

L10000090199

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

☐ MAIL

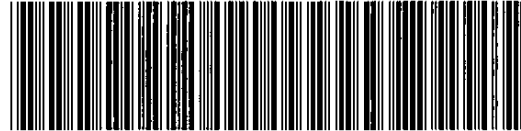
(Business Entity Name)

(Document Number)

Certified Copies _____ Certificates of Status _____

Special Instructions to Filing Officer:

Office Use Only



000183952770

08/13/10--01020--003 **185.00

FILED
SECRETARY OF STATE
DIVISION OF CORPORATIONS
10 AUG 26 AM 11:48

T. HAMPTON
AUG 27 2010
EXAMINER

10-38545-

COVER LETTER

TO: Registration Section
Division of Corporations

SUBJECT: INNER SCRIBE, LLC
(Name of Resulting Florida Limited Company)

The enclosed Certificate of Conversion, Articles of Organization, and fees are submitted to convert an "Other Business Entity" into a "Florida Limited Liability Company" in accordance with s. 608.439, F.S.

Please return all correspondence concerning this matter to:

GINA TORKOS
(Contact Person)

INNER SCRIBE, LLC
(Firm/Company)

128 N. RIVER DRIVE
(Address)

ST. AUGUSTINE, FL 32095
(City, State and Zip Code)

imaginationz@mac.com
E-mail Address: (to be used for future annual report notifications)

For further information concerning this matter, please call:

Gina Torkos at (904) 808-4790
(Name of Contact Person) (Area Code and Daytime Telephone Number)

Enclosed is a check for the following amount:

☐ \$150.00 Filing Fees
(\$25 for Conversion
& \$125 for Articles
of Organization)

☐ \$155.00 Filing Fees
and Certificate of
Status

☐ \$180.00 Filing Fees
and Certified Copy

☒ \$185.00 Filing Fees,
Certified Copy, and
Certificate of Status

STREET ADDRESS:
Registration Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

MAILING ADDRESS:
Registration Section
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314



FAIRBANKS & MCGILLIN, P.L.

ATTORNEYS AND COUNSELORS AT LAW

August 11, 2010

Registration Section
Department of State
Division of Corporations
Corporate Filings
P.O. Box 6327
Tallahassee, FL 32314

Re: Conversion of "Other Business Entity" (LLC) into a Florida LLC (**Inner Scribe, LLC**)

Gentlemen:

Enclosed are the following:

1. Check in the amount of \$185.00 of Gina Torkos for the filing fee, Certified Copy and Certificate of Status;
2. Cover Letter;
3. Certificate of Conversion for "Other Business Entity" into Florida Limited Liability Company;
4. Copy of Certificate of Organization-Domestic Limited Liability Company for the "Other Business Entity", Your Inner Scribe LLC, and
5. Articles of Organization for Florida Limited Liability Company for Inner Scribe, LLC.

If you have any questions regarding this filing, please give me a call.

Very truly yours,

Randal C. Fairbanks

RCF:jco
Enclosures



FLORIDA DEPARTMENT OF STATE
Division of Corporations

RECEIVED

10 AUG 26 PM 4:00

SECRETARY OF STATE
TALLAHASSEE, FLORIDA

August 16, 2010

GINA TORKOS
128 N RIVER DR
ST AUGUSTINE, FL 32095

SUBJECT: INNER SCRIBE, LLC
Ref. Number: W10000038545

We have received your document for INNER SCRIBE, LLC and your check(s) totaling \$185.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The effective date of the conversion cannot be prior to the date of filing nor more than 90 days after the date of filing and must be the same as the effective date listed in the Florida Articles of Organization, if any.

You must insert the letters " MGRM" in the block above the name and address of each managing member and/or the letters "MGR" in the block above the name and address of each manager listed.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6855.

Tammy Hampton
Regulatory Specialist II

Letter Number: 010A00019629

10 AUG 26 AM 11:43

Certificate of Conversion
For
"Other Business Entity"
Into
Florida Limited Liability Company

This Certificate of Conversion **and attached Articles of Organization** are submitted to convert the following **"Other Business Entity"** into a **Florida Limited Liability Company** in accordance with s.608.439, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of this Certificate of Conversion is:

YOUR INNER SCRIBE

(Enter Name of Other Business Entity)

2. The "Other Business Entity" is a LLC

(Enter entity type. Example: corporation, limited partnership, general partnership, common law or business trust, etc.)

first organized, formed or incorporated under the laws of PA

(Enter state, or if a non-U.S. entity, the name of the country)

on 4-7-2010

(Enter date "Other Business Entity" was first organized, formed or incorporated)

3. If the jurisdiction of the "Other Business Entity" was changed, the state or country under the laws of which it is now organized, formed or incorporated:

FLORIDA

4. The name of the Florida Limited Liability Company as set forth in the attached Articles of Organization:

INNER SCRIBE, LLC

(Enter Name of Florida Limited Liability Company)

5. If not effective on the date of filing, enter the effective date: ~~7-28-2010~~ 8/10/10
(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; **AND** 2) must be the same as the effective date listed in the attached Articles of Organization, if an effective date is listed therein.)

effective date: date of filing

Signed this: 28th day of July 20 10

Signature of Member or Authorized Representative of Limited Liability Company:

Signature of Member or Authorized Representative: Gina Torkos
Printed Name: GINA TORKOS Title: MEMBER/MANAGER

Signature(s) on behalf of Other Business Entity: [See below for required signature(s).]

Signature: Gina Torkos
Printed Name: GINA TORKOS Title: MEMBER/MANAGER

Signature: _____
Printed Name: _____ Title: _____

Signature: _____
Printed Name: _____ Title: _____

Signature: _____
Printed Name: _____ Title: _____

Signature: _____
Printed Name: _____ Title: _____

Signature: _____
Printed Name: _____ Title: _____

If Florida Corporation:

Signature of Chairman, Vice Chairman, Director, or Officer.

If Directors or Officers have not been selected, an Incorporator must sign.

If Florida General Partnership or Limited Liability Partnership:

Signature of one General Partner.

If Florida Limited Partnership or Limited Liability Limited Partnership:

Signatures of ALL General Partners.

All others:

Signature of an authorized person.

Fees:

Certificate of Conversion:	\$25.00
Fees for Florida Articles of Organization:	\$125.00
Certified Copy:	\$30.00 (Optional)
Certificate of Status:	\$5.00 (Optional)

ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

ARTICLE I - Name:

The name of the Limited Liability Company is:

INNER SCRIBE, LLC

(Must end with the words "Limited Liability Company," the abbreviation "L.L.C.," or the designation "LLC.")

ARTICLE II - Address:

The mailing address and street address of the principal office of the Limited Liability Company is:

Principal Office Address:

128 N. RIVER DRIVE
ST. AUGUSTINE, FL
32095

Mailing Address:

128 N. RIVER DRIVE
ST. AUGUSTINE FL
32095

ARTICLE III - Registered Agent, Registered Office, & Registered Agent's Signature:

(The Limited Liability Company cannot serve as its own Registered Agent. You must designate an individual or another business entity with an active Florida registration.)

The name and the Florida street address of the registered agent are:

GINA TORIKOS
Name
128 N. RIVER DRIVE
Florida street address (P.O. Box **NOT** acceptable)
ST. AUGUSTINE FL 32095
City, State, and Zip

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DIVISION OF CORPORATIONS

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S..

Gina Torikos
Registered Agent's Signature (REQUIRED)

(CONTINUED)

ARTICLE IV- Manager(s) or Managing Member(s):

The name and address of each Manager or Managing Member is as follows:

Title:

"MGR" = Manager

"MGRM" = Managing Member

Name and Address:

MGRM

LISA LABUE
709 GREEN GLEN DRIVE
DUBOIS, PA 15801

MGRM

GINA TORKOS
128 N. RIVER DR
ST. AUGUSTINE, FL 32095


(Use attachment if necessary)

ARTICLE V: Effective date, if other than the date of filing: _____

(OPTIONAL)

(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; AND 2) must be the same as the effective date listed in the attached Certificate of Conversion, if an effective date is listed therein.)

REQUIRED SIGNATURE:


Signature of a member or an authorized representative of a member.

(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)

GINA TORKOS
Typed or printed name of signee

Filing Fees:

- \$125.00 Filing Fee for Articles of Organization and Designation of Registered Agent
- \$ 30.00 Certified Copy (Optional)
- \$ 5.00 Certificate of Status (Optional)

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SECRETARY OF STATE
DIVISION OF CORPORATIONS
10 AUG 26 AM 11:48