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FLORIDA DEPARTMENT OF STATE Division of Corporations

January 22, 2016

KEVIN M. HELMICH, ESQ. P.O. BOX 5499 DESTIN, FL 32540

SUBJECT: POTTER FAMILY PROPERTIES, LLC

Ref. Number: W16000004678

We have received your document for POTTER FAMILY PROPERTIES, LLC and your check(s) totaling \$150.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

As a condition of a conversion, pursuant to s.605.0212(9) & s.605.0212(10), Florida Statutes, the entity must be active and current in filing its annual reports with the Department of State through December 31 of the calendar year in which the conversion is submitted for filing.

If you have any further questions concerning your document, please call (850) 245-6052.

Thomas Chang Regulatory Specialist II New Filing Section

Letter Number: 116A00001487

COVER LETTER

TO: Registration Division of C			
SUBJECT: The Potte	er Family Limited Partners	hip	
		of Resulting Florida Limit	ed Company)
			nd fees are submitted to convert an "Other accordance with s. 605.1045, F.S.
Please return all corr	respondence concernin	g this matter to:	
Kevin M. Helmich, Esq.			
	(Contact Person)		
Kevin M. Helmich, P.A.			
	(Firm/Company)	"	
P.O. Box 5499			
	(Address)		
Destin, Florida 32540			
(4	City, State and Zip Code)		
helmich@destin-law.com	n		
E-mail Address: (to b	e used for future annual re	port notifications)	
For further informati	on concerning this ma	tter, please call:	
Kevin M. Helmich, Esq.		_at (850) _ $)650$ -	4747
(Name of Conta	nct Person)		ytime Telephone Number)
Enclosed is a check t	for the following amou	int:	
\$150.00 Filing Fees (\$25 for Conversion & \$125 for Articles of Organization)	□\$155.00 Filing Fees and Certificate of Status	□\$180.00 Filing Fees and Certified Copy	☐\$185.00 Filing Fees, Certified Copy, and Certificate of Status
STREET ADDRES	S:	MAILING A	ADDRESS:
Registration Section		Registration	
Division of Corporat	ions	Division of C	
Clifton Building 2661 Executive Cent	er Circle	P. O. Box 63 Tallahassee,	
Tallahassee, FL 323		i attailassee,	1 1 32317

Articles of Conversion

For

"Other Business Entity"

Into

Florida Limited Liability Company

The Articles of Conversion <u>and attached Articles of Organization</u> are submitted to convert the following "Other Business Entity" into a Florida Limited Liability Company in accordance with s.605.1045, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of the Articles of Conversion is: The Potter Family Limited Partnership
(A91 - 000585) (Enter Name of Other Business Entity)
limited portposship
2. The "Other Business Entity" is a (Enter entity type. Example: corporation, limited partnership, general partnership, common law or business trust, etc.)
First organized, formed or incorporated under the laws of (Enter state, or if a non-U.S. entity, the name of the country)
04/12/1999 (Enter state, or if a non-U.S. entity, the name of the country)
on date of organization, formation or incorporation).
3. The name of the Florida Limited Liability Company as set forth in the attached Articles of Organization: Potter Family Properties, LLC
(Enter Name of Florida Limited Liability Company)
4. If not effective on the date of filing, enter the effective date: date of filing.
(The effective date: 1) cannot be prior to date of receipt or filed date nor more than 90 days after the date this document is filed by the Florida Department of State; AND 2) must be the same as the effective date listed in the attached Articles of Organization, if an effective date is listed therein.) Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records. 5. The plan of conversion has been approved in accordance with all applicable statutes.

Page 1 of 2

Signed this 4 day of Jan	20_16
Signature of Authorized Representative of Lim	ited Liability Company:
Signature of Authorized Representative of Lim Signature of Authorized Representative: Printed Name: Laurie Potter Gwynn	Title: Manager
Signature(s) on behalf of Other Business Entity:	• • •
Signature: Mellie F. Municipal Printed Name: Laurie Potter Gwynn	Title: President of Gen. Partner
Signature: Printed Name:	
Printed Name:	Title:
Signature:Printed Name:	Title:
Signature:	****
Printed Name:	Title:
Simplify	
Signature:Printed Name:	
Timed Numer	IRIC.
Signature:	
Printed Name:	Title:
Tam a	
If Florida Corporation:	065
Signature of Chairman, Vice Chairman, Director, or If Directors or Officers have not been selected, an Inc.	
in birectors of officers have not been selected, an in-	corporator must sign.
If Florida General Partnership or Limited Liabili	ty Partnership:
Signature of one General Partner.	
If Florida Limited Partnership or Limited Liabili	ty Limited Partnership:
Signatures of <u>ALL</u> General Partners.	
All others:	
Signature of an authorized person.	
orginatare of an admoraged person.	
Fees:	
Articles of Conversion:	\$25.00
Fees for Florida Articles of Organization:	\$125.00
Certified Copy:	\$30.00 (Optional)
Certificate of Status:	\$5.00 (Optional)

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ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

ARTICLE I - Name:	
The name of the Limited Liability Company	'is:
Potter Family Properties, LLC	
	iability Company, "L.L.C.," or "LLC.")
ARTICLE II - Address:	
The mailing address and street address of the	e principal office of the Limited Liability Company is:
Principal Office Address:	Mailing Address:
3185 W. Hwy. C-30A	3185 W. Hwy. C-30A
Santa Rosa Beach, Florida 32459	Santa Rosa Beach, Florida 32549
business entity with an active Florida registration.) The name and the Florida street address of the	egistered Agent. You must designate an individual or another he registered agent are:
Kevin M. Helmich, P.A.	
Na	ame
4405 Commons Drive East, S	Ste. 102
	P.O. Box NOT acceptable)
Florida street address (I	P.O. Box NOT acceptable)
Destin City Having been named as registered agent and liability company at the place designated registered agent and agree to act in this cap statutes relating to the proper and comple accept the obligations of my position as Registered Agent's S. (CONT.)	P.O. Box NOT acceptable) FL 32541

ARTICLE IV

The name and address of each person authorized to manage and control the Limited Liability Company:

Title:			
	thorized Member		
"MGR" = Mana	ager		
MGR		Laurie Potter Gwynn	
		3185 W. Hwy. C-30A	
		Santa Rosa Beach, Florida 32549	
MGR		Judy Delwyn Potter	
<u> </u>		859 Virginia Circle NE	
		Atlanta, Georgia 30306	
			
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	4 : C		
effective date is led days after the o	e date, if other than t listed, the date mus date of filing.)	the date of filing: date of filing. (OPTIO) to be specific and cannot be more than five business.	s day
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