VI:** Other provisions, if any.

**REQUIRED SIGNATURE:**



**Signature of a member or an authorized representative of a member.**

This document is executed in accordance with section 605.0203 (1) (b), Florida Statutes.  
I am aware that any false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

Michelle Dunham-Tozer

Typed or printed name of signee

**Filing Fees**

**\$125.00 Filing Fee for Articles of Organization and Designation of Registered Agent**

**\$ 30.00 Certified Copy (Optional)**

**\$ 5.00 Certificate of Status (Optional)**