

**Electronic Articles of Organization
For
Florida Limited Liability Company**

L16000185604
FILED 8:00 AM
October 05, 2016
Sec. Of State
dlokeefe

Article I

The name of the Limited Liability Company is:
ADMINISTRATIVE SECRETARIAL SERVICES LLC

Article II

The street address of the principal office of the Limited Liability Company is:
16520 NW 11 COURT
PEMBROKE PINES, FL. 33028

The mailing address of the Limited Liability Company is:
16520 NW 11 COURT
PEMBROKE PINES, FL. 33028

Article III

Other provisions, if any:
ANY AND ALL LEGAL SERVICES

Article IV

The name and Florida street address of the registered agent is:
KLEINFELD LEGAL ADVISORS PA
801 NE 167 STREET
SUITE 306
NORTH MIAMI BEACH, FL. 33162

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: DENIS KLEINFELD

Article V

The name and address of person(s) authorized to manage LLC:

Title: AMBR
KARLEEN E FOSTER
16520 NW 11 COURT
PEMBROKE PINES, FL. 33028

Title: AMBR
DERRICK F FOSTER
16520 NW 11 COURT
PEMBROKE PINES, FL. 33028

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Article VI

The effective date for this Limited Liability Company shall be:

10/05/2016

Signature of member or an authorized representative

Electronic Signature: KARLEEN FOSTER

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.